
The Presbytery of Tres Rios

The Presbyterian Church (U.S.A.)

Volume 44, Number 2

2023



**123rd Stated Meeting
Grace Presbyterian Church, El Paso Texas
October 19-20, 2023**

**Special Called Meeting
August 15, 2023**

**Special Called Meeting
September 21, 2023**

Official Copy

Stated Clerk
Presbytery of Tres Rios

**The Presbytery of Tres Rios
 Presbyterian Church (U.S.A.)
 123rd Stated Meeting
 Grace Presbyterian Church, El Paso**

October 19-20, 2023

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**The Presbytery of Tres Rios
The Presbyterian Church (U.S.A.)
Grace Presbyterian Church, El Paso, Texas
October 19-20, 2023**

The 123rd stated meeting of The Presbytery of Tres Rios, Presbyterian Church (U.S.A.) was called to order with prayer by Moderator Jim Miles at 5:05 p.m. on Thursday, October 19, 2023 at Grace Presbyterian Church, El Paso.

As per our Bylaws, Article X (four ministers and four ruling elder commissioners from four different congregations), a quorum was declared present by Stated Clerk Kay Long.

Cindy Carlisle welcomed the presbytery to Grace Presbyterian Church.

Special guests and first-time commissioners were introduced. It was **MOVED, SECONDED AND CARRIED** that Rev Lemuel Garcia be seated as corresponding member.

Pastors: Laurie Barker, Jerry Boles, Cindy Carlisle, Bill Cotman, Tim Davenport-Herbst, Sue Dickson, Tim Gray, Patty Lane, Neal Locke, Craig Meyers, Jim Miles, Matt Miles, John Nelson, Bill Schlesinger

Commissioned Ruling Elders: Martha Bumpas, Craig Field, Bea Torres

Ruling Elders: Nancy Gardner, Faith, El Paso; Samuel Stone, First, El Paso; Bill Rose, Grace, El Paso; J.B. Sipherd, St Andrew, El Paso; Russell Abeln, University, El Paso; Angie Miles, First, Fort Stockton; Dan Holbrook, First, Odessa; Roger Owen, Nazareth, San Angelo; Toni Daniel, St Mark, San Angelo; Rosanne Girton, St Paul, San Angelo; Dan Calfee, First, Seminole

Ex Officio members present: Kay Long (Stated Clerk) and Connie Chapman (Moderator Elect).

Visitors: Lemuel Garcia-Arroyo (Presbyterian Church USA); Diana Guerrero (St Andrew, El Paso); Jeanie Holbrook (First, Odessa); Nate Ledbetter (Border Ministry Coordinator); Molly Owen (Nazareth, San Angelo); Jack Sturgis (Grace, El Paso); Jane Sturgis (Grace, El Paso); and Theresa Wright (Recording Clerk)

Excused Pastors: Allen Cross, Carol Schlesinger, Mary Beth Anton, John Wamsley and Diane Baldwin

Excused Commissioned Ruling Elders: Ann Hurt

Excused Ruling Elders: First, Big Spring; Grace, Midland; Westminster, Odessa

Unexcused Ministers: Cynthia Davenport-Herbst, Shannon Weisenfels
Unexcused Commissioned Ruling Elders: None

Unexcused Ruling Elders: Alpine, Ballinger, Coahoma, Divine Savior, Fort Davis, Marfa, Monahans, Pecos, Grace Chapel, Sonora

Docket

It was MOVED, SECONDED AND CARRIED that the docket be approved. (See Exhibit A).

Omnibus Motion

It was MOVED, SECONDED AND CARRIED that all matters of information and recommendations of a routine nature be adopted and entered into the record.

Communications

The report was presented by Stated Clerk, Kay Long.

Requests for excuse from the Revs. Allen Cross,
Bill Schlesinger, Carol Schlesinger,
Mary Beth Anton, John Wamsley and
Diane Baldwin

Granted and that the clerk be
authorized to add names as needed.

Requests for excuse from Commissioned
Ruling Elder Ann Hurt

Granted and that the clerk be
authorized to add names as needed.

Requests for excuse from elder commissioners
Westminster; Big Spring

Granted and that the clerk be
authorized to add names as needed.

Report of the Minutes Audit Task Force

It was MOVED, SECONDED AND CARRIED that the minutes of the March 2-3, 2023 Stated Meeting were approved as printed and entered into record.

It was MOVED, SECONDED AND CARRIED that Rosanne Girton, Dan Calfee and Jim Miles be appointed to serve on the minutes audit task force for the October 19-20, 2023 meeting.

Report of the Administrative Presbyter/Stated Clerk

I. Matters of Information

a. Permanent Judicial Commission

Per the *Book of Order*, D-3.0602b, the stated clerk shall keep a current roster of those members of the permanent judicial commission whose terms have expired within the past six years. The names shall be arranged alphabetically within classes beginning with the most recent class. The stated clerk shall report the roster annually to the council or councils. The names and classes of former members are:

Class of 2022 – RE Randy Gardner (Grace Chapel, San Angelo), RE Bart Medley (First, Fort Davis)

Class of 2020 – RE Bob Alexander (Grace, Midland) Rev. Lewis Allen (HR), Rev. Glenda Harbert (HR), Rev. James Longstreet (HR)

Class of 2018 – RE Marj Carpenter (deceased), Rev. Bob Hawkins (deceased), Rev. Flynn Long (deceased)

- b. There have been no decisions by the PJC in 2023 transmitted to presbytery through the stated clerk as of the 123rd Stated Meeting, October 19-20, 2023 (D-9.0102b) and D-5.1003).
- c. As required by the *Book of Order* (G-3.0103), the Stated Clerk certifies that a committee on representation has been elected as established by the presbytery's Manual of Operations Section 4. Their report for year 2023 is included in the minutes of the 123th Stated Meeting, October 19-20, 2023.
- d. As required by the *Book of Order* (G-3.0111), the Stated Clerk certifies that a committee to nominate persons to serve in positions requiring elections was established by the presbytery's Manual of Operation Section 4. Their report for year 2023 is included in the minutes of the 123th Stated Meeting, October 19-20, 2023.
- e. As required by the *Book of Order* (G-3.0109b), the actions of all Administrative Commissions have been reported to presbytery and that there were no recensions or amendments of their actions by the presbytery.
- f. There were no actions by the presbytery in 2023 to organize new congregations, transfers to other jurisdictions or dissolution or the division.
- g. The presbytery has obtained property and liability insurance coverage to protect its facilities, programs, staff, and elected officers and is on file at the presbytery office (G.3.0112).

- h. The presbytery has adopted a Manual of Operations and is on file at the presbytery office and posted on the presbytery website (G-3.0106).
- i. The presbytery has adopted a Sexual Misconduct Policy and a Child Protection Policy and both are on file at the presbytery office and posted on the presbytery's website (G-3.0106).
- j. The presbytery has reviewed the proceedings and actions of all entities related to the presbytery and all officers able to act on behalf of the body in accordance with G-3.0108a
- k. As required by the Book of Order, the Stated Clerk reports the following name for the second year for Failure to Engage In Validated Ministry or to fulfill the criteria for membership-at-large G-2.0508: Rev. Eric Thompson.
- l. The minutes of the Presbytery of Tres Rios Stated and Called meetings for year 2022 were reviewed by the Synod of the Sun with exception.
- m. The following 2022 session records have been reviewed:
 - Without Exception:
 - First, Ballinger
 - First, Alpine
 - Faith, El Paso
 - Grace, El Paso
 - St. Andrew, El Paso
 - First, Marfa
 - First, Odessa
 - Westminster, Odessa
 - St. Mark, San Angelo
 - First, Seminole
 - Good Shepherd, Sonora
 - With Exception:
 - First, Pecos
- n. The Stated Clerk reported presbytery's membership and parity for 2023 at the 122th Stated Meeting held March 4, 2023

II. Recommendations of a Routine Nature – none

III. Recommendations Requiring More Careful Consideration - none

Report of the Pastoral Presbyter

Laurie Barker presented her report which was received as information.

The presbytery assembled for worship. The Call to Worship was led by Rev Laurie Barker. CRE Bea Torres presented the sermon. Communion was led by Rev Cindy Carlisle.

Partial Report of the Recruitment and Representation Committee Report

The committee placed in nomination the name of elder Connie Chapman to serve as Moderator. The floor was opened for nominations. Hearing none the Moderators cross was presented to Connie Chapman and she assumed the duties of the moderator.

The meeting was recessed at 6:00 p.m. with prayer.

The 123rd Stated Meeting of Tres Rios Presbytery was reconvened at 9:00 a.m. on Friday, October 20, 2023 with prayer by Connie Chapman.

As per our Bylaws, Article X (four ministers and four ruling elder commissioners from four different congregations), a quorum was declared present by Stated Clerk Kay Long.

A history of Tres Rios Presbytery was presented by Jim Miles. Presbytery expressed their thanks to Jim Miles for his service as moderator.

Lemuel Garcia brought greetings from the PC(USA) Mission Engagement & Support Office.

Recruitment and Representation Committee Report

The report was presented by Bill Rose. The slate of nominations was presented to the presbytery. The floor was opened for nominations. Hearing none it was MOVED, SECONDED AND CARRIED that the slate be elected by acclamation.

I. Matters of Information

The Recruitment and Representation Committee met via Zoom on August 31, 2023. Following that meeting we continued to communicate with one another via email.

The Book of Order (G-30111) requires that "all councils higher than the session shall have a process for nominating persons to serve in positions requiring election by the council. The process shall ensure that nominations are made by an entity broadly representative of the constituency of the council in conformity with church's commitment to unity in diversity ((F-1.0403)."

The Recruitment and Representation Committee is composed this year of 3 ruling elders and 1 member at large (1 male and 3 females) representing the clusters, and a variety of ages.

REVIEW OF REPRESENTATION AND METHOD OF NOMINATIONS

The representation and nomination process currently involves:

1. review of the team's responsibilities toward inclusiveness and diversity, a review of the combined Annual Statistical Report for the presbytery provided by PCUSA Research Services, and the statistical report of all elected persons serving presbytery in 2022 (attached as Exhibit A).
2. analysis of the positions to be filled and a determination made of how the full diversity of the presbytery can best be represented in nominating persons.
3. sending nomination forms and gift/talent surveys to every church
4. soliciting and receiving self-nominations
5. assigning members of the R&R Committee to contact presbytery leaders, and pastors of churches in all clusters to solicit names for nomination
6. compiling a list of names and talents of those willing to serve either now or in the future
7. in-person and conference call meetings of the team to prioritize names, discuss gifts for service, decide who will contact and by when, retrieve contact information when candidate agrees to serve

The members of the Recruitment and Representation Committee are pleased to have put together this group of gifted people who desire to serve our presbytery. The proposed slate represents a variety of ages, the four clusters, and a total of 8 churches. Every effort was made to balance the diversity of those nominated with that of existing team members who will continue serving the presbytery. While the number of racial ethnic members within our churches is growing, it remains a challenge to identify and solicit their willingness to serve at the presbytery level. We encourage sessions to look closely at ways to improve upon and assist us in this, so that the rich diversity of the Church's membership is reflected in the work of the presbytery.

Moderator Elect – Tim Davenport-Herbst

Personnel Committee – Member at Large - TBA

Leadership Recruitment and Representation Team - Member at Large
Bill Rose (second term)

Administrative Team – 4 members

Class of 2025 – Martha Bumpass (RE/First, Marfa)

Class of 2025 – Cindy Carlisle (Clergy/Grace, El Paso)

Class of 2025 - Jim Miles (Clergy/First, Fort Stockton)

Pastoral Team – 4 Members

Class of 2025 – Cambri Allison (RE/First, Odessa)	Second Term
Class of 2025 – John Wamsley (Clergy/Westminster, Odessa)	Second Term
Class of 2025 - Diane Baldwin (Clergy/Grace, Midland)	

Vision and Outreach Team – 4 Members

Class of 2025 – Allen Cross (Clergy/First, Big Spring)	Second Term
Class of 2025 – Charlotte Wilson (RE/First, Alpine)	Second Term
Class of 2025 - Mike Burnett (St Paul, San Angelo)	

Permanent Judicial Commission – 9 members

Class of 2028 -TBA

Commissioners to General Assembly

Rev Tim Davenport-Herbst – Clergy (St Paul, San Angelo)
Elder – Judy Sage (RE/First, Seminole)
Melody Smith – Youth Advisory Delegate (St Paul, San Angelo)

Alternate Commissioners to General Assembly (2026)

Clergy – Bill Cotman (First, Alpine)
Elder – Ernest Thomas (First, Odessa)
Youth – Addysen Norbeck (Grace, El Paso)

Personnel Committee Report

The report was received as information.

When we last met, our team completed personnel reviews of Kay Long, Theresa Wright, Laurie Barker, Matt Miles. We already knew of their dedication and these reviews confirmed that dedication, long hours, creativity, and hard work.

When asked what would make them feel valued in their positions, they typically responded that they already feel valued for the work they do. However, these positions have gone without a salary increase for some years while inflation has been increasing significantly. When there is no attempt to make wages keep up with inflation, all our words of appreciation as an organization are essentially hollow.

Therefore, the committee considered the current salaries, length of time since the last wage adjustment, and funds that are available. We recommended to the Administration Committee that each of these four positions receive a \$5000 increase in pay to be broken down between salary/travel/CE at the Administration Committee’s discretion.

That said, we also recognize these pertinent details:

1. Laurie has only been in the position one year, but we believe all the positions should receive the same increase.

2. Laurie and Matt participate in Board of Pensions and the pay increase should be grossed up to cover that obligation. The BOP contribution should not come out of the increase.
3. We understand that Kay does not participate in Board of Pensions.
4. We understand that Theresa's salary derives from the general fund of the budget. We also understand that Theresa receives insurance and pension from the Board of Pensions.
5. We recognize that these increases will require adding funds from the Future Fund and request that Presbytery vote on that use of the Fund.

Having done our work to review each member of the staff and make our recommendation to the Admin Committee, we left the final decision to them. We understand that Admin has approved a 5% raise for all staff.

Respectfully, *Allen Cross, Judy Sage, John Wamsley, Ann Hurt*

Administrative Team Report

The report was presented by Bill Cotman

The Administrative Team meets monthly

I. Matters of Information

A. Heard updates from liaisons from all vacant churches.

<u>Church</u>	<u>Liaison</u>	<u>Moderator</u>
Coahoma		Dennis Haralson
Divine Savior		Jimmy Stevens
St Andrew		Lucretia Chew
Seminole/Andrews		Matt Miles
Ballinger		Jerry Boles
Good Shepherd, Sonora		Kathryn Morton
Pecos		John Wamsley
First, Odessa		Mary Beth Anton
Grace, El Paso		Cindy Carlisle
St Mark		Craig Meyers (Stated Supply)
University, El Paso (Associate Pastor)		Tim Gray

B. Continue to supervise four candidates and inquirers. Those individuals are: Donna Hedicke; Hope Griffin; Lauren Heare Morris; Jen Fox.

C. Received the Treasurer's Report, Church Contribution Report and SRT investment report.

D. Granted scholarship for Chuck George for CRE courses at Dubuque.

- E. Accepted the invitation of Grace, El Paso to host the October 19-20, 2023 presbytery meeting.
 - F. Appointed Kathryn Morton moderator for the session of Grace Chapel.
 - G. Received the exit interviews from Rev Brenda Church and Grace Chapel Session.
 - H. Reviewed the presbytery's 2023 insurance policy.
- II. Recommendations of a Routine Nature (actions taken on behalf of presbytery)
- A. Examined, received, and approved Terms of Call for the Rev. Diane Baldwin to serve as Interim Pastor for Grace Presbyterian Church, Midland.
 - B. Granted permission for University, El Paso to call a congregational meeting to elect an associate pastor nominating committee.
 - C. Dismissed Rev. Hailey Malcolm to Lake Michigan Presbytery effective January 27, 2023.
 - D. Approved the Joint Witness of First Christian Church and Grace Presbyterian Chapel of San Angelo.
 - E. Approved the Stated Supply Contract between Rev Jerry Boles and FPC, Ballinger.
 - F. Granted permission for Elder Judy Sage to preside at the Lords Table at FPC, Seminole/Andrews for the remainder of 2023 and 2024 when necessary.
 - G. Dissolved the pastoral relationship between Rev Brenda Church and Grace Presbyterian Chapel, San Angelo effective August 31, 2023.
 - H. Moved Rev Brenda Church to Member at Large effective September 1, 2023
 - I. Approved a \$5000 grant from the Small Church Fund for Church of the Good Shepherd, Sonora to replace an air conditioner and water heater.
 - J. Approved an emergency loan of \$5,500 from the Small Church Fund for First, Fort Davis to be repaid in 22 months.
 - K. Assisted with Board of Pension payments for First, Fort Davis.
 - L. Approved the Stated Supply Contract between Rev Kathryn Morton and Church of the Good Shepherd, Sonora.
 - M. Approved Rev. Sue Dickson and Elder Bill Rose to serve as Ordination Exam Readers for 2024.
 - N. Approved the following Ruling Elders be authorized to administer the Lord's Supper in 2024 at the request of a session: Bob Alexander, Jim Blischke, Martha Bumpas, Bernie Coffee, Gary Elmquist, Craig Field, Dennis Haralson, Ann Hurt, T. C. Kincaid, Tom Koger, Bill Rose, Peggy Tharp, Bea Torres.

III. Recommendations Requiring More Careful Consideration

A. That the proposed Boundary Training Policy be approved.

It was MOVED, SECONDED AND CARRIED that Recommendation III.A be approved.
(See Exhibit B)

B. That the proposed Family Leave Policy be approved.

It was MOVED, SECONDED AND CARRIED that Recommendation III.B be approved.
(See Exhibit C)

C. That the 2024 Minimum Terms of Call be approved.

It was MOVED, SECONDED AND CARRIED that Recommendation III.C be approved.
(See Exhibit D)

D. That the 2024 Asking Budget be approved.

It was MOVED, SECONDED AND CARRIED that Recommendation III.D be approved.
(See Exhibit E)

E. That the presbytery approves the request of the congregation of the Church of the Good Shepherd, Sonora, Tx. to sell their manse located at 399 E. Mulberry, Sonora, Tx. to be listed at \$199,500.

Legal Description: Sonora, Block R, Lot A, Pastor House.
(Attached minutes of the 9-24-23 Congregational Meeting)

It was MOVED, SECONDED AND CARRIED that Recommendation III.E be approved.

F. That the presbytery approves the following dates for 2024 stated meetings: March 7-8, 2024 and October 24-25, 2024 locations TBD.

It was MOVED, SECONDED AND CARRIED that Recommendation III.F be approved.

G. That the Lord's Supper be celebrated in 2024 at presbytery stated meetings at least annually, at presbytery sponsored youth events, and at other presbytery sponsored events with the approval of the Administrative Team.

It was MOVED, SECONDED AND CARRIED that Recommendation III.G be approved.

Pastoral Team Report

The report was presented by Sue Dickson and was received as information.

The pastoral team meets monthly.

- I. Matters of Information
 - A. TRYC Youth Retreat will be held on January 5-7, 2024 at Circle 6 Ranch (Stanton, Texas). Keynote for the retreat will be Grace Sosa (Associate Pastor for Youth at First Central Presbyterian Church, Abilene) with the theme of “Wilderness Wanderings” using Exodus 34:6. Registration cost is \$25 per participant and deadline to register is November 6th.
 - B. Applications for the Youth Task Force (Grades 9-12) are now being accepted. Contact the presbytery office for application.
 - C. Synod Youth Workshop was held July 10-15, 2023 with 9 Tres Rios Participants. John Miles (Fort Davis) and Gabriel Gomez (St Paul) will serve as representatives to the Synod Youth Workshop 2024 Planning Team.
 - D. 13 Scholarships were given to St Paul, San Angelo for Mo-Ranch summer camps.
 - E. Laurie Barker attended Sacramental Training Event at Palo Duro Presbytery to help begin training for Tres Rios.
 - F. Plans are being made to offer several training events for those currently providing pulpit supply.

Vision and Outreach Team Report

The report was presented by John Nelsen. Team encouraged members of the presbytery to attend Project Regeneration events scheduled for next year.

The Vision and Outreach meets monthly.

- I. Matters of Information
 - A. Vision and Outreach team is teaming up with the Presbyterian Foundation to offer Project Regeneration “A Clearer Look at Today’s Church”.
 - B. Bart Teeter will serve as Synod Disaster Response liaison for Tres Rios
 - C. Heard report from Vision and Outreach Presbyter Matt Miles.
 - D. Heart report from Border Coordinator Nate Ledbetter.

- E. Heard report from Synod Disaster Coordinator Kathy Lee-Cornell.
- F. Met with session of St Andrew, El Paso.
- G. Sent \$5000 to St Paul, San Angelo "Oasis" Ministry.
- H. Approved the Border Coordinator Position for the Tres Rios Presbytery Border Ministry Foundation.
- I. Voted to extend the terms of the Border Ministry Foundation Class of 2023 (Tim Gray and Matt Miles) until December 1st or until a slate of nominees can be elected.

II. Recommendations of a Routine Nature
None

III. Recommendations Requiring More Careful Consideration

- A. That Tres Rios Presbytery become a Matthew 25 Presbytery.

It was MOVED AND CARRIED that Recommendation III.A be approved.

Vision and Outreach Presbyter report

Report was presented by Matt Miles and received as information.

Resolution of thanks for the folks at Grace, El Paso for their hospitality in hosting this meeting. Presbytery also said goodbye to Tim Gray as he will be leaving the presbytery to accept a new call.

Next Meeting Site

The 124th Stated Meeting of the Presbytery of Tres Rios will be held March 7-8, 2024

Adjournment

There being no further business the meeting it was MOVED, SECONDED AND CARRIED that the meeting be adjourned at with prayer at 10:20 a.m. by Connie Chapman.

Respectfully Submitted,



Kay Long, Stated Clerk



Connie Chapman, Moderator

Theresa Wright, Recording Clerk

Exhibit A

Docket
123rd Stated Meeting
October 19-20, 2023
Grace Presbyterian Church, El Paso, Texas

Thursday, October 19, 2023

Registration begins

4:00 p.m. (MDT)

New Commissioners Briefing

4:30 p.m. (MDT)

Call to Order

5:00 p.m. MDT

Rev Jim Miles

Declaration of a Quorum

Rev Jim Miles

Welcome from the Host Church

Rev Cindy Carlisle

Introduction of Special Guests

Rev Jim Miles

Welcome to new members, first time commissioners,
corresponding members, visitors

Rev Jim Miles

Adoption of the Docket

Elder Kay Long

Omnibus Motion

Elder Kay Long

Communications

Elder Kay Long

Minutes Audit Task Force Report for March 3, 2023 Stated Meeting

Election of Minutes Audit Task Force for October 19-20, 2023 Meeting

Report of the Administrative Presbyter/Stated Clerk (written)

Elder Kay Long

Report of the Pastoral Presbyter

Rev Laurie Barker

CALL TO WORSHIP (Luke 4, 1 Corinthians 12)

Rev Laurie Barker

Leader: The Spirit of God is upon us.

People: We are called to be God's people.

Leader: The Spirit of God is upon us.

People: We are called to be the Body of Christ.

Leader: Come let us worship God, who binds us together in love and service.

OPENING HYMN

"Here In This Place"

No. 401

PRAYER OF CONFESSION (ALL)

Rev Laurie Barker

People: Merciful God, we confess that we have sinned against you in thought, word, and deed, by what we have done, and by what we have left undone.

We have not loved you with our whole heart and soul and mind and strength. We have not loved our neighbors as ourselves.

In your mercy, forgive what we have been, help us amend what we are, and direct what we shall be, so that we may delight in your will and walk in your ways, to the glory of your holy name.

ASSURANCE OF PARDON

Rev Laurie Barker

Leader: Friends – God has created us to share in the joy of being members of Christ’s body.

People: We each have differing gifts, differing abilities, differing callings, and yet, we are still all members of the same body.

Leader: It is through the Good News of Jesus Christ that we find forgiveness.

People: It is through the Good News of Jesus Christ that we are assured of God’s grace.

Leader: Believe this Good News!

People: We will believe, we will be at peace! Amen.

PRAYER OF ILLUMINATION

Rev Laurie Barker

SCRIPTURE READING

1 Corinthians 12:24-27

Elder Jeanie Holbrook

SERMON

CRE Bea Torres

**Partial Report of the Recruitment and Representation Committee
Election/Installation of Moderator (RE Connie Chapman)**

Elder Bill Rose

The call of Christ is to willing, dedicated discipleship. Our discipleship is a manifestation of the new life we enter through baptism. Discipleship is both a gift and a commitment, an offering and a responsibility.

Connie – the grace bestowed on you in baptism is sufficient for your calling because it is God’s grace. By God’s grace we are saved, and enabled to grow in the faith and to commit our lives in ways that serve Christ. God has called you to particular service.

Let us pray - Faithful God, in baptism you claimed us; and by your Holy Spirit you are working in our lives, empowering us to live a life worthy of our calling. We thank you for leading Connie to this time and place. Establish her in your truth, and guide her by your Holy Spirit, that in your service she may grow in faith, hope and love, and be a faithful disciple of Jesus Christ, to whom, with you and the Holy Spirit, be honor and glory, now and forever. Connie you are installed to service as Moderator

OFFERING

Our offering today will go to the Presbytery's Discretionary Fund which is used to care for our pastors and their families in times of emergencies.

PRAYER OF DEDICATION

Elder Connie Chapman

HYMN

"I'm Gonna Eat at the Welcome Table" No. 770

COMMUNION

Rev Cindy Carlisle and Rev Diane Baldwin

HYMN

"Glory to God, Whose Goodness Shines on Me" No. 582

BENEDICTION

Elder Connie Chapman

Adjourn until Friday morning at 9:00 a.m.

Elder Connie Chapman

6:00 Dinner Break and Fellowship, Presentations

Friday, October 21, 2022

8:30 a.m. Coffee and Pastries

9:00 a.m. Call to Order

Elder Connie Chapman

Presbytery History

Rev. Jim Miles

Greetings from PCUSA Mission Engagement & Support

Rev. Lemuel Garcia

Reports from:

Recruitment and Representation Committee

Elder Bill Rose

Personnel Committee (written report)

Administrative Team

Rev. Bill Cotman

Pastoral Team

Rev. Sue Dickson

Vision & Outreach Team

Rev. John Nelsen

Presbytery Future – Matthew 25

Report of the Vision and Outreach Presbyter

Rev. Matt Miles

Adjournment & Benediction

Elder Connie Chapman

12:01 p.m. Lunch (grab & go or stay)

Exhibit B

PRESBYTERY OF TRES RIOS MANDATORY BOUNDARY TRAINING

The Presbytery of Tres Rios requires that all minister members serving congregations (including members-at-large and retired members who serve congregations or in chaplaincy) take part in a Mandatory Boundary Training approved by the presbytery every three years which includes the topic of sexual misconduct, and child sexual abuse prevention (*Book of Order G-3.0106*). Participants must complete the entire course to receive a certificate of completion; a copy of which shall be maintained in the presbytery office.

This training is also required for Commissioned Ruling Elders (G-2.1002) and Certified Christian Educators (G-2.1103) or those seeking to be commissioned or certified.

Inquirers preparing for ministry are also required to take part in boundary training (G-2.0603) and shall have completed a course prior to moving to the candidacy phase. All existing candidates who have not completed the boundary training must do so before being certified ready to receive a call.

Others are invited to attend these trainings: Ruling elders from congregations, staff, and members of congregations as well.

Failure to attend/successfully complete the Boundary Training may result in the Administrative Team:

- Not renewing temporary contracts (session will be notified),
- Not approving changes in terms of call (session will be notified) and
- The Stated Clerk notifying other presbyteries in case of transfer,
- And the Stated Clerk not attesting a Personal Discernment Profile.

Approved Boundary Training courses may charge a nominal fee. Scholarships are available if needed.

Adopted by the Administrative Team August, 2023

Exhibit C

Presbytery of Tres Rios Family Leave Policy

Background

The 225th General Assembly (2022) approved the following amendment to the *Book of Order*, then approved by all the presbyteries, and became effective July 9, 2023.

G-2.0804 Terms of Call

“.....The call shall include *provision for a minimum of twelve weeks paid family leave and participation in the benefits plan of the Presbyterian Church (U.S.A.) including both pension and medical coverage, or any successor plan approved by the General Assembly.*”

Eligibility

All ministers of Word and Sacrament serving a PC(USA) entity and all **paid** employees of the presbytery.

Leave Parameters

- A minimum of twelve (12) weeks (total, regardless of precipitating event or circumstance) of Paid Leave per year, with as much advance notice as possible. Paid Leave may be used in accordance with need consecutively or intermittently.

During Paid Leave, the pastor or presbytery employee will continue to receive all benefits in their terms of call, including dues paid to and benefits provided by the Board of Pensions.

- Use of vacation time is not required but may be used to extend leave time at the discretion of the pastor or presbytery employee.

Following the period of Paid Leave, the pastor or presbytery employee shall be entitled to return to the same position with the same title, terms of call, hours worked, and job description.

Types of Leave

- **Parental Leave:** Within one year of birth or adoption, a pastor or presbytery employee may take up to twelve consecutive or intermittent weeks bonding time
- **Caregiver/Family Leave:** In times when a family member requires care due to an illness or disability, a pastor or presbytery employee may take up to twelve weeks Paid Leave, either consecutively or intermittently, depending on the nature of illness and need.
- **Personal Loss:** In the event of the death of a loved one or a tragic event, a pastor or presbytery employee may take up to twelve weeks Paid Leave, either consecutively or intermittently, depending on the nature of event and need

It should be noted that this policy does not replace existing sick leave or vacation leave policies, but does replace any existing parental, bereavement or caregiver/family leave policies.

The Family Leave Task Force additionally recommends that Tres Rios Presbytery prepare to assist member churches with costs such as pulpit supply associated with this Family Leave Policy as needed and that member churches to the extent possible set aside funds to cover such expenses for when the need arises.

Church [and Other PC(USA) Entity] Support

- While the individual church/entity is responsible for the funding and administration of Paid Family Leave, state provided disability and paid leave benefits and Board of Pensions financial protection programs may be considered in order to help offset income continuation costs.
- Where possible, communication of mutual needs and planning is vital to minimize disruption for the entity served by the pastor or presbytery employee. Pastors [and employees of the presbytery] are encouraged to anticipate leave with sensitivity around the needs of the church/entity/body, including but not limited to temporary replacement and fulfillment of duties.

Exhibit D



**Presbytery of Tres Rios
Minimum Terms of Compensation Policy**

The Presbytery shall establish minimum compensation standards for pastoral call and Certified Christian Educators and Certified Associate Christian Educators within the presbytery (*Book of Order* G-3.0303c).

The Presbytery of Tres Rios will calculate minimum effective salary each year based on 70% of the churchwide median salary for all ministers (as determined by the Board of Pensions) from the previous calendar year. Effective salary will be prorated for part-time positions.

Full-Time Installed Pastors – Minimum Terms effective January 1, 2024

Minimum compensation figures are based on full-time service. Board of Pensions considers full-time 35 hours per week. Effective salary will be prorated for part-time positions.

Minimum Effective Salary for 2024 - (70% of Median Salary \$67,100)

\$ 46,970

Effective Salary as defined by the Board of Pensions, consists of salary plus housing and utility allowance as well as payments to offset self-employment taxes above 50% and non-reimbursement payments made on behalf of the recipient, including payments made for medical or other insurance coverage outside the Board of Pensions plans and dependent coverage under the Board of Pensions medical benefits plan. It DOES NOT include payments made to the Board of Pensions for Pension and basic medical benefits programs.

Manse Value

The Board of Pensions values provision of a manse at 30% of effective salary

Continuing Education

\$ 750

Continuing Education allowance may be carried forward for three years for use in a more extended event. Beyond that requires session approval. The minister must report any portion of this amount not used for CE purposes as salary. An advance against potential expenses is acceptable; however, the minister should provide copies of bills to the church treasurer after the event.

Auto Allowance – An accountable reimbursement plan is recommended; if not auto allowance at current IRS allowable rate, limit set by congregation. If the church pays a flat amount each month, it must be included in Effective Salary, is taxable income, and is subject to BOP dues.

Professional Fees – Accountable reimbursement plan is recommended, limit set by congregation.

Paid Vacation – Four Weeks annually (including four Sundays)

Paid Study Leave/Continuing Education – Two weeks annually (includes Sundays)

Study leave and vacation are not prorated for part-time calls or contracts. Study leave and vacation may be prorated for limited term calls or contracts.

Family Leave: All terms of call shall include a provision for a minimum of twelve (12) weeks of paid family medical leave. This includes leave to accommodate the birth, foster placement, or adoption of a child; provide care to an ill or disabled family member; to heal following a loss or tragic event. (Book of Order G-2.0804)

Sabbatical: Presbytery policy recommends that a three-month sabbatical be made available to clergy who have served a minimum of seven years in a specific congregation. Presbytery has some funds to assist with sabbaticals based on annual spend rate of the fund. For more information, please contact the presbytery office.

Temporary Disability Plan – (effective Jan 1, 2021) the Board of Pensions will provide for a weekly income benefit after a 14-day waiting period, up to the 90th day of disability. It provides members with 60 percent of effective salary capped at the Internal Revenue Service maximum (\$285,000 in 2020). Congregations will be required to pay the 40% of effective salary not covered by the Board of Pensions Plan.

Changes in terms of call shall be reported annually to presbytery. (NOTE: A change in the contribution amount to the Board of Pensions is viewed by the Presbytery as a change in compensation and congregational approval of such change is required.)

Other Models of Ministry

- A. **Interim Pastor** – The salary for a full-time interim pastor shall be no less than the recommended minimum effective salary established for the Presbytery as outlined above.

- B. **Part-Time/Tentmaker Installed Pastors** – The salary for a part-time or tent-maker pastor shall be based on the percent of time devoted to pastoral functions and will be no less than that percentage of the minimum salary established for the presbytery. Part time (P/T) minimum terms of call are prorated: 3/4 - 75%; 1/2 - 50%; and 1/4 - 25%; or 2/3 - 66.6%; 1/3 - 33.3%.

- C. **Clergy Couples** – The salary for each member of a clergy couple, where each member is a full-time pastor will be no less than the recommended minimum salary established above, except that housing and utility allowances may be paid on the basis of a single household. However, for the purposes of reporting to Presbytery, the housing and utility allowances are considered to be paid in full to each. If the salaries fall below the recommended minimum, a clergy couple shall be considered as two separate pastors.
- D. **Temporary Supply** – The salary for a temporary supply shall be based on the percent of time devoted to pastoral functions and will be no less than the percentage of the minimum salary established for the presbytery. **Presbytery will ordinarily only approve part-time temporary supply positions of at least 20 hours per week. Churches will be required to provide the Board of Pensions “Minister’s Choice Plan” for all part-time pastors who are not retired and are working at least 20 hours per week. “Minister’s Choice Plan” offers pension, D&D, and temporary disability at 10% of effective salary (cash & housing). Medical and other supplemental benefits may be added by the employer at the rates established by the Board of Pensions.**
- E. **Retired Clergy** – The salary for retired clergy shall include a cash amount which will provide adequate remuneration for the pastoral work being performed, and which will not jeopardize receipt of Social Security, retirement pay, etc. In addition, a housing and utility allowance and an automobile allowance as appropriate shall be paid. If a church contracts with a pastor who is **Honorably Retired**, and that person works **20 hours or more per week** BOP dues are required and calculated at **12% of Effective Salary**. If the contract is less than 20 hours per week no dues are required. See Board of Pensions “Administrative Rule 0801”

STATEMENT ON SELF-EMPLOYMENT TAXES

In light of the fact the General Assembly has stated on several occasions that Presbyterian ministers have no valid theological grounds to which they may appeal in objecting to their participation in the Social Security Program and the fact that the Pension Program is predicated upon clergy participation in that program, the Presbytery will not entertain a call to any candidate who refuses to participate for reasons of conscience.

In the cases of ministers who are already ordained, the call will only be entertained if the minister signs a release which exempts the Presbytery, Synod and General Assembly from any claim for assistance after retirement that would have been unnecessary had the minister participated in Social Security.

Notes:

- Beginning January 1, 2023, Board of Pensions **Pastor's Participation Plan** dues will increase to **39%** but the breakdown for dues will be **8-1/2% for Pension, 29% Medical, 1% death & disability, .05% Temporary Disability**.
- Board of Pensions coverage (**Pastor's Participation Plan**) (pension, medical, death & dismemberment) is required for all installed persons regardless of the number of hours worked. Employers may still choose to enroll any minister who works at least 20 hours per week in the Pastor's Participation Plan.
- Beginning in 2021, any minister who is not an installed pastor and is employed at least 20 hours per week is eligible for the Board of Pensions **Minister's Choice Plan**. The cost to employers is **10 percent** of effective salary. Ministers enrolled in Minister's Choice will have access to important assistance and education programs like [CREDO](#), [Minister Educational Debt Assistance](#), and [Healthy Pastors, Healthy Congregations](#) — all through Minister's Choice. They will also have access to [Board University](#) and grants through the [Assistance Program](#).
- **Temporary Disability Plan** (new in 2021) will be included in the Board of Pensions Pastor Participation Plan and will also be available in the Minister's Choice Plan.
- Actual Moving Expenses (where applicable) are no longer tax deductible; adding this to first year salary should be considered, along with the estimated tax on the amount.
- **Board of Pensions no longer requires Vacancy Dues when a pulpit is vacant.**

For more information regarding effective salary and Board of Pensions dues, please visit the Board of Pensions website: www.pensions.org. In addition to print-ready information on effective salary and current dues schedule, the Board has a dues calculator to assist in budgeting.

	Actual thru 9/30/23	Budget thru 9/30/23	Budget 2023	Asking Budget 2024	
Receipts					
Contributions from Churches					
For Presbytery	\$55,437	\$75,078	\$100,104	\$101,884	
For Synod	\$3,842	\$3,750	\$5,000	\$5,000	
For General Assembly	\$18,179	\$16,763	\$22,350	\$20,570	Based on per capita @ \$9.80 2099 members billed for 2024
Total Church Contributions	\$77,458	\$95,591	\$127,454	\$127,454	
Other Income					
Interest Income	\$15	\$19	\$25	\$25	
Rent-Maranatha Church Property	\$4,500	\$4,500	\$6,000	\$6,000	
Rent-Maranatha Mobile Home	\$250	\$2,250	\$3,000	\$3,000	
Donations	\$150	\$0	\$0	\$0	
Oil & Gas Royalties	\$29,896	\$2,250	\$3,000	\$30,000	Actual consists of royalty income from Trinity & Barstow O&G properties
Presbytery Office Mineral Lease	\$8,991	\$15,000	\$20,000	\$12,000	
Fasken Trust	\$0	\$0	\$30,000	\$46,000	Based on 2022 amount
Total Other Income	\$43,802	\$24,019	\$62,025	\$97,025	
Transfers from Restricted Funds					
Operating Reserve Fund	\$20,000	\$31,213	\$41,617	\$9,500	Estimated amount needed to balance the budget.
Future Fund	\$176,624	\$130,174	\$173,565	\$182,938	Represents a spend rate of 6% which is within the guidelines approved at the June 2018 meeting.
Church Development	\$20,000	\$30,000	\$40,000	\$35,000	
Small Church Fund	\$56,912	\$18,750	\$25,000	\$20,000	
Camp Chimney Spring Funds	\$16,582	\$26,250	\$35,000	\$37,000	Includes support for all youth events, incl youth task force, Jr. High youth camps and provision for 2022 triennium. Total must be within the 5% spending level of CCS funds.
Willie Hall Black	\$0	\$0	\$0	\$0	
Builders Fellowship	\$13,150	\$0	\$0	\$0	
Scholarship Fund	\$3,991	\$0	\$0	\$0	
Total Transfers from Restricted Funds	\$307,259	\$236,387	\$315,182	\$284,438	
Total Receipts	\$428,519	\$355,996	\$504,661	\$508,917	

	Actual thru 9/30/23	Budget thru 9/30/23	Budget 2023	Asking Budget 2024
Expenditures				
Support for Upper Gov Bodies				
Synod	\$3,842	\$3,750	\$5,000	\$5,000
General Assembly	\$18,179	\$16,763	\$22,350	\$20,570
Total Support for Upper Councils	\$22,021	\$20,513	\$27,350	\$25,570
Church Support and Mission Outreach				
Church Support:				
Nazareth Salary Support	\$11,250	\$11,250	\$15,000	\$15,000
Other Mission Support	\$7,000	\$10,500	\$14,000	\$14,000
Total Support to Churches	\$18,250	\$21,750	\$29,000	\$29,000
Mission Support:				
Project Vida	\$7,510	\$7,500	\$10,000	\$10,000
Border Ministry	\$7,200	\$7,500	\$10,000	\$12,000
Bob Lewis Mission	\$1,000	\$750	\$1,000	\$1,000
Project Dignidad	\$1,000	\$750	\$1,000	\$1,000
Casa Hogar	\$1,500	\$1,125	\$1,500	\$1,500
Border Ministry Coordinator	\$4,500	\$4,875	\$6,500	\$8,000
Oasis Ministry				\$5,000
Disaster Relief	\$2,500	\$7,500	\$10,000	\$10,000
Total Mission Support	\$25,210	\$30,000	\$40,000	\$48,500
Vision and Outreach Team Expense				
Meetings of Team & sub groups	\$795	\$1,500	\$2,000	\$2,000
Total Vision and Outreach Team	\$795	\$1,500	\$2,000	\$2,000
Total Church Support & Mission Outreach	\$44,255	\$53,250	\$71,000	\$79,500

Funded from Church Development fund

	Actual thru 9/30/23	Budget thru 9/30/23	Budget 2023	Asking Budget 2024	
Pastoral Care and Youth Programs					
Pastoral Care:					
Church Leadership Training		\$2,250	\$3,000	\$3,000	
Total Pastoral Care	\$0	\$2,250	\$3,000	\$3,000	
Youth Programs:					
Youth Task Force	\$8,168	\$6,750	\$9,000	\$11,000	Youth activities are funded by the CCS fund
Triennium	\$0	\$7,500	\$10,000	\$10,000	\$37,200 for 2023
Synod Youth Workshop	\$6,900	\$8,250	\$11,000	\$11,000	
Junior High Youth Camps	\$2,145	\$2,250	\$3,000	\$3,000	
Other Youth Projects	\$0	\$1,500	\$2,000	\$2,000	
Total Youth Programs	\$17,213	\$19,500	\$35,000	\$37,000	
Pastoral Team Expense:					
Meetings of Team & sub groups	\$902	\$1,125	\$1,500	\$1,500	
Total Pastoral Team	\$902	\$1,125	\$1,500	\$1,500	
Total Pastoral Care & Youth Programs	\$18,115	\$22,875	\$39,500	\$41,500	
Administration Expense					
Facilities:					
Building Janitorial	\$3,600	\$3,750	\$5,000	\$5,000	
Building Maintenance	\$2,442	\$3,750	\$5,000	\$5,000	
Building Utilities	\$4,184	\$3,750	\$5,000	\$5,000	
Insurance/Office & other facilities	\$21,407	\$17,335	\$23,113	\$23,113	
Maintenance of other facilities	\$0	\$750	\$1,000	\$1,000	Funded from Operating Reserve
Total Facilities	\$31,633	\$29,335	\$39,113	\$39,113	

	Actual thru 9/30/23	Budget thru 9/30/23	Budget 2023	Asking Budget 2024	
Presbytery Office Expense:					
Communications	\$338	\$525	\$700	\$700	
Computer Operations	\$4,025	\$4,500	\$6,000	\$6,000	
Website	\$518	\$750	\$1,000	\$1,000	
Equipment Leases	\$10,400	\$9,000	\$12,000	\$12,000	New copier and postage meter leased in 2020
Equipment Maintenance	\$1,355	\$1,500	\$2,000	\$2,000	
Financial Review		\$6,375	\$8,500	\$8,500	Funded from Operating Reserve
Postage	\$974	\$1,500	\$2,000	\$2,000	
Supplies	\$2,927	\$3,000	\$4,000	\$4,000	
Telephone	\$5,111	\$5,250	\$7,000	\$7,000	
Taxes	\$249	\$75	\$100	\$100	
Van and storage	\$1,575	\$1,875	\$2,500	\$2,500	
Total Presbytery Office Expense	\$27,472	\$34,350	\$45,800	\$45,800	
Staff Expense:					
Office Manager Salary	\$38,214	\$38,231	\$50,975	\$53,525	5% increase proposed by Personnel Team for 2024
Office Manager Pens/Medical	\$11,185	\$11,089	\$14,785	\$16,060	
Office Manager Cont Ed	\$355	\$750	\$1,000	\$1,000	
Office Manager Expense	\$481	\$1,875	\$2,500	\$2,500	
Admin Presbyter/Stated Clerk Salary	\$28,125	\$28,125	\$37,500	\$39,375	Funded by Future Fund - 5% increase for 2024
Admin Presbyter/Stated Clerk Expense	\$350	\$3,000	\$4,000	\$4,000	Funded by Future Fund
V&O Presbyter Salary	\$28,125	\$28,125	\$37,500	\$39,375	Funded by Future Fund
V&O Presbyter BOP	\$7,352	\$11,438	\$15,250	\$15,356	Funded by Future Fund
V&O Presbyter Travel/Professional Exp	\$9,490	\$9,000	\$12,000	\$12,000	Funded by Future Fund
V&O Presbyter CE	\$0	\$600	\$800	\$800	Funded by Future Fund
Pastoral Presbyter Salary	\$28,125	\$28,125	\$37,500	\$39,375	Funded by Future Fund
Pastoral Presbyter BOP	\$8,213	\$11,438	\$15,250	\$15,356	Funded by Future Fund
Pastoral Presbyter Travel/Professional Exp	\$11,182	\$9,000	\$12,000	\$12,000	Funded by Future Fund
Pastoral Presbyter CE	\$0	\$600	\$800	\$800	Funded by Future Fund
Payroll Taxes	\$4,511	\$5,076	\$6,768	\$7,107	
Total Staff Expense	\$175,708	\$186,471	\$248,628	\$258,629	

	Actual thru 9/30/23	Budget thru 9/30/23	Budget 2023	Asking Budget 2024
Presbytery Meetings Expense:				
Meetings of Presbytery	\$347	\$3,000	\$4,000	\$4,000
Meetings of Combined Teams	\$0	\$600	\$800	\$800
Meetings of Presbytery Task Forces		\$375	\$500	\$500
Presbytery "Big Event"	\$0	\$750	\$1,000	\$1,000
Moderator Training	\$0	\$750	\$1,000	\$1,000
GA Commissioner Training	\$0	\$450	\$600	\$600
Travel/Denomination/BOP Events		\$3,375	\$4,500	\$4,500
Total Presbytery Meeting Expense	\$347	\$9,300	\$12,400	\$12,400
Administrative Team Expense:				
Meetings of Team and sub groups	\$873	\$1,500	\$2,000	\$2,000
Trustee Expense	\$0	\$1,125	\$1,500	\$1,500
Administrative Personnel Support	\$400	\$563	\$750	\$750
Candidate Eval/Travel	\$0	\$1,500	\$2,000	\$2,000
Grants to Churches - Alpine	\$38,000	\$37,500	\$50,000	\$40,000
Grants to Churches - St Mark	\$1,410			
Total Administrative Team	\$40,683	\$3,188	\$56,250	\$46,250
Standing Committees of Presbytery:				
Personnel Sub-Committee	\$0	\$375	\$500	\$500
Permanent Judicial Committee	\$0	\$450	\$600	\$600
Nominating and Representation	\$0	\$188	\$250	\$250
Total Standing Committee Expense	\$0	\$1,013	\$1,350	\$1,350
Total Administration Expense	\$275,843	\$263,656	\$403,541	\$403,542
Total Expenditures	\$360,234	\$360,293	\$541,391	\$550,112
Net Receipts over (under) Expenditures	\$68,285	(\$4,298)	(\$36,730)	(\$41,195)

3 year grant beginning 2022 (funded by SCF & CDF)

Funded from Future Fund

The Presbytery of Tres Rios
Church Contribution Report
January 1 - September 30, 2023

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	Total
PIN #	Church	Acceptance	Current Quarter	YTD	% to Date	Pbv.	Synod	GA	Disaster Relief	Discretionary Fund	One Great Chrstmas Hr Sharing	Christmas Joy	Pentecost	Peace Making	Theological Education	Border Ministry	Other	Delayed Ret	Total
O8723	Alpine	1800	450.00	1350.00	75%	950.00	70.00	330.00											1940.00
21998	Ballinger	1250	312.00	935.00	75%	629.00	40.00	289.00			113.00					500.00			1351.00
22002	Big Spring	12900	4300.00	10750.00	83%	7930.00	455.00	2365.00								300.00			10760.00
	Coahoma	3000		0.00	0%														0.00
	El Paso:																		
O8726	Divine Savil	500		0.00															0.00
22003	Faith	100		0.00	0%											537.00			537.00
O8724	First	4000	1000.00	3000.00	75%	2150.00	150.00	700.00								500.00			3500.00
15020	Grace	9000	2250.00	6750.00	75%	4922.00	338.00	1490.00			470.00		522.00			1600.00	50.00		9392.00
22005	St. Andrew	300	1611.00	750.00	250%	530.00	25.00	195.00			300.00		261.00			300.00	3100.00		4711.00
22007	University	38300	10026.66	25906.66	68%	18009.01	1425.00	6472.66			1188.00	1130.00	465.00		500	3750.00			39584.66
O8727	Fort Davis	1042		0.00	0%														0.00
	Fort Stockt	4200	700.00	2800.00	67%	1973.00	157.00	670.00										727.00	3527.00
O8728	Marfa	1800		1800.00	100%	1350.00	90.00	360.00								500.00			4100.00
	Midland:																		
10551	Grace	16000	3300.00	9900.00	62%	7250.00	445.00	2205.00			1375.00	1882.00				2500.00			15667.00
O8729	Monahans	0	400.00	400.00		300.00	20.00	80.00											400.00
	Odeesa:																		
22013	First	1000	250.00	750.00	75%	510.00	40.00	200.00											750.00
22015	Westminste	12000	6000.00	12000.00	100%	8750.00	550.00	2700.00			225.00								12225.00
22017	Pecos	600	150.00	500.00	83%	318.00	62.00	120.00											500.00
	San Angelo:																		
O8652	Nazareth	2400	600.00	1800.00	75%	1300.00	100.00	400.00											1800.00
11530	St. Mark	6000	1000.00	4000.00	67%	2900.00	200.00	900.00											4000.00
O8651	St. Paul	2500	624.00	1872.00	75%	1402.00	85.00	385.00			607.02	162							2479.02
	Grace Chap	6362	1000.00	3000.00	47%	1857.00	135.00	1008.00			812.86								3974.86
22023	Seminole	2000	3000.00	3000.00	150%	2150.00	100.00	750.00				75.00				5000.00			8075.00
22024	Somora	200		0.00	0%														0.00
	Total Dollar	127254	40573.66	91266.66		65180.01	4487.00	21599.66	6645	0	5180.88	3249	1248.00	0.00	500	15487.00	3877.00	1800.00	127453.54

**Minutes of the Special Called Meeting
Presbytery of Tres Rios
August 15, 2023
ZOOM video conference**

A special called meeting of the Presbytery of Tres Rios was called to order with prayer by Moderator Jim Miles at 12:00 p.m. on Tuesday, August 15, 2023. The meeting was conducted via Video Conference. Kay Long presented instructions for how the meeting would be conducted.

As per Article IX of the Bylaws, a quorum for stated and called presbytery meetings shall be: four (4) teaching elders who are members of presbytery; and four (4) ruling elder commissioners from four (4) different congregations. A quorum was declared present by Stated Clerk, Kay Long and the call for the meeting was read.

Minister Members Present: Mary Beth Anton, Laurie Barker, Jerry Boles, Cindy Carlisle, Brenda Church, Bill Cotman, Sue Dickson, Cynthia Davenport-Herbst, Tim Davenport-Herbst, Jim Miles, Craig Meyers, Kathryn Morton, John Nelsen

Commissioned Ruling Elders Present: Craig Field; Ann Hurt

Ruling Elder Commissioners Present: Charlotte Wilson, Alpine; Pam Round, Grace, El Paso; Diana Guerrero, St Andrew; Carolyn Miller, Fort Davis; Bobbie Duncan, Westminster; Rosanne Girton, St Paul; Toni Daniel, St Mark

Ex-Officio Members Present: Connie Chapman, Presbytery Vice Moderator; Kay Long, Administrative Presbyter/Stated Clerk

Guests: Theresa Wright, Recording Clerk

Absent with excuse: Allen Cross, Neal Locke, Bill Schlesinger, Carol Schlesinger

It was MOVED, SECONDED AND CARRIED that the docket be adopted.

Report of the Administrative Team was presented by Bill Cotman.

- I. Matters of Information
None
- II. Recommendations of a Routine Nature (actions taken on behalf of presbytery)
None
- III. Recommendations Requiring More Careful Consideration

The Administrative Team recommends the following:

- A. That the presbytery approves the request of St. Mark Presbyterian Church to receive a grant in the amount of \$116,000 to cover the construction cost of installing a sprinkler system in their classrooms as required by the City of San Angelo in order that the church may lease a portion of their facilities to be used as a satellite location for the San Angelo Early Childhood Center (background information Exhibit "A"). Grant will be funded as follows: \$50,000 from the Small Church Fund, \$56,000 from the Tres Rios Future Fund, and \$10,000 from the Builder's Fellowship Fund. If the grant is approved, the Builder's Fellowship will issue a call to all contributors, and makeup any difference between the funds received and the \$10,000 from funds already in the account.

It was MOVED AND CARRIED that Recommendation III.A be approved.

- B. That upon an additional request from St. Mark Presbyterian Church for salary support and moving expenses, and the Administrative Team's approval of a call and the election by the congregation of a new pastor, the presbytery approves a two-year grant not to exceed a total of \$34,000. The grant will be funded ½ from the Church Development Fund and ½ from the Small Church Fund and dispersed as follows: \$17,000 for years 2023-2024 for salary support and moving expense, and \$17,000 for salary support for year 2025.

The total if both grants are approved will be \$150,000.

It was MOVED AND CARRIED that Recommendation III.B be approved

- C. That presbytery approves the sale of the property located at 11491 and 11497 Socorro Road (FM 258), City of Socorro, Tx, El Paso County, Texas. (currently leased by Maranatha Presbyterian Church, Presbytery of del Cristo, and soon to be vacated). That presbytery further approves its trustees contracting with a reputable real estate broker in El Paso County to market and sell the property, and to obtain an appraisal by a certified appraiser if it is deemed necessary to determine market value or required for the purchaser's loan. Trustees to convey the title to the property to purchaser upon closing and funding. Proceeds from a sale to be deposited to the Church Development Fund.

Legal Description: 9 Freidman Estates #01, Lot 50 and 51, Blk 31, (Historical District), El Paso County, TX (see Exhibit "B").

It was MOVED AND CARRIED that Recommendation III.C be approved.

There being no further business the meeting was adjourned with prayer at 12:15 p.m. by Jim Miles.



The Presbytery of Tres Rios

The Presbyterian Church (USA)



Kay Long, Stated Clerk
Cell – (432) 466-1117 kaylong9@sbcglobal.net

Theresa Wright, Administrative Assistant
Cell - (432) 528-7317 twright@tresrios.org

Date: August 3, 2023
To: All Ministers and Clerks of Session
From: Dr. James R. Miles, Moderator Presbytery of Tres Rios
Subj: Notice of Special Called Meeting of Presbytery

The prior constitutional requirements having been met; I hereby call the Presbytery of Tres Rios to meet at 12:00 noon (Central Daylight Time), 11:00 a.m. (Mountain Daylight Time), on August 15, 2023 to be held by electronic means (Zoom) in accordance with the attached petition.

Special meetings may be called as necessary and may be conducted by electronic videoconferencing in accordance with the Manual of Administrative Operations. A quorum for stated meetings shall be: **four (4) teaching elders who are members of presbytery; and four (4) ruling elder commissioners from four (4) different congregations.** Only those members physically present at meetings or present by electronic videoconference means at special meetings shall vote.

Dear Friends in Christ,

Attached is the Petition for a Special Called Meeting of the presbytery to hear and act on the recommendations from the Administrative Team regarding the following items and any related business:

- A. That the presbytery approves the request of St. Mark Presbyterian Church to receive a grant in the amount of \$116,000 to cover the construction cost of installing a sprinkler system in their classrooms as required by the City of San Angelo in order that the church may lease a portion of their facilities to be used as a satellite location for the San Angelo Early Childhood Center (background information Exhibit “A”). Grant will be funded as follows: \$50,000 from the Small Church Fund, \$56,000 from the Tres Rios Future Fund, and \$10,000 from the Builder’s Fellowship Fund. If the grant is approved, the Builder’s Fellowship will issue a call to all contributors, and makeup any difference between the funds received and the \$10,000 from funds already in the account.
- B. That upon an additional request from St. Mark Presbyterian Church for salary support and moving expenses, and the Administrative Team’s approval of a call and the election by the congregation of a new pastor, the presbytery approves a two-year grant not to exceed a total of \$34,000. The grant will be funded ½ from the Church Development Fund and ½ from the Small Church Fund and dispersed as follows: \$17,000 for years 2023-2024 for salary support and moving expense, and \$17,000 for salary support for year 2025.

The total if both grants are approved will be \$150,000.

C. That presbytery approves the sale of the property located at 11491 and 11497 Socorro Road (FM 258), City of Socorro, Tx, El Paso County, Texas. (currently leased by Maranatha Presbyterian Church, Presbytery of del Cristo, and soon to be vacated). That presbytery further approves its trustees contracting with a reputable real estate broker in El Paso County to market and sell the property, and to obtain an appraisal by a certified appraiser if it is deemed necessary to determine market value or required for the purchaser's loan. Trustees to convey the title to the property to purchaser upon closing and funding. Proceeds from a sale to be deposited to the Church Development Fund.

Legal Description: 9 Freidman Estates #01, Lot 50 and 51, Blk 31, (Historical District) (see Exhibit "C").

It is hoped that all teaching elder members and ruling elder commissioners will make a special effort to attend this important meeting.

In Christ's Service,



Dr. James R. Miles
Moderator

**PETITION FOR A PRO RE NATA (SPECIAL CALLED) MEETING OF THE
PRESBYTERY OF TRES RIOS**

We the undersigned, request the Moderator to call a Special Meeting of the Presbytery of Tres Rios for August 15, 2023 at 12:00 noon (Central Daylight Time), 11:00 a.m. (Mountain Daylight Time) to be held by electronic means (Zoom).

Special meetings may be called as necessary and may be conducted by electronic videoconferencing in accordance with the Manual of Administrative Operations. **A quorum for stated meetings shall be: four (4) teaching elders who are members of presbytery; and four (4) ruling elder commissioners from four (4) different congregations.** Only those members physically present at meetings or present by electronic videoconference means at special meetings shall vote.

The purpose is to hear and act upon the recommendations of the Administrative Team regarding the following items and related business:

- A. That the presbytery approves the request of St. Mark Presbyterian Church to receive a grant in the amount of \$116,000 to cover the construction cost of installing a sprinkler system in their classrooms as required by the City of San Angelo in order that the church may lease a portion of their facilities to be used as a satellite location for the San Angelo Early Childhood Center (background information Exhibit "A"). Grant will be funded as follows: \$50,000 from the Small Church Fund, \$56,000 from the Tres Rios Future Fund, and \$10,000 from the Builder's Fellowship Fund. If the grant is approved, the Builder's Fellowship will issue a call to all contributors, and makeup any difference between the funds received and the \$10,000 from funds already in the account.

- B. That upon an additional request from St. Mark Presbyterian Church for salary support and moving expenses, and the Administrative Team's approval of a call and the election by the congregation of a new pastor, the presbytery approves a two-year grant not to exceed a total of \$34,000. The grant will be funded ½ from the Church Development Fund and ½ from the Small Church Fund and dispersed as follows: \$17,000 for years 2023-2024 for salary support and moving expense, and \$17,000 for salary support for year 2025.
The total if both grants are approved will be \$150,000.

- C. That presbytery approves the sale of the property located at 11491 and 11497 Socorro Road (FM 258), City of Socorro, Tx, El Paso County, Texas. (currently leased by Maranatha Presbyterian Church, Presbytery of del Cristo, and soon to be vacated). That presbytery further approves its trustees contracting with a reputable real estate broker in El Paso County to market and sell the property, and to obtain an appraisal by a certified appraiser if it is deemed necessary to determine market value or required for the purchaser's loan. Trustees to convey the title to the property to purchaser upon closing and funding. Proceeds from a sale to be deposited to the Church Development Fund. Legal Description: 9 Freidman Estates #01, Lot 50 and 51, Blk 31, (Historical District) (see Exhibit "C").



Dr. James R Miles,
First Presbyterian Church, Fort Stockton, Tx



Rev. William Cotman
First Presbyterian Church, Alpine, Tx



Rev. John Nelsen (HR) El Paso, Texas



Elder Cambri Allison,
First Presbyterian Church, Odessa, Tx



Elder Bobbie Duncan,
Westminster Presbyterian Church, Odessa, Tx



Elder Judia Foreman
Grace Presbyterian Church, Midland, Tx.



Docket
Special Called Meeting
August 15, 2023
12:00 Noon (CDT), 11:00 a.m. (MDT)
(meeting to be held by electronic means)

August 15, 2023

Call to Order and opening prayer	Jim Miles
Declaration of a Quorum <i>As per Article IX of the Bylaws, a quorum for stated and called presbytery meetings shall be: four (4) teaching elders who are members of presbytery; and four (4) ruling elder commissioners from four (4) different congregations.</i>	Jim Miles
Instructions for the Meeting	Kay Long
Adoption of the Docket	Kay Long
Report of the Administrative Team	Bill Cotman
Adjournment & closing prayer	Jim Miles

**Report of the Administrative Team
To The Presbytery of Tres Rios
August 15, 2023**

- I. Matters of Information
None
- II. Recommendations of a Routine Nature (actions taken on behalf of presbytery)
None
- III. Recommendations Requiring More Careful Consideration

The Administrative Team recommends the following:

- A. That the presbytery approves the request of St. Mark Presbyterian Church to receive a grant in the amount of \$116,000 to cover the construction cost of installing a sprinkler system in their classrooms as required by the City of San Angelo in order that the church may lease a portion of their facilities to be used as a satellite location for the San Angelo Early Childhood Center (background information Exhibit "A"). Grant will be funded as follows: \$50,000 from the Small Church Fund, \$56,000 from the Tres Rios Future Fund, and \$10,000 from the Builder's Fellowship Fund. If the grant is approved, the Builder's Fellowship will issue a call to all contributors, and makeup any difference between the funds received and the \$10,000 from funds already in the account.
- B. That upon an additional request from St. Mark Presbyterian Church for salary support and moving expenses, and the Administrative Team's approval of a call and the election by the congregation of a new pastor, the presbytery approves a two-year grant not to exceed a total of \$34,000. The grant will be funded ½ from the Church Development Fund and ½ from the Small Church Fund and dispersed as follows: \$17,000 for years 2023-2024 for salary support and moving expense, and \$17,000 for salary support for year 2025.
The total if both grants are approved will be \$150,000.
- C. That presbytery approves the sale of the property located at 11491 and 11497 Socorro Road (FM 258), City of Socorro, Tx, El Paso County, Texas. (currently leased by Maranatha Presbyterian Church, Presbytery of del Cristo, and soon to be vacated). That presbytery further approves its trustees contracting with a reputable real estate broker in El Paso County to market and sell the property, and to obtain an appraisal by a certified appraiser if it is deemed necessary to determine market value or required for the purchaser's loan. Trustees to convey the title to the property to purchaser upon closing and funding. Proceeds from a sale to be deposited to the Church Development Fund.

Legal Description: 9 Freidman Estates #01, Lot 50 and 51, Blk 31, (Historical District), El Paso County, TX (see Exhibit "B").

EXHIBIT "A"

St. Mark Presbyterian Church, San Angelo, Tx Request and Background Information for Grant

The session of St. Mark Presbyterian Church in San Angelo, Texas is requesting \$116,000 in assistance from Tres Rios Presbytery for a fire sprinkler system installation.

San Angelo Early Childhood Center (SAECC) is a not-for-profit entity providing affordable childcare in San Angelo for the last 25 years. In November of 2022, the SAECC and St. Mark Presbyterian Church entered a contract. The church would provide a second site for SAECC. St. Mark had previously hosted a pre-school for 3 years and had no issues regarding the City of San Angelo permitting department. At the end of the 3 years, the church was told that in order to continue, doors would have to be installed in the outside walls of the classrooms to provide a second exit in case of a fire. It was determined that the cost was too much for the church and for the pre-school, so the school relocated.

SAECC spent \$18,000 to have those doors installed and \$45,000 on a security system. This money came through a grant from the State of Texas. The school was set to open in February 2023. At this time, the City of San Angelo permitting department began to give piecemeal and incorrect information to the church and the school. After several meetings and consultations with community members, it was determined that the church needed to have a fire ceiling of double 5/8-inch sheet rock which would require removing the current ceiling and new framing, and fireproofing the light fixtures where they came through the sheet rock. We were also told that 11 doors and frames would have to be replaced with doors and frames with a fire-retardant rating. At this point, it was decided to explore a fire sprinkler system which would negate the need for the new ceiling and doors. You will find the information we received from Joe Self, Jr. of Automatic Fire Protection attached. This is a very reputable company in San Angelo, and the only local business that can do this work.

St. Mark is in the process of calling a new pastor as Rev. Craig Meyers will be retiring. This agreement with SAECC is crucial to our ability to call a new pastor. SAECC has been paying their lease of \$3,000 per month since November. They will be paying 75% of the church's utility bills and providing janitorial services 5 days a week when they open. SAECC has entered into an agreement with San Angelo Independent School District to provide daycare for the district's teachers. The issues we have been facing have jeopardized all these things. It is crucial that the center be opened as soon as possible for St. Mark, SAECC, and the community of San Angelo.

Our request includes an additional \$2,314 to cover any additional costs we may encounter. We ask that our request of \$116,000 be approved as soon as possible.

Thank you for your consideration,

Toni Daniel, Clerk of Session

EXHIBIT "B"

11491 and 11497 Ysleta, San Elizario Socorro Rd., Socorro, Tx

Legal: 9 Freidman Estates #01, Lot 50 and 51, Blk 31, (Historical District), El Paso County



**Minutes of the Special Called Meeting
Presbytery of Tres Rios
September 21, 2023
ZOOM video conference**

A special called meeting of the Presbytery of Tres Rios was called to order with prayer by Moderator Jim Miles at 12:00 p.m. on Thursday, September 21, 2023. The meeting was conducted via Video Conference. Kay Long presented instructions for how the meeting would be conducted.

As per Article IX of the Bylaws, a quorum for stated and called presbytery meetings shall be: four (4) teaching elders who are members of presbytery; and four (4) ruling elder commissioners from four (4) different congregations. A quorum was declared present by Stated Clerk, Kay Long and the call for the meeting was read.

Minister Members Present: Laurie Barker, Bill Cotman, Cindy Carlisle, Sue Dickson, Neal Locke, Jim Miles, Matt Miles, Kathryn Morton, Bill Schlesinger, John Wamsley

Commissioned Ruling Elders Present: Martha Bumpass, Ann Hurt

Ruling Elder Commissioners Present: Pam Round, Grace, El Paso; David Mayfield, St Andrew, El Paso; Suzy Pack, First, Odessa; James Rush, Westminster, Odessa; Rosanne Girton, St Paul, San Angelo

Ex-Officio Members Present: Connie Chapman, Presbytery Vice Moderator; Kay Long, Administrative Presbyter/Stated Clerk

Guests: Theresa Wright, Recording Clerk

Minister Members Absent With Excuse: John Nelsen, Mary Beth Anton, Tim Davenport-Herbst, Cynthia Davenport-Herbst

Commissioned Ruling Elders Absent With Excuse: Craig Fields

Ruling Elder Commissioners Absent with Excuse: Fort Stockton

It was MOVED, SECONDED AND CARRIED that the docket be adopted. (Exhibit A)

Report of the Administrative Team was presented by Bill Cotman.

- I.** Matters of Information
None
- II.** Recommendations of a Routine Nature (actions taken on behalf of presbytery)
None
- III.** Recommendations Requiring More Careful Consideration

The Administrative Team recommends the following:

- A. That the Presbytery of Tres Rios guarantees the loan of \$800,000 from the Presbyterian Investment and Loan Program to Project Vida for the completion of a health clinic to be located on Dyer Street, El Paso, Tx and that the secretary and trustees of the presbytery's corporation execute the Resolution and Certificate of Incumbency guaranteeing the loan.**

Background: Project Vida, a long-standing ministry partner of the Presbytery of Tres Rios, has made application for a loan of \$800,000 from the Presbyterian Investment & Loan Program (PILP) in order to build a new health clinic on Dyer Street in Northeast El Paso. The Presbyterian Loan & Investment Programs requires that the presbytery serves as a guarantor for the loan. Total projected cost of the project is \$1,872,625. Project Vida has received grants totaling \$1,154,728 from the Texas Dept. of State Health Services and the U.S. Health Resources and Services Administration to assist in the construction of the clinic. Project Vida has provided current and audited financial statements as required in order to qualify for the loan and to demonstrate their ability to service the loan. The presbytery previously guaranteed a \$740,000 PILP loan for Project Vida fifteen years ago and they have successfully reduced the principal balance to \$72,000. See Exhibit "A" Loan Application, Exhibit "B" Loan Commitment Letter, and Exhibit "C" Resolution for Presbytery Guarantor and Certificate of Incumbency.

It was MOVED AND CARRIED that Recommendation III.A be approved. Motion approved unanimously.

- B. That the Presbytery of Tres Rios approve the request of the Westminster Presbyterian Church, Odessa to sell their vacant lot located adjacent to the church property.**

Street address: 4707 Maple Avenue, Odessa, Tx 79762

**Legal description: Lakeside Estates, Blk 1, Lot 1 and .26 acre of alley,
City of Odessa, Ector County, Texas.**

It was MOVED AND CARRIED that Recommendation III.B be approved. Motion approved unanimously.

There being no further business the meeting was adjourned with prayer at 12:10 p.m. by Connie Chapman.



The Presbytery of Tres Rios

The Presbyterian Church (USA)



Kay Long, Stated Clerk
Cell – (432) 466-1117 kaylong9@sbcglobal.net

Theresa Wright, Administrative Assistant
Cell - (432) 528-7317 twright@tresrios.org

Date: September 11, 2023
To: All Ministers and Clerks of Session
From: Dr. James R. Miles, Moderator Presbytery of Tres Rios
Subj: Notice of Special Called Meeting of Presbytery

The prior constitutional requirements having been met; I hereby call the Presbytery of Tres Rios to meet at 12:00 noon (Central Daylight Time), 11:00 a.m. (Mountain Daylight Time), on September 21, 2023 to be held by electronic means (Zoom) in accordance with the attached petition.

Special meetings may be held as necessary and may be conducted by electronic videoconferencing in accordance with the Manual of Administrative Operations. The moderator or stated clerk shall call a special meeting at the request, or with the concurrence of three teaching elders, and three ruling elders all being from different churches. **A quorum for stated or special meetings shall be: four (4) teaching elders who are members of presbytery; and four (4) ruling elder commissioners from four (4) different congregations.** Only those members physically present at meetings or present by electronic videoconference means at special meetings shall vote.

Dear Friends in Christ,

Attached is the Petition for a Special Called Meeting of the presbytery to hear and act on the recommendations from the Administrative Team regarding the following items and any related business:

- A. That the Presbytery of Tres Rios guarantees the loan of \$800,000 from the Presbyterian Investment and Loan Program (PILP) to Project Vida for the completion of a new health clinic to be located on Dyer Street, El Paso, Tx and that the secretary and trustees of the presbytery's corporation execute the Resolution and Certificate of Incumbency guaranteeing the loan.
- B. That the Presbytery of Tres Rios approve the request of the Westminster Presbyterian Church, Odessa to sell their vacant lot located adjacent to the church property.
Street address: 4707 Maple Avenue, Odessa, Tx 79762
Legal description: Lakeside Estates, Blk 1, Lot 1 and .26 acre of alley,
City of Odessa, Ector County, Texas.

It is hoped that all teaching elder members and ruling elder commissioners will make a special effort to attend this important meeting.

In Christ's Service,

Dr. James R. Miles
Moderator



*Exhibit A
Docket
Special Called Meeting
September 21, 2023
12:00 Noon (CDT), 11:00 a.m. (MDT)
(meeting to be held by electronic means)*

September 21, 2023

Call to Order and opening prayer	Jim Miles
Declaration of a Quorum <i>As per Article IX of the Bylaws, a quorum for stated and called presbytery meetings shall be: four (4) teaching elders who are members of presbytery; and four (4) ruling elder commissioners from four (4) different congregations.</i>	Jim Miles
Instructions for the Meeting	Kay Long
Adoption of the Docket	Kay Long
Report of the Administrative Team	Bill Cotman
Adjournment & closing prayer	Jim Miles

**Report of the Administrative Team
To The Presbytery of Tres Rios
September 21, 2023**

IV. Matters of Information
None

V. Recommendations of a Routine Nature (actions taken on behalf of presbytery)
None

VI. Recommendations Requiring More Careful Consideration

The Administrative Team recommends the following:

- C. That the Presbytery of Tres Rios guarantees the loan of \$800,000 from the Presbyterian Investment and Loan Program to Project Vida for the completion of a health clinic to be located on Dyer Street, El Paso, Tx and that the secretary and trustees of the presbytery's corporation execute the Resolution and Certificate of Incumbency guaranteeing the loan.**

Background: Project Vida, a long-standing ministry partner of the Presbytery of Tres Rios, has made application for a loan of \$800,000 from the Presbyterian Investment & Loan Program (PILP) in order to build a new health clinic on Dyer Street in Northeast El Paso. The Presbyterian Loan & Investment Programs requires that the presbytery serves as a guarantor for the loan. Total projected cost of the project is \$1,872,625. Project Vida has received grants totaling \$1,154,728 from the Texas Dept. of State Health Services and the U.S. Health Resources and Services Administration to assist in the construction of the clinic. Project Vida has provided current and audited financial statements as required in order to qualify for the loan and to demonstrate their ability to service the loan. The presbytery previously guaranteed a \$740,000 PILP loan for Project Vida fifteen years ago and they have successfully reduced the principal balance to \$72,000. See Exhibit "A" Loan Application, Exhibit "B" Loan Commitment Letter, and Exhibit "C" Resolution for Presbytery Guarantor and Certificate of Incumbency.

- D. That the Presbytery of Tres Rios approve the request of the Westminster Presbyterian Church, Odessa to sell their vacant lot located adjacent to the church property.**

Street address: 4707 Maple Avenue, Odessa, Tx 79762

**Legal description: Lakeside Estates, Blk 1, Lot 1 and .26 acre of alley,
City of Odessa, Ector County, Texas.**

**PETITION FOR A PRO RE NATA (SPECIAL CALLED) MEETING
OF THE PRESBYTERY OF TRES RIOS**

We the undersigned, request the Moderator to call a Special Meeting of the Presbytery of Tres Rios for September 21, 2023 at 12:00 noon (Central Daylight Time), 11:00 a.m. (Mountain Daylight Time) to be held by electronic means (Zoom).

Special meetings may be held as necessary and may be conducted by electronic videoconferencing in accordance with the Manual of Administrative Operations. The moderator or stated clerk shall call a special meeting at the request, or with the concurrence of three teaching elders, and three ruling elders all being from different churches. **A quorum for stated or special meetings shall be: four (4) teaching elders who are members of presbytery; and four (4) ruling elder commissioners from four (4) different congregations.** Only those members physically present at meetings or present by electronic videoconference means at special meetings shall vote.

The purpose is to hear and act upon the recommendations of the Administrative Team regarding the following two (2) items and related business:

- A. That the Presbytery of Tres Rios guarantees the loan of \$800,000 from the Presbyterian Investment and Loan Program to Project Vida for the completion of a health clinic to be located on Dyer Street, El Paso, Tx and that the secretary and trustees of the presbytery's corporation execute the Resolution and Certificate of Incumbency guaranteeing the loan.**

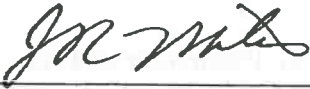
Background: Project Vida, a long-standing ministry partner of the Presbytery of Tres Rios, has made application for a loan of \$800,000 from the Presbyterian Investment & Loan Program (PILP) in order to build a new health clinic on Dyer Street in Northeast El Paso. The Presbyterian Loan & Investment Programs requires that the presbytery serves as a guarantor for the loan. Total projected cost of the project is \$1,872,625. Project Vida has received grants totaling \$1,154,728 from the Texas Dept. of State Health Services and the U.S. Health Resources and Services Administration to assist in the construction of the clinic. Project Vida has provided current and audited financial statements as required in order to qualify for the loan and to demonstrate their ability to service the loan. The presbytery previously guaranteed a \$740,000 PILP loan for Project Vida fifteen years ago and they have successfully reduced the principal balance to \$72,000. See Exhibit "A" Loan Application, Exhibit "B" Loan Commitment Letter, and Exhibit "C" Resolution for Presbytery Guarantor and Certificate of Incumbency.

"Project Vida is an expanding nonprofit service agency sponsored by the PCUSA and the Cumberland Presbyterian Church. Its sister agency, Project Vida Health Center, has outgrown its current facilities in Northeast El Paso, and is opening a funded psychiatric residency program already certified by the ACGME. In order to relieve pressure on the Northeast Family Practice Center, to accommodate space for the Residency program, and to provide services to an underserved area in the Lower Northeast, it has been funded to construct a new clinic site. Due to inflation and a change in planned construction from rehab to new construction, there is a shortfall of \$730,000 in current funding. Operational funds will come from PVHC to PV to repay the loan at similar rates to the current debt service, so the loan seems feasible. We intend to pay off the existing mortgage, and cover the remaining costs of the construction at current income levels. We serve an underserved, primarily Hispanic area."

- B. That the Presbytery of Tres Rios approve the request of the Westminster Presbyterian Church, Odessa to sell their vacant lot located adjacent to the church property.**

Street address: 4707 Maple Avenue, Odessa, Tx 79762

**Legal description: Lakeside Estates, Blk 1, Lot 1 and .26 acre of alley,
City of Odessa, Ector County, Texas.**



Dr. James R Miles,
First Presbyterian Church, Fort Stockton, Tx



Rev. William Cotman
First Presbyterian Church, Alpine, Tx



Rev. Matt Miles, Fort Davis, Tx



Elder Cambri Allison,
First Presbyterian Church, Odessa, Tx



Elder Connie Chapman,
Grace Presbyterian Church, El Paso, TX



Elder Judia Foreman
Grace Presbyterian Church, Midland, Tx.



LOAN APPLICATION

DATE (MM/DD/YYYY) 8/18/2023

SECTION A: GENERAL INFORMATION ABOUT BORROWER

Project Vida

BORROWER'S NAME AS LISTED ON ARTICLES OF INCORPORATION OR LATEST AMENDMENT TO ARTICLES OF INCORPORATION

3607 Rivera Avenue El Paso TX 79905
STREET ADDRESS CITY ST ZIP

MAILING ADDRESS IF DIFFERENT THAN STREET ADDRESS CITY ST ZIP

(915) 490-6148 (915) 503-1014 El Paso
PHONE FAX COUNTY CHARTER DATE (MM/YYYY)

\$800,000 20 10/1/2023 has begun 10/15/2023
LOAN AMOUNT REQUESTED LOAN TERM (YEARS) DESIRED CLOSING DATE CONSTRUCTION BEGINS FUNDS NEEDED BY

If church, whose name is on the title to the church property? CHURCH PRESBYTERY

If church, will church property serve as collateral for the loan? YES NO

Estimated value of land and buildings \$994,000 Number of acres .72

PURPOSE OF LOAN (CHECK ALL THAT APPLY)

NEW CONSTRUCTION

- SANCTUARY
- CHRISTIAN ED SPACE
- MULTI-PURPOSE BLDG
- ENERGY EFFICIENCY
- ACCESSIBILITY

RENOVATIONS/REPAIRS

- SANCTUARY
- CHRISTIAN ED SPACE
- MULTI-PURPOSE BLDG
- ENERGY EFFICIENCY
- ACCESSIBILITY
- SAFETY & TECHNOLOGY
- DISASTER RELIEF

PURCHASE

- EXISTING BLDG
- LAND/SITE
- NCD SITE

REFINANCE

- EXISTING MORTGAGE
- BOND ISSUE
- CONSTRUCTION LOAN

OTHER PURPOSE OF LOAN Pay off existing mortgage on 4875 Maxwell, cover balance of construction costs for new clinic.

FOR OFFICE USE ONLY

DATE RECEIVED

PIN NUMBER

PRESBYTERY NAME

SYNOD NAME

PASTOR/LEADERSHIP INFORMATION

Bill and Carol Schlesinger

May 1980

PASTOR/LEADERSHIP

START DATE

(915) 490-6148

w.schlesinger@pvida.net

PHONE

EMAIL

How many head pastors have served this church (exclude interims and associates)? Just us.

If current tenure less than 5 years, list previous call:

CHURCH, CITY, ST

FROM (YYYY)

TO (YYYY)

CHURCH, CITY, ST

FROM (YYYY)

TO (YYYY)

CONTACT FOR LOAN APPLICATION

Bill Schlesinger

Co-Director

NAME

TITLE

(915) 480-6148

w.schlesinger@pvida.net

PHONE

EMAIL

CLERK OF SESSION

Project Vida is a non-profit; board chair is Neal Locke, pastor of First Pres. in El Paso TX

NAME

(915) 243-3042

neal@fpcep.org

PHONE

EMAIL

APPLICANT'S ATTORNEY INFORMATION

N/A at this time

APPLICANT'S ATTORNEY

MAILING ADDRESS

CITY

STATE

ZIP

PHONE

FAX

EMAIL

CHECK HERE IF YOU WOULD LIKE COPIES OF LEGAL DOCUMENTS SENT TO YOUR ATTORNEY FOR REVIEW.

BORROWER'S INSURANCE INFORMATION

USI Insurance

Phillip Briscoe

AGENCY NAME

AGENT'S NAME

(915) 534-9412

phillip.briscoe@usi.com

PHONE

FAX

EMAIL

SECTION B: COMMUNITY DEMOGRAPHIC INFORMATION

Factors expected to contribute to the growth or decline of your parish/community's population and economy.

Project Vida is an expanding non-profit service agency sponsored by the PCUSA and the Cumberland Presbyterian Church. Its sister agency, Project Vida Health Center, has outgrown its current facilities in Northeast El Paso, and is opening a funded psychiatric residency program already certified by the ACGME. In order to relieve pressure on the Northeast Family Practice Center, to accommodate space for the Residency program, and to provide services to an underserved area in the Lower Northeast, it has been funded to construct a new clinic site. Due to inflation and a change in planned construction from rehab to new construction, there is a shortfall of \$730,000 in current funding. Operational funds will come from PVHC to PV to repay the loan at similar rates to the current debt service, so the loan seems feasible. We intend to pay off the existing mortgage, and cover the remaining costs of the construction at current income levels. We serve an underserved, primarily Hispanic area.

CHURCH DEMOGRAPHICS - CHECK ALL THAT APPLY

- | | |
|---|---|
| <input type="checkbox"/> NEW CHURCH DEVELOPMENT <10 YEARS OLD | <input type="checkbox"/> RURAL/SMALL TOWN |
| <input type="checkbox"/> SUBURBAN | <input type="checkbox"/> FEDERATED/UNION CHURCH |
| <input checked="" type="checkbox"/> URBAN | |

PREDOMINANT ETHNICITY OF MEMBERS - STATISTICAL PURPOSES ONLY

- | | | |
|---|--|--|
| <input type="checkbox"/> AFRICAN-AMERICAN | <input type="checkbox"/> MIDDLE EASTERN | <input type="checkbox"/> KOREAN-AMERICAN |
| <input type="checkbox"/> CAUCASIAN | <input type="checkbox"/> NATIVE AMERICAN | <input type="checkbox"/> OTHER ASIAN _____ |
| <input checked="" type="checkbox"/> HISPANIC/LATINO | <input type="checkbox"/> MULTI-CULTURAL | <input type="checkbox"/> OTHER _____ |

SECTION C: CHURCH STATISTICAL INFORMATION

If your church participates in the General Assembly's Annual Statistical Report each year, the historical data for membership and average weekly attendance may be found on line at <https://church-trends.pcusa.org/church/search/>. From this page you can find your congregation. On subsequent page you have an option to view statistical information about your church if it has been submitted.

CHURCH MEMBERSHIP		AVERAGE WEEKLY ATTENDANCE		ESTIMATED MEMBERSHIP BY AGE CATEGORIES	
2016	_____	2016	_____	% UNDER 45	_____
2017	_____	2017	_____	% 45 TO 65	_____
2018	_____	2018	_____	% OVER 65	_____
2019	_____	2019	_____		
2020	_____	2020	_____		

What year was the membership roll last purged? _____

PLEDGE INFORMATION - OPERATING BUDGET

	2 YEARS AGO	LAST YEAR	CURRENT YEAR
Number of potential pledging units in church	_____	_____	_____
Number that actually pledge	_____	_____	_____

SECTION D: SOURCES OF REPAYMENT AND OTHER DEBT

BUILDING FUND CAMPAIGN

1. Total pledged to capital campaign _____ over _____ years. Number of pledges _____
2. Pledges will be paid over what period? from _____ to _____
3. Was your capital campaign directed by a professional campaign service? YES NO
4. If yes, what campaign service was used? _____
5. Are future building fund campaigns planned? YES NO
6. If yes, what are the dates? from _____ to _____
7. In prior capital campaigns, what percent of money pledged was actually received? _____
8. If you have not had a campaign recently, please check this box.

PROJECTED NEW LOANS TO FUND THIS PROJECT (If exact information is not known, use anticipated information.)

LENDER	AMOUNT	LOAN RATE	TERM OF LOAN (years)	MONTHLY PAYMENT
Grants in hand and contracted				
Texas Dept of State Health Services	\$500,000	0	0	\$0
US Health Resources and Services Administratn	\$654,728	0	0	\$0
TOTALS:	\$1,154,728			\$0

CURRENT DEBT - LIST ALL CURRENT LOANS (Check any loans to be paid by new ILP loan.)

LENDER	ORIGINAL AMOUNT	CURRENT BALANCE	MONTHLY PAYMENT	MATURITY DATE	LOAN RATE
PILP	\$750,000	\$72,000	\$2,802		3.95
TOTALS:	\$750,000	\$72,000	\$2,802		

SECTION E: SITE LOAN DATA (fill in only if loan request is for land purchase)

SELECT ONE:

- NEW CHURCH DEVELOPEMENT SITE
 RELOCATION SITE (ATTACH EXPLANATION REGARDING DISPOSITION OF CURRENT PROPERTY)
 ADDITION TO CURRENT SITE

HOW WILL SITE BE USED?

REQUIRED ATTACHMENTS - SITE LOAN ONLY

1. SOIL TEST RESULTS FOR COMPACTION AND PERCOLATION
2. CONTRACT OF SALE (IF AVAILABLE)
3. REAL ESTATE CLOSING DOCUMENTS (IF PURCHASE HAS BEEN COMPLETED, FORWARD CLOSING STATEMENT, DEED)
4. PROOF OF ZONING COMPLIANCE
5. APPRAISAL WILL BE REQUIRED BEFORE LOAN CAN BE CLOSED

SECTION F: FINANCIAL PLAN - PROJECT COSTS & SOURCES

FOR PURCHASE OF A SITE OR EXISTING BUILDING

- 1. PURCHASE PRICE OF BUILDING/SITE 1. _____
- a. AMOUNT OF SQUARE FOOTAGE IN BUILDING a. _____
- b. NUMBER OF ACRES OF SQUARE FOOTAGE OF LAND b. _____
- c. APPRAISED VALUE - ATTACH COPY OF APPRAISAL c. _____

FOR CONSTRUCTION, RENOVATIONS OR REPAIRS

SIZE - IN SQ. FT. 3400 COST PER SQ. FT. \$550

- 1. CONSTRUCTION CONTRACT PRICE ESTIMATED FIRM 1. _____
- 2. ARCHITECT'S FEES 2. _____
- 3. FURNISHINGS, EQUIPMENT, PARKING, PAYMENT & PERFORMANCE BONDS, INSURANCE - 10% OF CONTRACT PRICE SUGGESTED 3. _____
- 4. CONTINGENCIES - 15% OF CONSTRUCTION CONTRACT PRICE SUGGESTED 4. _____
- 5. OTHER ANTICIPATED EXPENSES See attached file on this: Total \$1,872,625 5. _____
- 6. TOTAL PROJECT COST 6. _____ \$0

RESOURCES TO FUND PROJECT

CHURCH'S CASH & PLEDGE RESOURCES

- 1. CASH ON HAND FROM CAPITAL CAMPAIGN PLEDGES 1. _____
- 2. CASH ON HAND FROM OTHER SOURCES - SPECIFY SOURCE _____ 2. _____
- 3. CASH ALREADY EXPENDED ON THE PROJECT 3. _____
 - a. FROM CAPITAL CAMPAIGN PROCEEDS 3a. _____
 - b. FROM OTHER RESOURCES 3b. _____
- 4. ADDITIONAL FUNDS FROM CAPITAL CAMPAIGN TO BE SPENT DURING CONSTRUCTION 4. _____

GIFTS & GRANTS

- 5. PRESBYTERY GIFTS & GRANTS 5. _____
- 6. SYNOD GIFTS & GRANTS 6. _____
- 7. OTHER GIFTS & GRANTS See attached file: \$1,145,728 7. _____

OTHER LOANS TO FUND THIS PROJECT

- | | | | | |
|--------------------------------|---------------|----------------|--------------|-----------|
| 8. PRESBYTERY LOAN | _____ YEARS @ | _____ INTEREST | _____ MO/PMT | 8. _____ |
| 9. SYNOD LOAN | _____ | _____ | _____ | 9. _____ |
| 10. BANK (COMMERCIAL) MORTGAGE | _____ | _____ | _____ | 10. _____ |
| 11. OTHER LOANS | _____ | _____ | _____ | 11. _____ |
- SPECIFY LENDER _____

- 12. TOTAL RESOURCES - TOTAL ITEMS 1 - 11 12. _____ \$0
- 13. LOAN AMOUNT NEEDED (TOTAL PROJECT - TOTAL RESOURCES) 13. _____
- 14. GRAND TOTAL RESOURCES (LINE 12 PLUS 13 - SHOULD EQUAL PROJECT COST LINE 6) 14. _____ \$0

SECTION G: AUTHORIZATION

CHURCH/BORROWER

We, the undersigned, hereby certify that all statements made herein, are applicable to the organization for which we are signing and are true and correct to the best of our knowledge and belief. We further certify that this application is submitted with the full knowledge and approval of the official governing board we represent.

We also grant permission to the Presbyterian Church (U.S.A.) Investment and Loan Program, Inc., if the loan is funded in whole or in part by investor funds, to use our name and loan information in the production of the Presbyterian Investment & Loan Program's informational brochures and promotions, including but not limited to, interviews with the press and list sent to the investors or potential investors.

We also agree to periodically place in the congregation (or governing body) newsletters, bulletin inserts and other communication vehicles material promoting the Presbyterian Investment & Loan Program that will include information provided by or preapproved by the Program.

IT IS REQUIRED THAT A COPY OF THIS LOAN APPLICATION BE FORWARDED TO YOUR PRESBYTERY AND SYNOD, WHEN APPLICABLE.

Bill Schlesinger
AUTHORIZED SIGNATURE

Bill Schlesinger, Co-Director
TYPED OR PRINTED NAME AND TITLE

8/18/2023
DATE

Neal Locke
CLERK OF SESSION OR AUTHORIZED SIGNATURE

Neal Locke, Board Chair
TYPED OR PRINTED NAME AND TITLE

8/18/2023
DATE

PRESBYTERY

RE: LOAN APPLICATION FOR _____

ON _____ (DATE) THE PRESBYTERY OF _____ IN ACCORDANCE WITH THE POLICIES OF THE INVESTMENT & LOAN PROGRAM AND ITS OWN PROCEDURES:

- * REVIEWED AND APPROVED THIS PROJECT AS TO ITS MISSION FOR THE BORROWER AND/OR THE GOVERNING BODY
- * REVIEWED AND APPROVED THE FINANCIAL PLAN AS FISCALLY RESPONSIBLE:
- * AGREED TO MONITOR THE APPLICATION OF THE EQUAL EMPLOYMENT OPPORTUNITY POLICY OF THE GENERAL ASSEMBLY AS APPROPRIATE TO THIS PROJECT:
- * HAS/WILL AGREE (D) AT ITS LAST/NEXT SCHEDULED MEETING HELD ON/TO BE HELD ON _____ (DATE) TO GUARANTEE/CO-SIGN THE LOAN (S) AND TO ASSUME REPAYMENT RESPONSIBILITY IN THE EVENT OF LOAN DEFAULT.

PRESBYTERY EXECUTIVE/STATED CLERK DATE

SYNOD - Not required in Synods of Mid-Atlantic, Northeast, South Atlantic, or Trinity

ON _____ (DATE) THE SYNOD OF _____ ENDORSED THIS APPLICATION FOR FUNDING AS REQUESTED (SYNOD ENDORSEMENT IS REQUIRED FOR ALL LOAN APPLICATIONS INCLUDING LOANS TO PRESBYTERIES, EXCEPT AS STATED ABOVE).

SYNOD EXECUTIVE/STATED CLERK DATE

APPLICATION SUBMISSION CHECKLIST

BORROWER WILL PROVIDE THESE ITEMS WITH THE COMPLETED APPLICATION:

- Financial statements for last 3 years (balance sheet, income & expenses) signed by treasurer/bookkeeper
- List of cash or liquid assets not disclosed in financial statements
- Most recent financial statement for current year
- Current year annual budget
- Proposed budget for next year, if available
- Proposed repayment plan
- Brief description of project scope & objectives
 1. How will project help the borrower accomplish its mission goals & objectives?
 2. Does the project include plans to improve accessibility (physical, auditory, visual)?
 3. Does the project include plans to improve the energy efficiency of your facilities?
- If available at time of submission (required to close loan)
 - Copy of bylaws plus any amendments certified by borrower's secretary
 - Copy of articles of incorporation plus any amendments certified by borrower's secretary
- If construction loan, include architect's drawings showing floor plan and elevations (file size)
- If construction loan, a copy of construction contract when available. Signed contract required before closing.

AFTER LOAN APPROVAL - REQUIREMENTS FOR CLOSING THE LOAN

PRESBYTERIAN INVESTMENT & LOAN (ILP) WILL PREPARE THESE ITEMS (AFTER LOAN APPROVAL):

- Commitment letter - provided for your signature after loan approval
- All title work & title commitment
- Mortgage/deed of trust
- Promissory note
- Presbytery guaranty agreement - this document will be sent to your presbytery
- Presbytery approval resolutions - this form will be sent to your presbytery by ILP
- Affidavit & certificate of incumbency

BORROWER WILL PROVIDE TO ILP (AFTER LOAN APPROVAL):

- If not already submitted
 - Copy of bylaws plus any amendments certified by borrower's secretary
 - Copy of articles of incorporation plus any amendments certified by borrower's secretary
- Certified congregation & corporation resolutions to approve borrowing
- Evidence that lender has been added as additional insured, loss payee & mortgagee to insurance policy
- Appraisal (required for purchase contracts) or appraisal checklist
- Evidence of zoning compliance
- State certificate of good standing/certificate of existences
- Environmental assessment checklist or phase 1 environmental audit

IF THIS IS A CONSTRUCTION LOAN, THE FOLLOWING ADDITIONAL ITEMS ARE REQUIRED:

- Payment & performance bonds – ordinarily for projects over \$1 million
- Property survey – if required to lift exceptions to title insurance
- Copy of signed construction contract – must have prior to closing
- Builder's risk insurance

Clare Lewis
Vice President, Sales & Marketing
800.903.7457 ext 5865
clare.lewis@pcusa.org

Judy Walton
Director of Credit Operations
800.903.7457 ext 5231
judy.walton@pcusa.org

Jason Peterson
Director of Loan Operations
800.903.7457 ext 5890
jason.peterson@pcusa.org

SUBMIT SIGNED APPLICATION ALONG WITH DOCUMENTS FROM APPLICATION SUBMISSION CHECKLIST:

**PRESBYTERIAN INVESTMENT & LOAN PROGRAM
100 WITHERSPOON ST
LOUISVILLE KY 40202-1396**



Investment & Loan Program Inc.

September 7, 2023

Bill and Carol Schlesinger
Project Vida
3607 Rivera Avenue
El Paso, TX 79905

Dear Bill and Carol:

The Presbyterian Church (U.S.A.) Investment and Loan Program Inc., hereinafter referred to as the "Program", is pleased to offer the following loan to Project Vida, hereinafter referred to as "Borrower". This letter does not set forth all the terms and conditions of the loan offered herein. It is an outline of the major points of understanding, which will be the basis of the final Loan Documentation that will be drafted by the Program. This commitment is valid for a period not more than one hundred eighty (180) days from the date of this letter (until March 5, 2024). **The Program has tentatively scheduled the closing for October 1, 2023.**

The following is a summary of the terms and conditions under which the loan will be made:

Borrower:	Project Vida, a Texas nonprofit corporation
Purpose:	Proceeds of this loan will be used to refinance the existing loan with the Program and construction.
Construction Phase:	Construction amount of \$732,000. The construction period will be for 24 months, or upon the completion of construction, whichever comes first. Repayment will be monthly interest-only on the principal sum disbursed during construction phase. The base interest rate during the construction phase will be 6.75%, as long as the Program's investment requirement is met. This rate is good for 60 days (until November 6, 2023), after that it will be adjusted to the Program's then current Base Construction Phase rate. The rate will hold for the first 36 months from the loan closing date. The rate will also be adjusted to the base rate plus an additional amount as outlined in the Investment Addendum if at any time the investment requirement is not met.
Refinance Amount:	The refinance amount for the existing loan with the Program will be \$68,000.00. This amount will be converted into the new loan once the construction has been completed.
Permanent Phase:	\$800,000 (Eight Hundred Thousand and 00/100 Dollars).
Term:	240 months
Amortization:	240 months

100 WITHERSPOON STREET * LOUISVILLE KY 40202-1396
502.569.5082 * 1.800.903.7457
pilp.pcusa.org

Interest rate:	The Permanent Phase base interest rate is 6.75% per year. This rate is good for thirty-six (36) months from the closing date at which time it will be adjusted to the Program's then current base interest rate. The base interest rate for the loan will be adjusted every thirty-six (36) months from the date of the loan closing to reflect the Program's current cost of funds plus a margin that is generally three percent (3%) per annum (but can be greater or smaller).
Investment Requirement:	As a condition for obtaining this loan from the Program at the preferred base interest rate, the Borrower must obtain and maintain supporting investments with the Program of \$240,000.00 (see investment addendum).
Repayment:	Monthly payment of \$6,082.91, fixed for the first 36 months. The monthly payment shall be adjusted during the term of the loan when the interest rate is adjusted.
Collateral:	First Mortgage on property located at 3607 Rivera Avenue, El Paso, TX 79905.
Guarantee:	Presbytery of Tres Rios, Project Vida Community Development Corporation, and Project Vida Health Center.
Title Policy:	Required. The title policy shall contain no exceptions, conditions, exclusions or other matters unacceptable to the Program
Survey:	An ALTA Survey, prepared by a registered or licensed surveyor, sufficient to eliminate the "survey exception" from the title insurance policy. (See General Requirement).
Hazard Insurance:	Evidence of liability and fire insurance coverage naming the Presbyterian Church (U.S.A.) Investment and Loan Program, Inc., as additional insured, loss payee and mortgagee
Fees:	Borrower will pay all legal fees, recording fees, appraisal fees (if applicable), and other cost incurred by the Program in connection with making, documenting, and closing of the loan.
Appraisal:	None. Prior to closing, the church will be required to complete the Appraisal Checklist document.
Points:	None
Prepayment Penalty:	None. The Presbyterian Investment and Loan Program will not charge a prepayment penalty for early payment of the loan.
Financial Statements:	Borrower shall provide the Program a copy of fiscal year-end financial statements within 90 days of fiscal year-end.
Additional Debt:	Borrower covenants and agrees that it will not incur additional indebtedness or permit any lien or any other encumbrances of the property securing the Promissory Note without the prior written consent of the Program.

The Program reserves the right to add additional terms and conditions and to modify existing terms and conditions for the loan upon written notice to the Borrower. Attached to this letter and incorporated herein is a list of Requirements, which contains the Program's minimum requirements for making a loan. This commitment is conditional upon meeting these requirements as well as the conditions set forth herein. If in the Program's sole determination, the facts, conditions or circumstances have changed from those stated in the loan application or otherwise, the Program reserves the right to withdraw this commitment at any time. This commitment is not assignable or transferable by the Borrower without the express written consent of the Program.

Further, upon termination of use of the property to be mortgaged as a particular church or upon termination by declaration or otherwise of the Borrower's status as a particular church, entity or agency of the Presbyterian Church (U.S.A.) and subject to the Constitution of the Presbyterian Church (U.S.A.), any loan created by this commitment shall be immediately due, payable and collectible.

The terms of this letter may not be waived, modified, or in any way changed except as agreed to in writing and signed by all parties. If you agree with the terms and conditions contained herein, please sign and return the enclosed Acceptance Page. Acceptance of this commitment letter means acceptance of the standard conditions, provisions, limitations, and required documentation necessary to secure the loan as set out herein.

Thank you for this opportunity to serve Project Vida and its capital project needs. Our program's long history of working with Presbyterian churches and related Presbyterian entities gives us a unique perspective in providing the appropriate level of financing and structure for this capital project need. As your relationship manager, I look forward to working with you on the closing and funding of this loan. Our office team will be calling you in a few days to follow up and answer any questions that you may have about this commitment.

Respectfully submitted,



Linda Jayaweera
Manager, Lending Services Underwriter
1-800-903-7457 Ext. 5082

ACCEPTANCE

This signature page of the commitment letter must be signed, dated and returned within 15 days from the date of this letter to the Program.

By signing and returning a copy of this letter, the undersigned acknowledges receipt of the Program's Commitment Letter and Requirements and agrees to all of the terms and conditions set forth herein.

When the approved loan involves signing a construction contract, the Borrower will receive the proceeds of the loan in the form of draws against the total commitment. Interest only on the principal amount outstanding is due during the draw period, which cannot exceed twelve (12) months. Draws must be taken in One Hundred Thousand Dollar (\$100,000.00) increments, and only once a month. At the end of construction, the loan will be converted to an amortizing mortgage and the loan term will begin.

PROJECT VIDA

By: _____
(Authorized Corporate Signature)

Printed or Typed Name: _____

Title: _____ Date: _____

LOAN COMMITMENT LETTER

General Requirements

The following are the minimum requirements for a loan to be made by the Presbyterian Church (U.S.A.) Investment and Loan Program, Inc. ("Lender"). Unless you are informed otherwise in writing by the Lender, the following will apply to your loan. The Lender reserves the right to modify these requirements or to impose additional requirements, as it deems appropriate.

Requirements to be met prior to closing:

The following must be received by the Lender sufficiently before closing to allow proper preparation and legal review of the loan documents. These documents must be received in a form acceptable to the Lender before the initial disbursement of funds will be made.

1. **ARTICLES OF INCORPORATION:** Lender has received a copy of the Articles of Incorporation and Lender will need a certification form signed by the Secretary of the Borrower and/or Co-Borrower's corporation. *(Certification form enclosed).*
2. **CERTIFICATE OF FACT:** A Certificate of Fact must be obtained from the Secretary of State's office *(Instructions for obtaining enclosed).*
3. **BYLAWS:** Copy of the Bylaws of the Borrower and/or Co-Borrower and all amendments thereto, in form and substance satisfactory to the Lender, **certified to be true and complete as of the current date by the Secretary of the Borrower and/or Co-Borrower's Corporation.** *(Certification form enclosed).*
4. **CERTIFICATE OF INCUMBENCY:** Form to be completed by Borrower which informs the Lender of the corporate officers and who are authorized to sign on behalf of the Borrower and/or Co-Borrower's corporation *(Form enclosed).*
5. **RESOLUTION:** A resolution adopted by the appropriate governing bodies of the PC(U.S.A.), authorizing the loan and the execution of the Note and Mortgage/Deed of Trust and any other documents or instruments required by the Lender. The Resolution must be certified by the Secretary of the Borrower and/or Co-Borrower's corporation to be true and correct and in full force and effect as of the closing date. *(Preferred wording for resolution is enclosed).*
6. **TITLE INSURANCE COMMITMENT:** The Lender will order a commitment for a Beneficiary's policy of title insurance, to be furnished in standard 2006 ALTA form, in the full principal amount of the loan. The commitment will assure that a final title policy will be issued upon closing, ensuring that the Lender's interest under the Mortgage/Deed of Trust is first in priority over all other liens, unless approved otherwise. The commitment will assure that the policy will contain no exceptions, conditions, exclusions or other matters unacceptable to the Lender, as determined in its full and complete discretion including, but not limited to, exceptions for survey matters or for mechanics' or materialmen's liens. Further, the commitment will assure that the policy will provide full coverage against mechanics' and materialmen's liens gaining priority over the lien of the Lender, notwithstanding the fact that such liens may arise subsequent to the date of such policy, to the extent that the proceeds of the loan secured by the Mortgage/Deed of Trust insured by such policy have been disbursed. In addition, the commitment will assure that the policy will show marketable fee simple title to the property of Borrowers, subject only to the Mortgage/Deed of Trust.

7. **SURVEY:** An ALTA Survey, prepared by a registered or licensed surveyor, sufficient to eliminate the "survey exception" from the title insurance policy and shall at a minimum:
 - a. establish the exterior boundaries;
 - b. establish acreage to the nearest hundredth acre;
 - c. spot any encroachments of any structure or fences on the property;
 - d. spot all improvements on the property;
 - e. spot all existing utility services, ditches, waterways, roadways, paths and any and all easements or rights of way; and
 - f. establish any public roadway adjoining the property.

8. **ENVIRONMENTAL ASSESSMENT CHECKLIST:** Borrower shall complete and return the Environmental Assessment Checklist. In addition, Borrower shall furnish, at its expense, any and all information concerning hazardous materials or environmental matters as the Lender may request. The Lender has the right to require a Phase or Level I environmental audit, an operational audit, additional assessments, audits, reports or procedures prepared or performed by an environmental firm or consultant approved by the Lender. The Lender may also require that environmental violations be corrected and/or that the Borrower obtain all the necessary environmental permits before the Lender is obligated to fund the loan. All audits, reports or assessments requested by the Lender will be at the Borrower's expense. The loan may not be made if the audits, assessments or reports are not acceptable at the Lender's sole discretion. (*Environmental Assessment Checklist form enclosed*).

9. **INSURANCE:** Certificate of standard non-assessable fire and extended coverage insurance, and all endorsements renewing such policies, must be on file with the Lender until the loan is paid in full.

The insurance policies must:

 - a. contain an agreed value/amount clause showing a value greater than the amount of the loan or the value of the improvements on the property;
 - b. contains a provision for 100% coinsurance;
 - c. covers all existing buildings; and
 - d. be endorsed to name the Lender as the **Mortgagee/loss payee/additional insured**. In the event that boiler insurance is required by state law or municipal ordinance, evidence of such insurance coverage must also be furnished.

10. **APPRAISAL:** In lieu of a formal appraisal, the Appraisal Checklist must be completed and returned, showing a value for the property sufficient to meet the Lender's policies and guidelines. (*Appraisal Checklist form enclosed*).

11. **ZONING:** Evidence satisfactory to the Lender that all governmental zoning ordinances, restrictive covenants, comprehensive plan provisions, land development regulations, concurrence management regulations and zoning issues affecting the subject property have been complied with and permit the use for which any improvements are intended

and that no litigation is pending regarding the validity of same. Borrower represents that compliance with such ordinances and covenants will continue after the loan closing. A letter from the City/County stating that the property is zoned properly will meet this requirement.

12. FEMA FLOOD REPORT: The Lender will obtain a flood report from the title company assuring the church building is not located within a flood plain. If it is discovered that the church is located within a flood plain, a flood insurance policy must be obtained at the titleholder's expense and remain in effect until the loan is paid in full.
13. All legal matters pertaining to this loan shall be subject to the approval of the Lender's counsel.
14. All costs and charges for title examination and issuance of title insurance policy, survey, mortgage tax, and recording fees in connection with making of the loan, shall be paid by the Borrower and/or Co-Borrower.

ADDITIONAL REQUIREMENTS (Construction Addendum)

- C1. PRELIMINARY CAUTION: It is imperative that no Certificate or Notice of Commencement be filed with the Recorder of Deeds office, that no ground breaking, site preparation or construction take place and that no material be delivered to the site until after the closing has occurred and the Mortgage/Deed of Trust has been delivered to the appropriate office for recording. The occurrence of any of these events will jeopardize the Borrower's ability to give the Lender a first lien priority Mortgage/Deed of Trust, which is a requirement for the loan to be made.
- C2. BONDS: Must be issued for the General Contractor in the amount of the contract. The Bond must name the Lender and the Borrower and/or Co-Borrower as "Co-obligees". **Both** of the following types of bonds must be supplied.
 - a. Performance bond or completion bond assuring completion of the project in the event contractor fails to perform its duties under the construction contract; and
 - b. Material payment bond assuring that payment has been made or will be made for all materials purchased for the project.

Should the Borrower, after first obtaining the Lender's consent, choose to act as its own General Contractor, all Subcontractors must be bonded individually in the amount of their contract. Further, the fact of the Borrower acting as its own General Contractor shall not constitute a waiver of any requirement contained herein including, but not limited to, the retainage requirement.

- C3. CONTRACTS: The Lender must be furnished with executed copies of all applicable construction contracts. The Lender does not approve or provide a legal review of these contracts for the Borrower. All contracts must be for a fixed sum or for a guaranteed maximum cost.
- C4. CONTRACTOR LIABILITY INSURANCE: The Lender must be furnished with copies of contractor's liability insurance.
- C5. FUNDING: The Lender will wire transfer the funds to the church bank account. The

following information will be needed in order to transfer the funds:

A copy of a voided check; Bank Name, address, city, state, and zip; Bank telephone number Bank ABA Routing Number Account Number Account Name; and any further credit too or additional information the bank needs.

- C6. FINAL DISBURSEMENT: Prior to making the final disbursement and converting the loan repayment under the construction phase schedule to an amortized Mortgage/Deed of Trust under permanent phase, the Borrower and/or Co-Borrower and title company will certify to the Lender that:
- a. There are no mechanics liens by the General Contractor or any sub-contractor on the property being deeded;
 - b. The title search and title insurance have been updated and continued to the date of the permanent loan and no encumbrances have been found; and
 - c. A certificate of occupancy has been issued by the appropriate local agency.

ADDITIONAL REQUIREMENTS

(Investment Addendum)

As a condition for obtaining this loan from the Lender at its Base Interest Rate, the Borrower must have Designated Participating Investments equal to or greater than 30% of the Program's portion of the loan amount, or a minimum of \$300,000, whichever is less. (Designated Participating Investments may be met with investments from the church's own funds, members of the congregation, or corresponding middle governing bodies).

In any month in which the Borrower does not have Designated Participating Investments equal to 30% of the Program's portion or a minimum of \$300,000, whichever is less, of the loan as determined by the Program, the Program, at its option, may increase the then current base interest rate under the Promissory Note ("Base Interest Rate") by 1% per annum.

If Designated Participating Investments grow beyond the required 30% to receive the Base Interest Rate and reach certain levels, the Borrower can qualify for rebates that reduce the effective interest rate. A Designated Participating Investment level of 35% of the Program's portion of the loan amount qualifies for a ¼ point rebate. 50% will earn a ½ point, 75% earns ¾ point and 100% earns 1%. Rebates are accrued monthly and paid annually.



Investment &
Loan
Program Inc.

September 7, 2023

Presbytery of Tres Rios
1201 W Wall Street
Midland, TX 79701

Dear Friends,

Enclosed please find a copy of the loan commitment letter for another loan approved within your Presbytery.

The enclosed Presbytery resolution must be approved and signed by the Presbytery in order for the Borrower to obtain the loan. Also enclosed is the Exhibit A, Certificate of Incumbency, to show who is authorized to sign on behalf of the Presbytery. Once signed, please return the original documents to me at 100 Witherspoon Street, Room 1045A, Louisville, KY 40202-1396.

One additional item, the Guaranty Agreement will be sent once the Borrower has returned their corporate documents to us. Once received, the original documents must be returned to our office prior to the loan closing being scheduled.

Should you have any questions or need assistance, please do not hesitate to contact me.

Sincerely,

Ginger Harris
Associate, Lending Services

**CERTIFICATION/RESOLUTION FOR PRESBYTERY
GUARANTOR**

I, _____, the duly elected and qualified Secretary of the Corporation of The Presbytery of Tres Rios of the Presbyterian Church (U.S.A.), a Texas nonprofit corporation do hereby certify that the following is a true and correct copy of the resolution adopted at a meeting of the corporation held on the ____ day of _____, 20__ at which a quorum was present.

RESOLVED, Project Vida ("**Borrower**") located at 3607 Rivera Avenue, El Paso, TX 79905 has applied for a loan as follows from the Presbyterian Church (U.S.A.) Investment and Loan Program, Inc. ("**Lender**"):

Amount of Loan: \$800,000.00

FURTHER RESOLVED, The Presbytery of Tres Rios of the Presbyterian Church (U.S.A.), a Texas nonprofit corporation, ("**Presbytery**") having received and reviewed the Loan application of the Borrower, a member in good standing of this Presbytery, approves the Loan application, and guarantees the repayment of principal and interest on the loan to the Lender as described above. The officers of the Presbytery as listed on the attached Certificate of Incumbency marked Exhibit A are authorized to sign a guarantee and any and all documents of this loan as authorized agents of the Presbytery.

I certify that this resolution has not been modified, revoked, or rescinded and is in full force and effect this ____ day of _____, 20__.

Secretary of the Corporation

Typed or Printed Name

EXHIBIT A
CERTIFICATE OF INCUMBENCY

I, _____ the duly elected, acting and qualified Secretary of the Corporation of The Presbytery of Tres Rios of the Presbyterian Church (U.S.A.), a Texas nonprofit corporation (hereinafter "**Corporation**"), hereby certifies that he/she has examined and/or is familiar with the records and minutes of the Corporation and hereby certifies that the following persons hold the offices set forth opposite their respective names and as such any one of the following are authorized to sign any and all loan documents on behalf of the Corporation and that the signature are their true and authentic signatures concerning the loan from the Presbyterian Church (U.S.A.) Investment & Loan Program, Inc. ("Lender").

***If the person listed holds more than one elected office title, i.e. Secretary/Trustee, please list all titles on the line provided.**

PRINTED NAME	TITLE*	SIGNATURE
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Further, that any person dealing with the Corporation may always rely without further inquiry on any instrument signed by any one of the above named individuals as to the authority to act on behalf of the Corporation.

I hereby certify that the above is true and exact.

Executed as of this _____ day of _____, 20__.

STATE OF _____))	_____
COUNTY OF _____))	**Secretary of the Corporation
		(person other than those above)

Sworn to before me this _____ day of _____, _____.

Notary Public

My commission expires on: _____

**Only the signature of the corporate secretary needs to be notarized.

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