
The Presbytery of Tres Rios

The Presbyterian Church (U.S.A.)

Volume 39, Number 3

2018



**113th Stated Meeting
First Presbyterian Church
Fort Stockton, Texas
October 26, 2018**

Official Copy



Stated Clerk
Presbytery of Tres Rios

**The Presbytery of Tres Rios
Presbyterian Church (U.S.A.)
First Presbyterian Church
Fort Stockton, Texas**

October 26, 2018

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**The Presbytery of Tres Rios
The Presbyterian Church (U.S.A.)
First Presbyterian Church
Fort Stockton, Texas
October 26, 2018**

The 113th stated meeting of The Presbytery of Tres Rios, Presbyterian Church (U.S.A.) was called to order by Moderator Matt Miles with prayer at 9:45 a.m. on Friday, October 26, 2018 in the Sanctuary of First Presbyterian Church, Fort Stockton. As per our Bylaws, Article X (four ministers and four ruling elder commissioners from four different congregations), a quorum was declared present by Stated Clerk Kay Long. Meeting began with the Call to Worship and celebration of the Lord's Supper. Nancy Benson Nicol preached the sermon.

Jim Miles welcomed the presbytery to First Presbyterian Church. Special guests Nancy Benson-Nicol, Rob Fohr and Kathy Dodson were introduced.

It was MOVED, SECONDED AND CARRIED that Nancy Benson-Nicol be seated as a corresponding member.

Pastors: Tracy Spencer Brown, Gary Dill, Kary Fry, Tim Gray, Flynn Long, Jobeth McLeod, Craig Meyers, Jim Miles, Matt Miles, John Nelsen, Tommy Taylor,

Commissioned Ruling Elders: Ann Hurt

Ruling Elders: Alpine, Nelson Sager; Big Spring, Danny Kennemur; Grace, El Paso; Bill Rose; St Andrew, El Paso J.B. Sipherd; University, El Paso, Mary Beth Harper; Fort Stockton, Angie Miles; Marfa, Marilyn Dill; Grace, Midland, Judia Foreman; First, Odessa, Katherine Kuhn; Pecos, Lynn Fowler; Grace Chapel, San Angelo, Bitsy Stone; St Mark, Susan Lauffer; Seminole, Dan Calfee

Ex Officio members present: Kay Long (Stated Clerk); Jimmy Stevens (Treasurer)

Visitors: Nancy Benson-Nicol (Austin Seminary) Ann and Garry Biller (FPC, Fort Stockton); Buddy Cochran (FPC, Big Spring); Kathy Dodson (Presbyterian Children's Home and Services); Rob Fohr (National Staff PC(USA); Michele Huckaby (FPC, Fort Stockton); Dru Kincaid (FPC, Fort Stockton); Chris Laufer (Grace, Midland); Ed Williamson (Interim Pastor, Westminster Odessa); Theresa Wright (Recording Clerk).

Excused Pastors: Katherine Norvell, Cheryl Homsher, Tim Davenport-Herbst, Cynthia Davenport-Herbst, Neal Locke

Excused Commissioned Ruling Elders: Bea Torres

Excused Ruling Elders: Monahans

Unexcused Pastors: Mary Beth Anton, Brenda Church, Cindy Duke, Bill Schlesinger, Carol Schlesinger, Shannon Weisenfels,

Unexcused Commissioned Ruling Elders: None

Unexcused Ruling Elders: Andrews; Ballinger; Coahoma; Divine Savior; Faith; First, El Paso; Fort Davis; Westminster; Pecos; Nazareth; St Paul; Sanderson; Sonora

Docket

It was MOVED, SECONDED AND CARRIED that the docket be approved as amended. (See Exhibit A).

Omnibus Motion

It was MOVED, SECONDED AND CARRIED that all matters of information and recommendations of a routine nature be adopted and entered into the record.

Communications

The report was presented by Stated Clerk, Kay Long.

Requests for excuse from the Katherine Norvell,
Cheryl Homsher, Tim Davenport-Herbst, Cynthia
Davenport Herbst and Neal Locke

Granted and that the clerk be
authorized to add names as needed.

Requests for excuse from Commissioned Ruling
Bea Torres

Granted and that the clerk be
authorized to add names as needed.

Requests for excuse from elder commissioner
Monahans

Granted and that the clerk be
authorized to add names as needed.

Request for excuse from Presbytery Ruling
Elder Officer (Voting Member) Don Carlton

Granted and that the clerk be
authorized to add names as needed.

Minutes of the Commission to Ordain Suzanne
Gulick (See Exhibit B)

That they be found in order and
admitted to record.

Report of the Minutes Audit Task Force

It was MOVED, SECONDED AND CARRIED that the minutes of the June 29, 2018 were approved as printed and entered into record.

It was MOVED, SECONDED AND CARRIED that Jim Miles, Tim Gray, Judia Foreman be appointed to serve on the minutes audit task force for the October 26, 2018 meeting.

Rob Fohr brought greetings from the PCUSA's Committee on Mission Responsibility Thru Investment (MRTI)

Kathy Dodson brought greetings from Presbyterian Children's Home and Service Agency.

Synod of the Sun Commissioner Report

Tracy Spencer Brown presented the report which was received as information.

Next Steps Implementation Team

Tim Gray presented the report.

- I. Matters of Information
 - A. The team met on August 23, September 17 and October 1 to begin the process of implementing the plan approved at the June 29, 2018 presbytery meeting.
 - B. Members of current teams have been asked to remain in place until the new structure and team roster is in place.
- II. Recommendations of a Routine Nature

None
- III. Recommendations Requiring More Careful Consideration
 - A. That the proposed Bylaws and Manual of Operations be approved as a first reading.

It was MOVED and SECONDED that the Bylaw rules requiring two reading be suspended. Discussion followed. Motion was withdrawn.

Clarification – current teams will remain in place until the Bylaws are changed at the next meeting. New teams will begin now to organize themselves to be ready to be in place when the Bylaws are approved.

It was MOVED that the changes to the Bylaws and Manual of Operations be approved as presented as a first reading. Discussion followed. It was MOVED, SECONDED AND CARRIED that the Implementation date to be March 1, 2019 (next stated meeting of presbytery). 24 votes to approve. Motion carried as amended. (See Exhibit C).

- B. That Kay Long be elected Stated Clerk for a three-year term.

It was MOVED AND CARRIED that Recommendation III.B be approved.

- C. The team places in nomination the following persons, who have agreed to serve if elected, to fill the following positions

Administrative Team – Jim Miles Convenor

Class of 2020	Ruling Elder	Bernie Coffee	(Concho Valley - St Paul)
	Clergy	Cheryl Homsher	(Midland/Odessa - Grace)
Class of 2021	Ruling Elder	Melanie Matthys	(El Paso- University)
	Clergy	Jim Miles	(Mountain – Fort Stockton)

Pastoral Team – Jobeth McLeod Convenor

Class of 2020	Ruling Elder	Dennis Haralson	(Midland/Odessa – Seminole)
	Clergy	Jobeth McLeod	(Mountain – Alpine)
Class of 2021	Ruling Elder	Debra Little	(El Paso – University)
	Clergy	Tim Davenport Herbst	(Concho Valley – St Paul)

Vision and Outreach Team – Neal Locke Convenor

Class of 2020	Ruling Elder	Mike Robinson	(Midland/Odessa - Coahoma)
	Clergy	Craig Meyers	(Concho Valley – St Mark)
Class of 2021	Ruling Elder	Ann Hurt	(Mountain – Fort Stockton)
	Clergy	Neal Locke	(El Paso – First)

Permanent Judicial Commission

Class of 2024	Judia Foreman	(Grace, Midland)
	Mary Beth Anton	(Clergy)
	Gary Dill	(Clergy)

It was MOVED AND CARRIED that Recommendation III.C be approved. The presbytery discussed that the entire presbytery be encouraged to attend the next meeting. The next meeting of the presbytery will be held on March 1, 2019 at First Presbyterian Church, Fort Stockton.

Report of the Missional Networking Team

The report was presented by Jim Miles.

I. Matters of Information

- A. Would like to encourage members of the presbytery to attend the Synod of the Sun “Imagine” conference to be held November 2-3, 2018 at First Presbyterian Church in Norman, OK.

- B. Tentative date for next presbytery meeting will be March 1, 2019. *This pending the speed that the implementation team (and the entire presbytery) desire to move.
- C. Proposed Amendments to the Constitution are attached. The Networking Team encourages ministers and sessions to study these and be prepared to vote at the next presbytery meeting.
- D. The Sanderson Gracious Separation Team met on October 18, 2018, 2:00 PM
“Presbytery Team Members: Jobeth McLeod, Lewis Allen, Nelson Sager, Ann Hurt
FPC Sanderson Team Members: Ada lee Robbins, Malone Mitchell, Scott Mitchell, Mark Nash-Ford (by phone). An opening prayer was offered by Rev. Lewis Allen (HR) and former pastor of FPC Sanderson.

The following terms of the Gracious Separation include:

- 1. Value of land and buildings:
\$18,000 land (6 lots) based on tax roll information
\$150,000 - \$200,000 for land and property (best estimate by Sanderson Team)
- 2. FPC Sanderson has offered a gift of \$6000 to Tres Rios Presbytery in honor of their long association, (since 1909), with that the request be placed in a fund for disaster relief within Tres Rios Presbytery. This figure was calculated as \$300 X 20 members = \$6000.
- 3. The FPC Sanderson Team members respectfully request, in the spirit of Gracious Separation, that they be allowed to use Tres Rios lay pastors to preach on a weekly basis until they are received into ECO: A Covenant Order of Evangelical Presbyterians, Presbytery of Texas. They are working with Rev. Clay Brown in Houston.
- 4. The FPC Sanderson members would like a farewell worship service if the presbytery would like to organize such a service. They would prefer that the service be held in Sanderson.

The Gracious Separation Team hereby respectfully requests that Tres Rios Presbytery dismiss FPC Sanderson at the October 26, 2018 presbytery meeting, pending their imminent acceptance into the ECO: A Covenant Order of Evangelical Presbyterians, Presbytery of Texas. The meeting ended at 3:48 PM with a prayer offered by Rev. Jobeth McLeod.”

II. Recommendation of a Routine Nature
None

III. Recommendations Requiring More Careful Consideration

It should be noted that renegotiation of the terms of the agreements and request for dismissal through use of amendments from the floor of presbytery would invalidate months of work

between the representatives of the presbytery and members of the congregation. Therefore the following Matters “B thru C” shall be presented as a whole, with the understanding that the final agreement has been reached by good faith negotiations between the presbytery and the representatives of the session and members of the congregation requesting dismissal.

- A. That the following Matters “B thru C” regarding the dismissal of the members of First Presbyterian Church of Sanderson, Texas shall be considered as a whole and that amendments to the motion to dismiss and to the agreed upon terms from the floor of presbytery shall not be permitted. The vote will be yes or no on the request and terms for dismissal. (Note: Motion “A” requires two-thirds vote of presbytery. Motions “B thru C” require only simple majority to approve).

It was MOVED, SECONDED AND CARRIED that Recommendation III.A be approved.

- B. That the members of First Presbyterian Church of Sanderson, Texas requesting dismissal from the Presbyterian Church (U.S.A.) be dismissed pending official confirmation that they will be received by the Presbytery of Texas, ECO: A Covenant Order of Evangelical Presbyterians, a reformed body and member of the World Communion of Reformed Churches (WCRC), together with the real and personal property of the church. Members being dismissed will be permitted to retain the name and corporate entity, and will remove the P.C. (U.S.A.) seal from all property and documents. Prior to dismissal, First Presbyterian Church of Sanderson, Texas will provide the Presbytery of Tres Rios with a digitalized or hard copy of all church records, rolls, certificates and documents, and has further agreed to gift and pay the Presbytery of Tres Rios in one lump sum payment \$6,000 to be used as disaster relief funds within Tres Rios Presbytery. Effective date of dismissal shall be October 26, 2018.
- C. That upon completion of all terms as described above, the presbytery will notify the Office of the General Assembly of the Presbyterian Church (U.S.A.) that the congregation has been dismissed to ECO: A Covenant Order of Evangelical Presbyterians. The presbytery further authorizes its Trustees if requested by FPC, Sanderson, Texas to sign and deliver on behalf of the Presbytery of Tres Rios a “Special Deed Without Warranty” (Quitclaim Deed) releasing the real and personal property of First Presbyterian Church of Sanderson, Texas.

Legal description of church property as provided by the Terrell County Appraisal District:

Commercially zoned lots together with all improvements (church and manse) – located at 607 N. 2nd Street, Sanderson, Texas

Wilson Survey, Block 132, Lots 9, 10, 11, Terrell County, Texas

Unimproved residentially zoned lots within the city limits of Sanderson, Texas (gifted to FPC, Sanderson)

Wilson Survey, Block 132, Lot 6, 7, 8; Terrell County, Texas

It was MOVED, SECONDED AND CARRIED that Recommendation III B & C be approved.

Report of Missional Outreach Team

Jim Miles presented the report which was received as information.

I. Matters of Information

- A. Approved a \$5000 grant from the Small Church Fund for Andrews Presbyterian Church for repairs to the church manse.
- B. \$5000 from the Hurricane Relief budget line item will be sent for Hurricane Florence relief.
- C. A closing ceremony was held on August 20, 2018 for St Andrew Mission. Past volunteers, staff and students were in attendance for the celebration of this ministry.

II. Recommendations of a Routine Nature

None

III. Recommendations Requiring More Careful Consideration

- A. Recipients of the 2019 Mission Worker Offering will be Dori Kay Hjlmanson (Honduras) and Sarah Henken (Colombia). Offering will be split between these two workers. John Nelson will be speaking on the Mission Worker Offering during this meeting.

It was MOVED, SECONDED AND CARRIED that Recommendation III.A be approved.

Nancy Benson-Nicol brought greetings from Austin Seminary.

Report of the Missional Resource Team

Jimmy Stevens presented the report which was received as information.

I. Matters of Information

- A. The Missional Resource Team met on October 1, 2018.
- B. Approved the Builders Fellowship Call to be issued to Andrews Presbyterian Church for repairs to the church manse.
- C. New video equipment has been installed at the presbytery office and is available for members of the presbytery to use. Contact the presbytery office for more information.
- D. After a large rainstorm in late September the city of Sonora experienced flash flooding. The Resource Team received information from Kathryn Morton (Stated Supply) pastor that the church and none of the members received major damage. A day care center in the low-lying area was ruined and the director has reached out to the church to use the facility while their building is being repaired. Please keep the city of Sonora in your prayers as they continue to recover from this storm.

Treasurer's Report

Report dated August 31, 2018 was presented by Jimmy Stevens and was filed for audit (See Exhibit D).

It was MOVED, SECONDED AND CARRIED that the 2019 Asking Budget be approved. (See Exhibit E).

Report of the Missional Ministries Team

Report was presented by Kay Long and received as information.

I. Matters of Information

- A. Missional Ministries Team met August 28 and September 25.
- B. MMT continues to supervise five inquirers and candidates under the care of presbytery in preparing for ministry. Those individuals are: Inquirers Donna Hedicke, Christi Brennan, and Hope Griffin; Candidates Lauren Heare Morris, and Jen Fox.
- C. MMT continues to work with various churches in the presbytery to provide support for ministry issues, pastoral searches, and changing ministries.

- D. Other Minister/Validated Ministry forms have been updated and sent to Honorably Retired and Minister Member at Large.
- E. MMT members held an organization meeting to plan training courses for Commissioned Lay Pastors. First course will be Reformed Theology taught by the Rev Tracy Spencer Brown and will begin this fall.
- F. Received communication for PCUSA legal department regarding impact of the Tax Cuts and Jobs Act (a/k/a Tax Reform) on Moving Expenses. (See Exhibit F).

II. Matters of Routine Nature (actions taken on behalf of presbytery)

- A. Approved the Ministry Information Form for First Presbyterian Church, Big Spring to search for the position of interim pastor.
- B. Approved the Ministry Information Form for Grace Presbyterian Church, El Paso to search for the position of Associate Pastor.
- C. Approved Peggy Tharp to serve as moderator of the congregational meeting of First Presbyterian Church, Sanderson on August 19, 2018.
- D. Approved the dismissal of the Rev Cheryl Kincaid to ECO.
- E. Approved the request of Grace Presbyterian Church, El Paso that the pastoral relationship between Grace and the Rev Jessica Vaughn Lower be dissolved effective September 9, 2018.
- F. Approved the dismissal of the Rev Jessica Vaughn Lower to San Gabriel Presbytery.
- G. Approved the request of Grace, El Paso to call a congregational meeting to elect a PNC.
- H. Approved final assessment of Jen Fox and was ready to receive call
- I. Approved annual consultation for Hope Griffin and continue her status as Inquirer.
- J. Approved the one year stated supply contract between Good Shepherd, Sonora and Kathryn Morton

III. Matters Requiring More Careful Consideration

None

Administrative Commission for Divine Savior/St Andrew

Report was presented by Jim Miles

It was MOVED, SECONDED AND CARRIED that the commission be dismissed with thanks.

Report of the Missional Nurturing Team

The report was presented by Tracy Spencer Brown and was received as information.

I. Matters of Information

- A. Applications are being accepted for the Youth Task Force. The Youth Task Force is commissioned by the presbytery and under the direction of the Missional Nurture Team for the purpose of training youth leaders and promoting youth activities and fellowship within the presbytery. The Task Force is made up of adult sponsors and youth that are 9th – 12th graders. Application deadline is November 1st.
- B. TRYC Presbytery Youth Event will be held February 15-17, 2019 at Prude Ranch. Theme this year will be “Called” using Romans 11:29 as the scripture text. Retreat will be led by Grace Presbytery “Crossroads College Ministry”. As a group mission project, participants will prepare “Gift of Heart Kits” for the Presbyterian Disaster Office. Retreat cost is \$100 and deadline to register is January 21, 2019.
- C. Synod Youth Workshop will be held July 8-13, 2019 at the University of Tulsa and is open to youth who are entering 9th grade through graduated seniors and adult leaders. The presbytery will provide transportation cost and participants can apply for scholarship that will cover 2/3 of the registration cost. Registration cost will be \$415-\$425 per participant. At least one adult sponsor must accompany every six youth that want to participate.
- D. Presbyterian Youth Triennium will be held July 16-20, 2019 at Purdue University. Triennium is a gathering held every three years for high school age students (entering freshmen through graduated seniors) in the Presbyterian Church (USA). Youth from churches across the United States come together for this event. Cost for the event is \$555. Presbytery will provide transportation to the event but the registration fee is the responsibility of the participants.
- E. Church Officer Training is available through the Nurture Team. Please contact the presbytery office if you are interested.
- F. Resources for Church Safety/Misconduct Training are available through the presbytery office.

Report of the Missional Nominating and Representation Team

The report was presented by Jim Miles

I. Matters of Information

The MN&RT met on September 21, 2018 to review Section 8 Missional Nominations and Representation Team of the Manual of Administrative Operations and to secure nominees for moderator and Synod of the Sun Commissioner (Class of 2021).

Nominees were selected in compliance with the MN&RT Mission Statement: To promote the church's commitment to inclusiveness and representation in the nomination and election of persons to serve the presbytery and to review and make recommendations to the presbytery for implementing these goals.

Tres Rios Presbytery is blessed to have gifted people who desire to serve our presbytery and our Lord. Every effort was made to submit a slate that represents a variety of male and female, laypersons and pastors, and ethnic and geographical representation when elected to existing teams when possible.

II . Recommendations of a Routine Nature

None

III . Recommendations Requiring More Careful Consideration

A . That Nelson Sager be elected to serve as Moderator for 2019.

It was MOVED AND CARRIED that Recommendation III.A be approved. Matt Miles presented Nelson Sager with the Moderators Cross.

B . That Bill Rose be elected to serve as Synod of the Sun Commissioner (Class of 2021).

It was MOVED AND CARRIED that Recommendation III.B be approved.

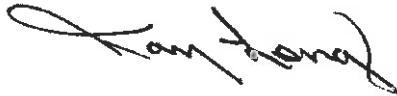
Next Meeting Site

The 114th Stated Meeting of the Presbytery of Tres Rios will be held on Friday, March 1, 2019 at First Presbyterian Church, Fort Stockton.

Adjournment

There being no further business the meeting was adjourned at with prayer at 12:20 p.m.

Respectfully Submitted,



Kay Long, Stated Clerk

Theresa Wright, Recording Clerk



Matt Miles, Moderator



Exhibit A
Docket
113th Stated Meeting
October 26, 2018

First Presbyterian Church - Fort Stockton, Texas
Rev. Nancy Benson-Nicol, Preaching

Friday, October 26, 2018

8:00 a.m.	Registration	
8:30 a.m.	New Commissioner Orientation led by Kay Long, Matt Miles	
9:00 a.m.	Call to Order and opening prayer	Matt Miles
	Introduction of special guests	Matt Miles
	Welcome from the host churches	Jim Miles
	Opening Worship	
	Welcome to visitors, first time commissioners, and corresponding members	
	Adoption of the Docket	Kay Long
	Omnibus Motion	Kay Long
	Communications	Kay Long
	Minutes Audit Task Force Report for June 29, 2018 meeting	
	Election of Minutes Audit Task Force October 26, 2018 meeting	
	Greetings from the PCUSA's Committee on Mission Responsibility	
	Thru Investment (MRTI)	Rob Fohr
	Greetings from Austin Seminary	Nancy Benson-Nicol
	Greetings from Presbyterian Children's Homes and Services	Kathy Dodson
	Greetings and announcements from Synod of the Sun	Tracy Spencer Brown
	Next Steps Implementation Team	Tim Gray
	Lunch	
	Reports from:	
	Missional Networking Team	Jim Miles
	Report of the FPC Sanderson Negotiating Team	Jobeth McLeod
	Missional Outreach Team	Jim Miles
	Missional Resource Team	Don Carlton
	Treasurer's Report	Jimmy Stevens
	Missional Ministries Team	Kay Long
	Administrative Commission for Divine Savior/St Andrew	Jim Miles
	Missional Nurturing Team	Tracy Spencer-Brown
	Report of the Missional Nominating & Representation Team Election and	
	Installation of Moderator and Election of Synod Commissioner	Jim Miles
	Adjournment and closing prayer	

REPORT OF THE COMMISSION TO ORDAIN SUZANNE GULICK

The Commission appointed by presbytery to ordain Suzanne Gulick to Validated Ministry met at 3:30 p.m. on Sunday, July 22, 2018 at Grace Presbyterian Church, Midland Texas. The following members were present, constituting a quorum:

Ministers:

James P. Longstreet
Cheryl Homsher

Tracy Spencer Brown
Mary Beth Anton

Ruling Elders:

Judia Foreman (Grace, Midland)
Sherrie Chevalier (First, Coahoma)

Danny Kennemur (First, Big Spring)

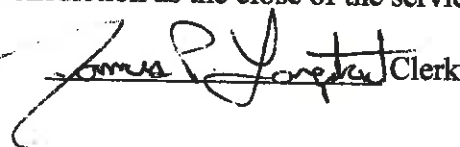
The meeting was opened with prayer. Cheryl Homsher was appointed to preside. James P. Longstreet was appointed clerk. The order of business before the commission was adopted.

The commission proceeded to the sanctuary and led the assembled congregation in worship. Mary Beth Anton preached a sermon on the topic "Called By Jesus," using as her text Matthew 28:16-20. The moderator reviewed the proceedings of presbytery preparatory to the ordination and emphasized the importance and solemnity of ordination. The constitutional questions were propounded to the candidate and the presbytery and were answered in the affirmative by both. Presbytery with prayer and the laying on of hands, according to the apostolic example, solemnly set Suzanne Gulick apart to the holy office of Minister of the Word and Sacrament. The commission members gave her the right hand of fellowship. The moderator declared that Suzanne Gulick had been ordained as a Minister of the Word and Sacrament to serve in a Validated Ministry. The charge to the minister was given by Tracy Spencer Brown. After prayer and the singing of a hymn, the benediction was pronounced by the newly-ordained minister. The congregation came forward to give her the right hand of fellowship.

The commission was adjourned with the benediction as the close of the service.



Moderator



Clerk

Exhibit C

BYLAWS

AND

MANUAL OF ADMINISTRATIVE OPERATIONS



PRESBYTERY OF TRES RIOS

PRESBYTERIAN CHURCH (U.S.A.)

**[Adapted to conform to the new Form of Government
adopted by PCUSA, 2011:Effective 7-11-2011]**

**[Proposed amendments of the Next Steps Implementation Team 9-17-2018]
Implementation Date to be March 1, 2019**

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Revised

~~June 6, 2014~~

~~October 4, 2014~~

~~June 12, 2015~~

~~February 26, 2016~~

~~February 23, 2018~~

PRESBYTERY OF TRES RIOS BYLAWS

~~First reading of revised Bylaws February 22, 2013. Second reading June 14, 2013.
Bylaws Adopted at June 14, 2013 Stated Meeting and Effective June 14, 2013.~~

ARTICLE I. NAME

The name of this presbytery is: The Presbytery of Tres Rios of the Presbyterian Church (U.S.A.). It is a council of the Synod of the Sun and the Presbyterian Church (U.S.A.)

ARTICLE II. PURPOSE

~~The Presbytery of Tres Rios shall exercise all of the rights, responsibilities, and authorities assigned to the presbyteries in the Book of Order and all other rights, responsibilities, and authorities granted by the Bylaws and the Manual of Administrative Operations not inconsistent with the Book of Order. This presbytery shall be missional and guided by the following mission statement:~~

~~————— ***“God calls and empowers the Presbytery of Tres Rios in our worship and work to invite, encourage and challenge all we encounter to seek what God is doing in the world and join God there”.***~~

ARTICLE III. BOUNDARIES

The geographical area of the Presbytery of Tres Rios includes the following counties in the State of Texas, U.S.A.: Andrews, Brewster, Coke, Concho, Crane, Crockett, Culberson, Ector, El Paso, Gaines, Jeff Davis, Glasscock, Howard, Hudspeth, Irion, Loving, Martin, Midland, Pecos, Presidio, Reagan, Reeves, Runnels, Schleicher, Sterling, Sutton, Terrell, Tom Green, Upton, Ward, and Winkler.

ARTICLE IV. CONSTITUTION & AUTHORITY

The Constitution of the Presbytery of Tres Rios shall consist of the *Book of Confessions* (Part I) and the *Book of Order* (Part II) of the Presbyterian Church (U.S.A.).

ARTICLE V INCORPORATION

The Presbytery of Tres Rios of the Presbyterian Church (U.S.A.) has been organized under the Texas Non-Profit Corporation Act exclusively for charitable, religious, and benevolent purposes under section 501(c)3 of the Internal Revenue Code, or corresponding section of any future tax code. The management of the affairs of the corporation is vested in its members. The duties and responsibilities usually vested in officers of a non-profit organization are hereby vested in the presbytery.

The corporation's principal office is located at 1201 W. Wall, Midland, Texas 79701. The corporation will maintain a registered office and registered agent in Texas. The registered office may, but need not, be identical with the corporation's principal office in Texas, and the presbytery may change the registered office and agent as permitted in the Texas Non-Profit Corporation Act.

ARTICLE VI - TRUSTEES

~~Three Trustees shall be elected by presbytery according to the process specified in the Manual of Operations, for a three-year term in annual classes. One trustee shall be elected annually at a stated meeting. Trustees may succeed themselves.~~

~~One trustee shall be the stated clerk, and one trustee shall be an attorney-at-law. Only teaching and ruling elders who are at least 18 years of age shall be eligible to be elected as trustees.~~

The trustees, as directed by presbytery and the Book of Order, shall receive, hold, encumber, manage and transfer property and facilitate the management of its civil affairs according to the constitution of the church and the laws of the State of Texas.

ARTICLE VII - ALL PROPERTY HELD IN TRUST

All property of the Corporation, both real and personal, is held in trust for the use and benefit of the Presbyterian Church (U.S.A.) as per the *Book of Order*.

ARTICLE VIII. MEMBERS

The members of the Presbytery of Tres Rios shall be: all the congregations and teaching elders of the Presbyterian Church (U.S.A.) within its boundaries. When the presbytery meets, each church shall be represented by one or more ruling elder(s) commissioned by each session as allowed by the PC (U.S.A.) Constitution, and determined by the presbytery. ~~In addition, the following persons shall be enrolled as voting members of the presbytery:~~

- ~~A. All ruling elders who are chairs of their permanent teams or permanent commissions shall be enrolled as members for the tenure of their office;~~
- ~~B. All ruling elders who are elected moderator or moderator elect of presbytery, stated clerk, treasurer, general missionary and the PW moderator.~~
- ~~C. All certified Christian educators;~~
- ~~D. Those commissioned ruling elders who by virtue of their commission are given voice and vote at presbytery meetings.~~

ARTICLE IX. PRESBYTERY OFFICERS

~~Officers of the Presbytery shall be established and defined in the Manual of Operations. There shall be a general missionary, moderator, stated clerk, and treasurer as officers of the presbytery.~~

ARTICLE X. MEETINGS AND QUORUM

Presbytery shall meet at least twice per year as required by the *Book of Order* and may call special meetings as necessary in accordance with the Manual of Administrative Operations. A quorum for stated meetings shall be: four (4) teaching elders who are members of presbytery; and four (4) ruling elder commissioners from four (4) different congregations. Presbytery shall only meet as a constituted body in a specific location and only those members physically present shall vote. ~~Each stated meeting shall include worship with the celebration of the Lord's Supper. Both ecclesiastical and corporate business may be conducted at the same meeting.~~

The presbytery shall use the most current addition of *Roberts Rules of Order Newly Revised* except where the Manual of Administrative Operations or the Constitution of the church shall provide otherwise.

ARTICLE XI. ELECTIONS AND TERMS OF OFFICE

Presbytery shall elect officers, *trustees* and new classes, fill vacancies to its permanent and required teams and commissions, elect commissioners to upper councils at a stated meeting each year upon nominations by the proper group in accordance with the Manual of Administrative Operations.

ARTICLE XII. PRESBYTERY STRUCTURE

All necessary business of the presbytery as defined by the *Book of Order* shall be accomplished through the work of teams, task forces and commissions as described in the Manual of Administrative Operations. They shall meet as required by the Manual of Administrative Operations including meeting and voting electronically. Commissions may be appointed by presbytery for specific purposes authorized by the presbytery.

~~ARTICLE XIII. PERMANENT JUDICIAL COMMISSION~~ [Moved to Manual of Operations]

~~The Permanent Judicial Commission (PJC) shall be established as provided in the *Book of Order*, and shall have all the rights, responsibilities, and powers designated in the Rules of Discipline. The commission shall consist of nine teaching and ruling elders, in as near equal numbers as possible. Members shall be elected for three year staggered terms. The PJC shall be accountable to the stated clerk of presbytery only for transmission of its decisions to the presbytery.~~

ARTICLE XIV. FISCAL YEAR

The fiscal year of the Presbytery of Tres Rios will be January 1 through December 31.

ARTICLE XV. AMENDMENTS TO THE BYLAWS

Proposed amendments to the Bylaws shall be sent to the stated clerk at presbytery office for distribution at least four weeks before a stated meeting of the presbytery. The stated clerk shall include the proposed amendment in the report on the docket of the presbytery meeting and may include an opinion.

~~If its consideration is approved by a majority of those present, it shall be docketed for the next stated meeting of the presbytery. If, at the second reading, the recommendation the amendment is passed by a two-thirds majority of those present and voting, it shall become effective at that time.~~

ARTICLE XVI. MANUAL OF ADMINISTRATIVE OPERATIONS

A Manual of Administrative Operations shall be established that outlines rules and policies for administration of internal organizational operating procedures and interrelationships of the presbytery while in session and between meetings. The Manual of Operations supplements the By-Laws and may be suspended in whole or in part for the duration of a session as stipulated in the Manual of Operations.



PRESBYTERY OF TRES RIOS

MANUAL OF ADMINISTRATIVE OPERATIONS

~~First reading of revised Manual of Administrative Operations June 14, 2013. Second reading October 18, 2013. Adopted at 99th Stated Meeting and Effective February 7, 2014. Revised June 6, 2014, October 4, 2014, October 5, 2015, and November 9, 2015.~~

MANDATE

The Book of Order states that each council shall develop a manual of administrative operations that will specify the form and guide the work of mission in that council. The provisions of this Manual of Administrative Operations are subordinate to the Bylaws of the Presbytery of Tres Rios and to the *Book of Order* of the Constitution of the Presbyterian Church (U.S.A.).

PURPOSE

Mission determines the forms and structures needed for the church to do its work. Administration is the process by which the presbytery implements its decisions, and enables the church to give effective witness in the world to God's new creation in Jesus Christ and strengthens the church's witness to the mission of the triune God.

This Manual of Administrative Operations establishes the rules for the interrelationships of the presbytery's various *ordered ministries* and agencies and for its internal operating procedures.

METHOD OF AMENDMENT

~~This Manual of Administrative Operations may be amended by a two-thirds vote of present voting members at a meeting of the Missional Networking Team. The action shall be reported at the immediately following stated presbytery meeting. Said action may be reviewed, affirmed or removed by a simple majority of present voting members of the presbytery.~~ Presbytery may also amend this Manual of Administrative Operations by a simple majority of those present and voting in a stated Presbytery meeting. Amendments may originate with a team, member of presbytery or the session of a particular church.

The Manual of Administrative Operations may be suspended in whole or in part for the duration of the session of that meeting.

NUMBERING SYSTEM IN THE MANUAL

~~The decimal numbering system in the left hand column of this Manual, beginning with Section 4, will indicate the subjects as follows: .1 – Area of Responsibility; .2 – Membership; .3 – Quorum; .4 – Duties and Functions; .5 – Meetings; .6 – Finances; .7 – Reports; .8 – Relationships; and .9 – Special Committees, Officers, or Other Provisions~~

SECTION 1

INTRODUCTION

Tres Rios Presbytery partners with pastors and congregations so that all feel respected, encouraged and inspired.

Our Presbytery is built upon the foundation of partnership. Why? So that all pastors and congregations feel respected, encouraged and inspired. We are partners. We work together and come alongside one another. We show respect for our shared Presbyterian tradition, heritage and form of government; for our diverse perspectives and ministry contexts; and simply for each other as brothers and sisters in Christ. We encourage one another not merely to feel good, but to build one another up, to demonstrate our care for one another, and to embolden each other in our ministry and witness. We inspire one another to move beyond ourselves, to see our communities and be empowered to serve and share the love of Jesus with those outside our churches.

Tres Rios Presbytery partners with pastors and congregations so that all feel respected, encouraged, and inspired. All our efforts should be filtered through this desired impact. How can we partner? Does it show respect? Does it encourage? Does it inspire?

Presbytery Mission Statement

~~“God calls and empowers the Presbytery of Tres Rios in our worship and work to invite, encourage and challenge all we encounter to seek what God is doing in the world and join God there”.~~

Presbytery Vision and Mission Statement

[As a first order of business for the newly re-formed Presbytery, the Vision and Outreach team will consider the creation of a specific Vision and Mission Statement that, in accordance with the primary mandate of the Great Commission would set specific expectations for enhancing the lives of its congregations.]

Presbytery Structure and Governing Philosophy

1. Tres Rios Presbytery is governed by three teams. The Administrative Team, the Pastoral Team, and the Vision and Outreach Team.
 - The Administrative Team partners with pastors and congregations to facilitate the business of the presbytery and ensure proper fulfillment of the Book of Order requirements.
 - The Pastoral Team partners with pastors and congregations to encourage spiritual growth and guidance.
 - The Vision and Outreach Team partners with pastors, congregations and officially established projects of the Presbytery to inspire vision and service to the community.
- (1A) Each of these teams will consist of 4 nominated and elected members, two clergy and two ruling elders, each representing one of the four clusters. Each will serve a two-year term, with the exception of one clergy and one ruling elder from the first class who will serve a three-year term.

(1B) The teams will function as commissions, having authority to make their own decisions and spend within their budget, with the exception of items that require a vote of the full presbytery.

(1C) Each team will have the power to create sub-committees and task forces as necessary.

(1D) Each team will participate in a "Team Meet" at least quarterly to report on their activity and decisions, presided over by the Moderator. This is not a decision-making body, but it is intended to promote communication, transparency and collaboration among the teams.

(1E) Each team will be resourced by a part-time staff member and the full-time Administrative Assistant.

2. Tres Rios Presbytery is gathered two times per year as a presbytery.

(2A) One of these gatherings will be a one day worship and business meeting planned by the Administrative Team.

(2B) The other gathering will be a "Big Event" to include a brief business meeting but primarily consist of an energetic, inspiring, equipping and/or mission-oriented event to be planned and organized alternately by the Pastoral Team and the Vision and Outreach team.

3. Tres Rios Presbytery is resourced by three part-time and one full-time employee as follows:

(3A) Stated Clerk, paid part-time employee who resources the Administrative Team and fulfills the Book of Order duties of a Stated Clerk.

(3B) Pastoral Presbyter, paid part-time employee who resources the Pastoral Team.

(3C) Vision and Outreach Presbyter, paid part-time employee who resources the Vision and Outreach Team.

We are a community called by God continually seeking to JOIN and CONNECT with each other by NURTURING those within and REACHING beyond.

JOIN God's mission in the world serving in love, justice and peace.

CONNECT with one another and the universal Church in community: Identify and pursue opportunities to enhance the connections and corporate life of Tres Rios Presbytery, developing means of communication that foster collegiality and trust, and strengthen relationships among member congregations. This new sense of connection opens us to new visions and dreams as the Spirit leads.

NURTURE and equip congregations and leaders for ministry and mission:

- Support those who carry out ministry, education, and mission in the presbytery and its member congregations.

- ~~Provide consistent and effective leadership both lay and ordained and continue to strive for spiritual maturity through persistent and continuous prayer while practicing spiritual discernment that is rooted in worship.~~
- ~~Provide resources, training and support to equip the presbytery's congregations for ministry, including a process by which the presbytery regularly involves sessions in conversations aimed at helping clarify their own ministry and mission. Provide faithful attention to the needs and status of smaller churches working in partnership with those congregations, and responding to each unique situation with sensitivity, compassion and creativity.~~

REACH ~~beyond ourselves by maintaining and/or establishing relations with ecumenical, international and covenant partners as well as in fostering new worshipping communities.~~

~~Organizational Essentials~~

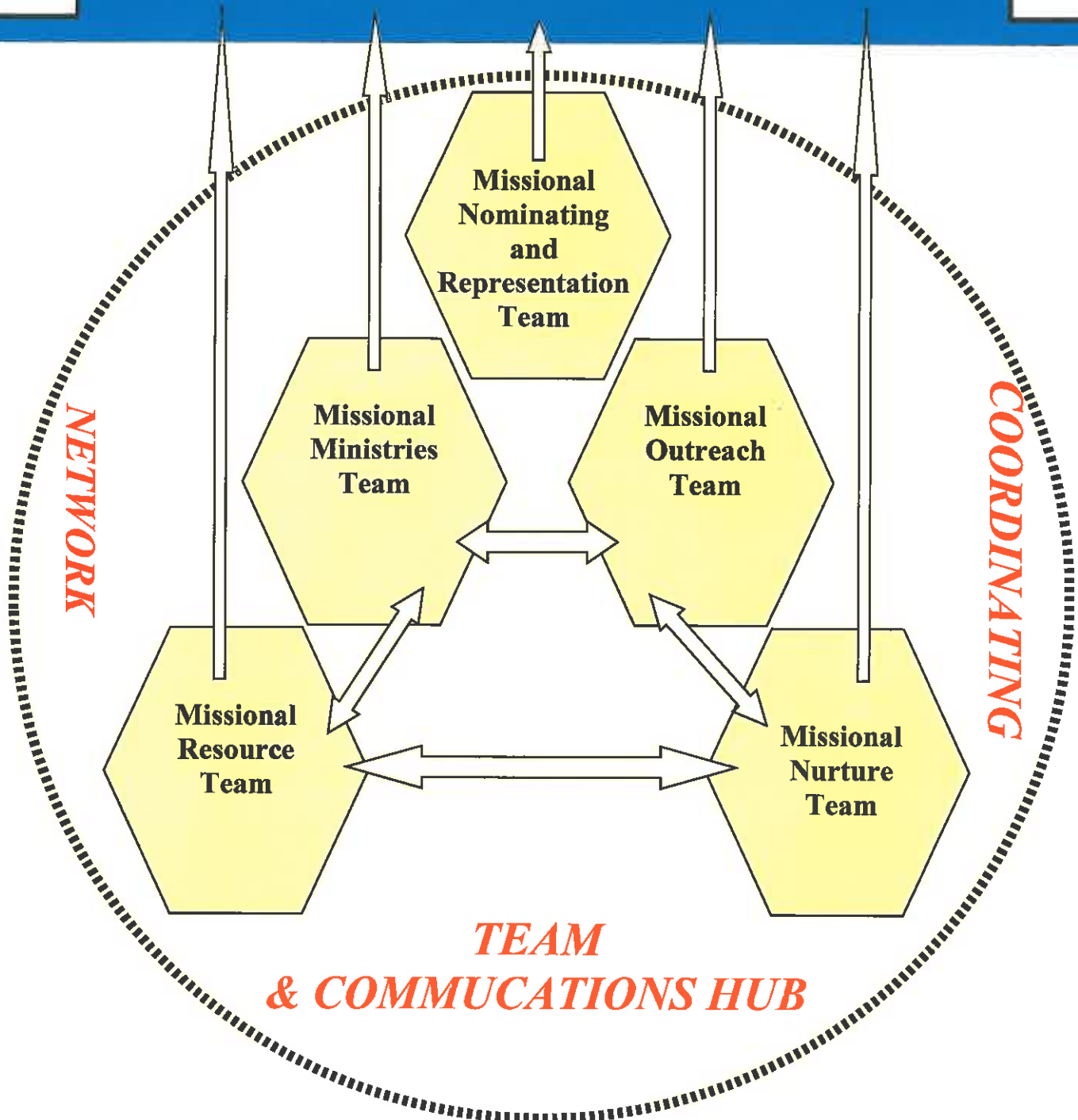
- ~~Collegial trust grounded in covenantal living into vision and values~~
- ~~Commitment to guarantee full representation and participation in our worship, governance and emerging life to all persons within our membership regardless of race, ethnicity, age, sex, disability, geography, or theological conviction~~
- ~~Frequent, clear communication~~
- ~~Flexibility, resiliency, openness to creativity and emerging possibilities~~

UPPER COUNCILS - PRESBYTERIAN CHURCH

PW

The Presbytery of Tres Rios

PJC



SECTION 2

OFFICERS, TRUSTEES, STAFF AND REGIONAL GROUPINGS

I. MODERATOR

A. Area of Responsibility

The moderator is the presiding officer at the meetings of the presbytery as prescribed in the constitution and has all authority necessary for the preservation of order and for the proper conduct of all business before the presbytery.

B. Duties and Functions

The moderator shall fulfill all the provisions of office as specified in *Book of Order*.

The moderator shall preside at all meetings of the presbytery, and shall be a member of the Missional Networking Team at his or her discretion, may exercise the option to serve as an ex-officio non-voting member of any team, task force, committee or commission of the Presbytery.

The moderator shall attend an orientation and training session with the moderator-elect and all team and task force chairs as per Section 6.9.

C. Election

The moderator shall be elected at each fall ~~a~~ stated meeting of presbytery from the members of the presbytery and shall serve until a successor is elected. The Missional Nominations Leadership Recruitment and Representation Team shall nominate the moderator.

D. Finance

Expenses as budgeted shall be paid by presbytery.

~~II. MODERATOR-ELECT~~

~~A. Area of Responsibility~~

~~The moderator elect will fulfill all the duties and functions of the office of moderator in the absence of the moderator.~~

~~B. Duties and Functions~~

~~The moderator elect shall attend all meetings of the presbytery, and shall be a member of the Missional Networking Team.~~

~~The moderator elect shall attend an orientation and training session with the moderator and all team and task force chairs as per Section 6.9.~~

~~C. Election~~

~~The moderator elect shall be elected at each fall stated meeting of presbytery and shall be elected the moderator the following year. The moderator elect shall serve~~

~~until a successor is elected. The Missional Nominations and Representation Team shall nominate the moderator elect.~~

D. Finance

~~Expenses as budgeted shall be paid by presbytery.~~

III. STATED CLERK

A. Area of Responsibility

The stated clerk shall perform those duties and functions prescribed in the *Book of Order*.

B. Duties and Functions

The stated clerk shall:

1. Record the transactions of the council, keep its rolls of membership and attendance, maintain any required registers, preserve its records, and furnish extracts from them when required by another council of the church.
2. Serve as parliamentarian for meetings of the presbytery.
3. Serve as a trustee and secretary of the corporation.
4. Attend all stated and special meetings of the presbytery.
5. Relate to upper councils and other agencies of the PCUSA.
6. Serve as a member of the ~~Missional Networking~~ **Administrative** Team, and as an ~~advisory member of the Missional Resource Team.~~
7. **Be** responsible for the preparation of the docket for all meetings, and the presentation of the docket and Omnibus motion to presbytery for adoption.

C. Election

A stated clerk shall be elected by the presbytery at a stated meeting for a term of three years. The stated clerk shall be eligible for re-election. The ~~Missional Nominations~~ **Leadership Recruitment** and Representation Team shall nominate the stated clerk.

Should a vacancy occur during the term of office, the moderator shall appoint an interim stated clerk, until such time as a new stated clerk is elected upon nomination by the ~~Missional Nominations~~ **Leadership Recruitment** and Representation Team.

D. Finance

Expenses as budgeted shall be paid by presbytery.

E. Reports

The stated clerk shall annually report to presbytery, and as necessity dictates.

IV. RECORDING CLERK

The stated clerk may appoint recording clerk(s) as needed at the meetings of presbytery.

V. **TREASURER [Move to more appropriate place in the MOO]**

A. Area of Responsibility

~~The treasurer shall receive all contributions and disburse funds according to the direction of presbytery. The treasurer shall be bonded.~~

B. Duties and Functions

~~The treasurer shall:~~ The Administrative team shall designate one or more persons as responsible for the following:

1. ~~Prepare~~ financial reports for each stated meeting of the presbytery, and annually report on the previous year's finances at a stated meeting of presbytery.
2. Administer the financial transactions of presbytery according to the adopted budget and any specific actions of presbytery. Remit the benevolences and per capita funds from local churches to the upper councils and agencies.
3. Assist the ~~Finance & Stewardship Task Force~~ Administrative Team in the preparation of the annual budget of presbytery.
4. ~~Attend all stated meetings of the presbytery, and as required at special meetings.~~
5. ~~Serve as a member of the Missional Networking Team, and an advisory member of the Missional Resource Team.~~

C. Election

~~The treasurer shall be elected by presbytery at a stated meeting for a term of three years. The treasurer shall be eligible for reelection. The Missional Nominations and Representation Team shall nominate the treasurer.~~

~~Should a vacancy occur during the term of office, the moderator shall appoint an interim treasurer, until such time as a new treasurer is elected upon nomination by the Missional Nominations and Representation Team.~~

D. Finance

~~Expenses as budgeted shall be paid by presbytery.~~

E. Reports

~~The treasurer shall report annually to presbytery, and as necessity dictates.~~

VI. **STAFF**

~~A. Position Description for the General Missioner:~~

~~The responsibilities of the general missioner shall be:~~

1. ~~Be present in the congregations and mission fields of the presbytery to listen carefully, share the good news and help them understand and interpret their identity and mission and carry out their mission.~~

- ~~2. Assist the presbytery in identifying challenges and creating new models of ministries in light of the cultural, spiritual and physical realities of presbytery and initiating processes for meeting them.~~
- ~~3. Assist the presbytery in examining its structure and operating norms and implementing strategic (adaptive) planning in order to strengthen both the life of congregations within the presbytery and the presbytery itself.~~
- ~~4. Foster shared ministry with adjoining presbyteries.~~
- ~~5. Encourage communications and cooperation between and among congregations/pastors, and serve as pastor to pastors.~~
- ~~6. Serve as executive of the presbytery and head of staff. Effectively managing time, building on personal strengths, developing human resources, focusing on results, helping presbytery make effective decisions.~~
- ~~7. Resource the presbytery teams and committees as needed, with special emphasis on working with the Missional Ministries Team when churches are seeking ministerial leadership.~~
- ~~8. Lead presbytery through new ways of communicating, worship and fellowship, giving special attention to the use of current and emerging technologies.~~
- ~~9. Attend General Assembly, Synod Executive Forum, and other approved denominational and ecumenical gatherings in order to help interpret the work of the wider church.~~
- ~~10. Assist the presbytery in developing a sense of community, resiliency, vision, enthusiasm and zeal for the work of the church using scriptures, reformed theology, confessional statements, foundational principles of Presbyterian Polity and presbytery's own mission statement as reference points for change.~~
- ~~11. Serve as a member of the Missional Networking Team, and an advisory member of the other teams, task forces, and commissions of the presbytery.~~

B. Annual Evaluation

~~The general missionary shall receive an annual evaluation of progress, performance, and compensation by the Personnel Sub-Team. A major evaluation shall be conducted every four years. A representative of the next inclusive governing body shall be invited to participate in this major evaluation.~~

C. Election

~~The presbytery shall elect a general missionary who shall be the executive of the presbytery. The general missionary shall be nominated by a search committee elected by the presbytery. The term of office shall be four years and is subject to renewal at the end of each four years. If the general missionary is a ruling elder, both vote and privilege of the floor at all meetings of presbytery shall be granted for term of office.~~

E. OTHER PROFESSIONAL STAFF

Presbytery may call or employ other professional staff as needed on a full or part-time basis in accordance with the provisions of the *Book of Order*. In the case of teaching elders, a call shall be properly executed through the Missional Ministries Team. In the case of joint staff, calls shall be executed by both the presbytery and the local church or other calling agency. All calls issued by the presbytery shall be accompanied by job descriptions which shall be included in this section of the manual.

~~F. REVIEW OF ALL STAFF~~

~~The Personnel Sub Team shall annually review the performance, terms of call and/or compensation of all staff. The terms of elected/employed staff, general missionary, stated clerk and treasurer, may be terminated before completion by a vote of presbytery for cause upon recommendation of the Missional Networking Team in accordance with presbytery personnel policies.~~

VII. TRUSTEES

A. Area of Responsibility

The trustees, as directed by presbytery, shall receive, hold, encumber, manage and transfer property, and facilitate the management of its civil affairs according to the constitution of the church in *Book of Order*, and the laws of the State of Texas.

B. ~~Duties and Functions~~ Composition

~~The members of the Administrative team and the Stated Clerk shall be the trustees of the presbytery.~~

- ~~1. The trustees, as directed by presbytery, shall receive, hold, encumber, manage and transfer property and facilitate the management of its civil affairs according to the constitution of the church and the laws of the State of Texas.~~
- ~~2. They shall serve as directors of the corporation. One member shall be designated the president, and the stated clerk shall be designated the secretary of the corporation.~~

C. Election

~~Three trustees shall be elected by presbytery for a three year term in annual classes. One trustee shall be elected at each fall stated meeting. Trustees may succeed themselves. The stated clerk shall be one of the trustees and one trustee shall be an attorney at law.~~

D. Meetings

~~The trustees shall meet at least annually and may use electronic means of meeting and voting as per Section 6.5.~~

E. Finance

~~Expenses shall be paid by presbytery.~~

F. Reports

~~The trustees shall annually report to presbytery, and as necessity dictates.~~

VIII. REGIONAL GROUPINGS OF PRESBYTERY

Regional groupings shall be as follows:

Group 1 El Paso Cluster	Shall include El Paso and Hudspeth Counties. Churches have been established in El Paso.
Group 2 Permian Basin Cluster	Shall include Andrews, Crane, Ector, Gaines, Glasscock, Howard, Loving, Martin, Midland, Reagan, Upton, Ward, and Winkler Counties. Churches have been established in Andrews, Big Spring, Coahoma, Monahans, Midland, Odessa, and Seminole.
Group 3 Mountain Cluster	Shall include Brewster, Culberson, Jeff Davis, Pecos, Presidio, Reeves, and Terrell Counties. Churches have been established in Alpine, Fort Davis, Ft. Stockton, Marfa, Pecos, and Sanderson.
Group 4 Concho Valley Cluster	Shall include Coke, Concho, Crockett, Irion, Runnels, Schleicher, Sterling, Sutton and Tom Green Counties. Churches have been established in Ballinger, San Angelo, and Sonora.

SECTION 3

STATED MEETINGS OF PRESBYTERY

I. AREA OF RESPONSIBILITY

The responsibilities of the presbytery are delineated in the *Book of Order* of the Presbyterian Church (U.S.A.).

II. MEMBERSHIP

The presbytery consists of all the teaching elders and churches within its bounds. Each church shall be represented by a ruling elder, commissioned by the church session in accordance with the provisions of the *Book of Order*. The stated clerk will annually recommend any adjustments in Ruling Elder commissioner representation as required by the *Book of Order*. Sessions are strongly encouraged to elect commissioners and alternates for an annual term. ~~Churches with membership over 500 shall be represented as follows:~~

501	1000	2 elders
1001	1500	3 elders
1501	2000	4 elders
2001 +		5 elders

The ~~members~~ chairs of presbytery's permanent teams, and commissions, the moderator, ~~the moderator-elect, the general missionary, the stated clerk and the treasurer~~ shall be ex-officio members of presbytery for the tenure of their office, if they are not ordained teaching elders. All commissioned ruling elders ~~and~~ certified Christian educators, ~~and the Presbyterian Women's moderator~~ who are ruling elders from congregations within the presbytery shall have voice and vote at presbytery gatherings.

All ruling elders who are ex-officio members, or granted voice and vote at presbytery meetings shall be counted as ruling elders for the purpose of the teaching/ruling elder parity.

III. ATTENDANCE AT STATED MEETINGS

Attendance at stated meetings of presbytery shall be required for every teaching elder, every commissioned ruling elder and certified Christian educator along with ruling elders commissioned by sessions of presbytery's congregations. Honorably retired teaching elders, and those who are in service outside the bounds of presbytery, are not required to attend, but are encouraged to attend and participate in the mission of the presbytery as they are able.

A request for excused absence, including clear indication of the reason for making the request, shall be communicated to the stated clerk by telephone, mail, email, or fax no later than 24 hours following the meeting for which the request is being made. A valid excuse for departing a meeting prior to adjournment must be given to the stated clerk.

IV. QUORUM [redundant, addressed in bylaws]

~~A quorum shall constitute four teaching elders belonging to the presbytery, and four ruling elders, representing four different churches, meeting at the time and place appointed as per Article X of the Bylaws.~~

V. PARLIAMENTARY AUTHORITY [redundant, addressed in bylaws]

~~The presbytery shall use the most current edition of *Robert's Rules of Order Newly Revised* except where this manual or the constitution of the church shall provide otherwise.~~

VI. ELECTION OF OFFICERS, TRUSTEES, AND STAFF

Presbytery shall elect officers and new classes, and annually fill vacancies to its permanent and required teams and commissions personnel at the fall stated meeting upon nominations by the Missional Nominations Leadership Recruitment and Representation Team. Officers and new team classes shall take office upon adjournment of the fall ~~stated meeting at which time previous terms shall end.~~

~~Presbytery shall elect staff members as stipulated in Section 2.VI.~~

VII. DOCKET OF PRESBYTERY

The docket of presbytery shall be prepared by the stated clerk and presented to the presbytery for adoption.

VIII. MEETINGS

Presbytery shall meet at least twice per year, or at the direction of synod as required by the *Book of Order*, and may call special meetings as necessary. Each stated meeting shall be opened and closed with prayer, and at least one stated meeting shall include worship with the celebration of the Lord's Supper, and will ordinarily be preceded by training for new commissioners, provided by the moderator, moderator-elect and stated clerk. Both ecclesiastical and corporate business may be conducted at the same meeting.

~~The Missional Networking Team will propose locations for the following year's stated meetings to the final stated presbytery meeting of the year for adoption. Meeting dates, times, locations, themes, special presentations and speakers shall be determined by the Missional Networking Team.~~

The moderator shall preside at all meetings. If absent or unable to preside, the moderator's ~~designee~~ -elect will preside; if the moderator-elect is absent or unable, then, in order, the most immediate past moderators will preside.

Presbytery meeting packets will be sent by U.S. Mail, sent electronically, or posted on the presbytery website no less than two weeks in advance of the meeting and shall serve as public notice.

Special meetings of presbytery may be held when necessary. The moderator or the stated clerk shall call a special meeting at the request, or with the concurrence of three teaching elders, and three ruling elders all being from different churches. Notice of such meeting shall be sent electronically or by US Mail not less than 10 days in advance to the moderator and clerk of session of every church and to all other teaching elder-members of the presbytery and ruling elders who are members by virtue of office. The notice shall set the purpose of the meeting, and no other business shall be transacted. The quorum shall be the same as a stated meeting.

IX. ELECTRONIC MEETINGS

~~A principle of Presbyterian Government is that "decisions shall be reached in governing bodies by vote, following opportunity for discussion, and a majority shall govern" as per the Book of Order. Electronic meetings of the presbytery shall not ordinarily be permitted, and presbytery shall only ordinarily meet as a constituted body in a specific location.~~

X. VOTING

~~Only members/commissioners of the presbytery (members of the presbytery meeting/session as identified in the above Section II of this manual) physically present shall vote. No proxy votes shall be permitted.~~

XI. OMNIBUS MOTION

~~The Omnibus Motion is intended to dispatch items of information and routine recommendations expeditiously in order to allow greater time for reflection on more serious matters. Any member of the presbytery may request that any item be extracted from the Omnibus Motion. When so requested the moderator shall exclude such item without debate and that item will be docketed for the appropriate time.~~

XII. APPROVAL OF MINUTES

~~Minutes shall be read by a minutes audit task force and approved by presbytery.~~

XIII. CORRESPONDING MEMBERS AND VISITORS

~~Corresponding members and visitors who are granted privilege of the floor may speak at meetings of presbytery without a vote.~~

XIV. ADJOURNMENT

~~Presbytery shall adjourn following prayer and a declaration of adjournment by the moderator, in the following words:~~

~~"The Presbytery of Tres Rios is adjourned on the _____ day of its session at _____ (city and state), at _____ (hour of day), _____ (date), to meet at _____ (date and hour) at _____ (city and place)." The pronouncement shall be followed by a benediction.~~

SECTION 4

TEAMS, TASK FORCES, COMMISSIONS AND SPECIAL COMMITTEES

ADMINISTRATIVE TEAM

Tres Rios Presbytery partners with pastors and congregations so that all feel respected, encouraged and inspired.

Membership:

The Administrative Team shall be comprised of 4 members nominated by the Leadership Recruitment and Representation Team and elected by the Presbytery. Each member will represent one of the four clusters. Members will serve a two year term in classes (with the exception of the first class who will serve a three year term) as follows:

Even year class: 1 clergy, 1 ruling elder

Odd year class: 1 clergy, 1 ruling elder

The Administrative Team will maintain a standing Leadership Recruitment and Representation sub-team, 2 clergy and 2 ruling elders in 2 classes representative of each cluster, to nominate the 4 members of each team, the Moderator of Tres Rios Presbytery, the members of the Permanent Judicial Commission, and the new class of the Leadership Recruitment and Representation Team. They shall fulfill the nominating and representation functions required by the Book of Order.

The Administrative Team has the power to appoint sub-committees and task forces as deemed necessary.

The Administrative Team is resourced by the Stated Clerk and Administrative Assistant.

Mechanics:

The Administrative Team will serve as a commission, having authority to make its own decisions and spend within its budget, except for items requiring approval by the presbytery.

- At first meeting of each new class, the Administrative Team will elect a team moderator and clerk.
- The team clerk will provide minutes of all meetings to the Administrative Assistant and Stated Clerk for Presbytery packets, Team Meets, record keeping, website and any other shared communications.

Responsibilities:

The Administrative Team partners with pastors and congregations to facilitate the business of the presbytery and ensure proper fulfillment of the Book of Order requirements. This includes:

1. All financial duties such as the budget and annual review
2. Matters concerning property and insurance
3. Maintain the Manual of Operations
4. Provide for necessary Personnel functions of the presbytery
5. In partnership with the Stated Clerk:

- Records Review
 - Matters pertaining to General Assembly and Synod
 - Provide for the nomination of new team leadership and a moderator in collaboration with current team leadership
 - Resource the Permanent Judicial Commission, Administrative Commissions and any other judicial functions of the presbytery.
6. Provide for all matters pertaining to Pastoral Calls (receiving inquirers and candidates, annual consultations, examinations, ordinations and installations, etc.)
 7. Plan the annual worship and business meeting
 8. Plan the annual small business portion of the Tres Rios Big Event
 9. Organize and participate in the Team Meet at least quarterly

The Team will consider the following in all of their responsibilities:

1. How can we partner?
2. Does this decision/action show respect?
3. Does this decision/action offer encouragement?
4. Does this decision/action inspire?

~~4.1 AREA OF RESPONSIBILITY~~

~~Presbytery work between stated meetings shall be done by permanent or temporary teams, commissions elected by the presbytery, task forces appointed by the teams, or special committees appointed in accordance with the Rules of Discipline of the Book of Order.~~

~~4.2 MEMBERSHIP~~

~~Members of teams and commissions shall be elected by the presbytery or appointed by the moderator with the approval of the presbytery. Members of administrative commissions shall be composed of teaching and ruling elders in numbers as nearly equal as possible and sufficient to accomplish their work.~~

~~Teams may appoint members to permanent or temporary task forces in order to accomplish their tasks and goals. Task force members do not need to be members of the team which appoints the task force.~~

~~Temporary teams may be appointed by the presbytery. Temporary committees may be appointed by the moderator.~~

~~Special Committees shall be created by the moderator, general missioner or stated clerk, and appointed by the moderator.~~

~~CATEGORIES OF ADVISORY MEMBERSHIP~~

~~Any team, task force or commission may have advisory personnel for specific issues and during a specific term. There are two categories of advisory personnel:~~

~~Ex-officio members – Are members of the body by virtue of their office and have the privilege of the floor and vote.~~

~~Advisory members – Are members of the body by virtue of their expertise and have the privilege of the floor without vote.~~

~~Teams, committees and commissions, may co-opt as many advisory personnel as they choose.~~

4.3 QUORUM

~~The quorum of any team, task force, commission or special committee shall be a majority of its members. The advisory personnel are not part of the quorum.~~

4.4 DUTIES AND FUNCTIONS

~~Permanent Teams:~~

~~Shall be as designated in the Manual of Operations.~~

~~Task Forces:~~

~~Shall be designated by the appointing team, or the presbytery.~~

~~Permanent Commissions:~~

~~The Permanent Judicial Commission shall be as defined by the *Book of Order*~~

~~Administrative Commission functions of the Missional Ministries Team:~~

~~Duties and functions shall be as defined by Section 12.4.P of this Manual.~~

~~Administrative Commissions:~~

~~The scope of an administrative commission powers and restrictions on those powers shall be stated specifically by the presbytery. A commission may be assigned additional duties as a committee, which duties shall be reported and handled as the report of a committee. The presbytery may rescind or amend an action of its administrative commission in the same way actions of the presbytery are modified.~~

4.5 MEETINGS

~~Teams will evaluate and establish the number of meetings needed to do their work, but shall meet no less than three times a year unless otherwise specified in each team's description in this Manual. They may also meet at other times upon call of the chair, or if a quorum of the members request a meeting be called.~~

~~Administrative commissions appointed by the presbytery will evaluate and establish the number of meetings needed to do their work, or at other times upon the call of the chair, or if a quorum of members request a meeting be called.~~

~~See Section 6.5 for further meeting requirements, conducting business and voting permitted via telephone or electronic media.~~

~~Temporary committees shall meet on call of the chair. Normally, the chair will set meetings following consultation with the moderator.~~

4.6 FINANCES

~~Expenses as budgeted shall be paid by presbytery.~~

4.7 — REPORTS

~~Teams shall report their activities and those of their appointed task forces as necessary but shall report at least annually to presbytery.~~

~~Commissions shall report directly to presbytery. The decisions of an administrative commission shall be reported to the stated clerk of presbytery, who shall report it to the presbytery at its next stated meeting.~~

~~Temporary committees shall report to the presbytery during the meeting at which they are appointed.~~

4.8 — RELATIONSHIPS

~~Teams, commissions, temporary and special committees shall be directly accountable to the presbytery.~~

~~Task forces are accountable to the team responsible for their creation.~~

4.9 — SPECIAL COMMITTEES

~~An Investigating Committee (IC) shall be appointed in accordance with the Book of Order, whenever its existence is necessary to investigate a written statement of an alleged offense, filed under the auspices of the Disciplinary Chapters of the Book of Order. The Committee will consist of three to five members, and will be created by the moderator, general missionary, stated clerk and be appointed by the moderator.~~

~~A Committee of Counsel shall be appointed in accordance with the Book of Order (D-6.0302 a-b) whenever its existence is necessary. The committee will consist of no more than three persons and will be created by the moderator of presbytery, general missionary, stated clerk and appointed by the moderator.~~

~~Standing Rule~~

~~When the Stated Clerk of Presbytery receives a written request from the Clerk of Session of a congregation requesting that the Presbytery take original jurisdiction of the Session for the purposes of judicial process, the Presbytery may agree to assume original jurisdiction of that particular Session for the limited purpose of performing the functions of the Session required under the Rules of Discipline. The request should be from the Session and should include reasons for the request. The Session will reimburse the Presbytery for any costs of the inquiry if the Session is able. The Session may request a waiver of this cost requirement to the Presbytery. Upon assumption of original jurisdiction of a Session for Judicial Process, the Presbytery will form an investigating committee according to its rule under D-10.0201b.~~

SECTION 5

PASTORAL TEAM

Tres Rios Presbytery partners with pastors and congregations so that all feel respected, encouraged and inspired.

Membership

The Pastoral Team shall be comprised of 4 members nominated by the Leadership Recruitment and Representation Team and elected by the Presbytery. Each member will represent one of the four clusters. Members will serve a two-year term in classes (with the exception of the first class who will serve a three year term) as follows:

Even year class: 1 clergy, 1 ruling elder

Odd year class: 1 clergy, 1 ruling elder

The Pastoral Team has the power to appoint sub-committees and task forces as deemed necessary.

The Pastoral Team is resourced by the Pastoral Pastor and the Administrative Assistant.

Mechanics

The Pastoral Team will serve as a commission, having authority to make its own decision and spend within its budget, except for items requiring approval by the presbytery.

At the first meeting of each new class, the Pastoral Team will elect a moderator and clerk.

The team clerk will provide minutes of all meetings to the Administrative Assistant and Stated Clerk for Presbytery packets. Team Meets, record keeping, website and any other shared communications.

Responsibilities

The Pastoral Team partners with pastors and congregations to encourage spiritual growth and guidance.

This includes

- Provide pastoral care for pastors and congregations
- Conduct congregational visits
- Create connections and relationships among congregations
- Participate in the Team Meet at least quarterly
- Plan the Tres Rios Big Event every other year

Other examples may include:

- Oversight of TRYC and/or other youth events
- Providing Officer training, Confirmation or other shared seminars/classes
- Facilitating participation in CRE training
- Providing continuing education opportunities to pastors
- Recommending educational resources

The Team will consider the following in all their responsibilities.

How can we partner?

Does this decision/action show respect?
Does this decision/action offer encouragement?
Does this decision/action inspire?

PRESBYTERY TEMPORARY COMMITTEES

5.1 AREA OF RESPONSIBILITY

~~Temporary committees necessary for the effective functioning of the meeting of presbytery shall be appointed by the moderator for the duration of that particular meeting, unless otherwise designated in the Bylaws and Manual of Administrative Operations~~

5.2 MEMBERSHIP

~~Membership of temporary committees shall consist of teaching and ruling elders who are commissioners to the meeting of presbytery. Size of the committee shall be determined by the moderator. The moderator shall designate the chair. The moderator shall fill any vacancy on a committee as necessary.~~

5.3 QUORUM

~~A quorum shall be a majority of the members.~~

5.4 DUTIES AND FUNCTIONS

~~Duties and functions of these temporary committees shall ordinarily be given to the appointed chair by the moderator or as directed by presbytery following the appointment of the committee.~~

5.5 MEETINGS

~~Temporary committees shall meet on call of the chair. Normally, the chair will set meetings following consultation with the moderator.~~

5.6 FINANCES

~~Expenses as budgeted shall be paid by presbytery.~~

5.7 REPORTS

~~Temporary committees shall report at the meeting at which they are appointed.~~

5.8 RELATIONSHIPS

~~Temporary committees shall be directly accountable to the presbytery.~~

SECTION 6

VISION AND OUTREACH TEAM

Tres Rios Presbytery partners with pastors and congregations so that all feel respected, encouraged and inspired.

Membership:

The Vision and Outreach Team shall be comprised of 4 members nominated by the Leadership Recruitment and Representation Team and elected by the Presbytery. Each member will represent one of the four clusters. Members will serve a two-year term in classes (with the exception of the first class who will serve a three year term) as follows:

Even year class: 1 clergy, 1 ruling elder

Odd year class: 1 clergy, 1 ruling elder

The Vision and Outreach Team has the power to appoint sub-committees and task forces as deemed necessary.

The Vision and Outreach Team is resources by the Vision and Outreach Presbyter and Administrative Assistant.

Mechanics:

The Vision and Outreach Team will serve as a commission, having the authority to make its own decisions and spend within its budget, except for items requiring approval by the presbytery.

At the first meeting of each new class, the Vision and Outreach Team will elect a team moderator and clerk.

The team clerk will provide minutes of all meetings to the Administrative Assistant and Stated Clerk for Presbytery packets, Team Meets, record keeping, website and any other shared communications.

Responsibilities:

The Vision and Outreach Team partners with pastors, congregations and officially established projects of the presbytery to inspire vision and service to the community.

The Vision and Outreach Team will plan the Tres Rios Big Event Every other year.

Examples of the team's other work may include:

- Partnership with established agencies and missions (such as Project Vida, Pasos de Fe, etc.)
- Church Development
 - Conducting community needs assessments
 - Promoting dialogue within the community
 - Partnering with Sessions to create life-giving vision
- Development of ecumenical and interfaith relationships
- Actively partnering with other presbyteries and/or the larger church

The Team will consider the following in all their responsibilities:

How can we partner?

Does this decision/action show respect?

Does this decision/action offer encouragement?

Does this decision/action inspire?

PERMANENT TEAMS

6.1 AREA OF RESPONSIBILITY

~~— The permanent teams shall be the Missional Nominations and Representation Team, Missional Resource Team, Missional Networking Team, Missional Nurture Team, Missional Ministries Team, and Missional Outreach Team. Permanent teams elected by the presbytery shall perform the duties and functions as designated at their formation.~~

6.2 MEMBERSHIP

~~Membership of permanent teams shall be designated at the formation of such team. Changes to the structure, size and purpose of such teams must be approved by presbytery.~~

~~The term of office for all permanent teams shall be three years and shall consist of three classes, unless otherwise provided for in the Manual of Administrative Operations. A person having completed two full terms (five years or more) shall not be eligible for re-election to the same team until a minimum of one or preferably two years have elapsed. They are eligible to be elected to another team or task force. Members shall assume office upon election.~~

~~Two consecutive unexcused absences from two consecutive meetings constitute an automatic resignation. This automatic resignation will be reported to the proper body so that the vacancy can be filled. Some teams may have higher attendance requirements.~~

6.3 QUORUM

~~— A quorum shall be a majority of the members.~~

6.4 DUTIES AND FUNCTIONS

~~Duties and functions of permanent teams are as assigned in the Manual of Administrative Operations. Each team shall develop a handbook that outlines process and policies specific to their functions. Handbooks and policies shall be added to the Manual of Administrative Operations under the appropriate Appendixes.~~

6.5 MEETINGS

~~Each team shall have its first meeting as early as feasible, but not later than six weeks after the fall presbytery meeting, utilizing the meeting for orientation, planning and caring for its normal business.~~

~~Each team shall elect its chair and clerk at its first meeting after the fall meeting of presbytery. The chair from the past team shall serve as chair/convenor until the new chair is elected, or if the chair's term is expired or they are otherwise unavailable, the general missionary may serve as convenor.~~

~~Teams will evaluate and establish the number of meetings needed to do their work, but shall meet no less than three times a year unless otherwise specified in each team's description in this Manual. They may also meet at other times upon call of the chair, or if a quorum of the members request a meeting be called. The chair of each team shall be responsible for arranging with the general missionary for staffing needs.~~

~~Team meetings shall normally be scheduled at least one month before presbytery meets unless otherwise directed by presbytery, and dates will be cleared with the presbytery office to avoid any time conflicts. As presbytery meeting packets are mailed and posted two weeks prior to stated meetings, moderators shall make arrangements with the presbytery office for submitting any necessary late or revised reports.~~

~~Members are expected to be responsible for keeping sensitive team discussion items confidential.~~

~~Teams, task forces or commissions may participate in, hold a meeting, conduct business, and vote by means of:~~

~~A. Conference telephone or similar communications equipment by which all persons participating in the meeting can hear each other; or~~

~~B. Another suitable electronic communications system, including videoconferencing technology; or~~

~~C. The Internet, only if:~~

~~1. Each member entitled to participate in the meeting consents to the meeting being held by means of that system; and~~

~~2. The system provides access to the meeting in a manner or using a method by which each member participating in the meeting can communicate concurrently with each other participant.~~

~~Voting by email ballot shall be permitted after an agreed upon time period for discussion is observed, and the actions taken shall be validated at the next regular meeting of the team or commission.~~

~~Participation in a meeting pursuant to the above shall constitute presence in person at such meeting.~~

~~Teams and task forces are encouraged to divide into subgroups as needed for timely and efficient conduct of business. Task Forces shall be composed of members of the teams under which they operate. Additional members may be added if needed. The chair of each team or task force shall be responsible for arranging with the general missionary for staffing needs.~~

~~Teams and task forces are encouraged to form joint task groups, where appropriate, to take advantage of the expertise of their memberships in evaluating opportunities and needs for accomplishing their work.~~

6.6 FINANCES

~~Expenses of each team and task force shall be paid as budgeted by presbytery.~~

6.7 REPORTS

~~Teams will report as necessary and shall annually report to presbytery.~~

6.8 RELATIONSHIPS

~~Teams shall be directly accountable to the presbytery. The work of the teams and task forces are related to each other and the congregations through the mission and vision of the presbytery.~~

~~6.9 — ANNUAL ORIENTATION AND TRAINING~~

~~All team and task force chairs, the moderator and moderator elect shall attend an annual orientation and training session. This training will include a brief class on parliamentary procedure, a review of the Manual of Administrative Operations, a review of the budget process and any other concerns related to the effective operation of the presbytery. The general missioner, treasurer and stated clerk will be responsible for conducting the orientation and training session.~~

SECTION 7

PERMANENT JUDICIAL COMMISSION

The Permanent Judicial Commission (PJC) shall be established as provided in the *Book of Order* and shall have all the rights, responsibilities, and powers designated in the Rules of Discipline. The commission shall consist of seven to nine teaching and ruling elders (exact number at the discretion of the Leadership Recruitment and Representation Team), in as near equal numbers as possible. Members shall be elected for staggered terms, and should be representative of the geographical diversity of the Presbytery.

Pursuant to the Rules of Discipline in the *Book of Order*, an Investigating Committee or a Committee of Counsel shall be appointed whenever its existence is necessary. Said committee shall consist of three to five members, and will be appointed by the moderator in consultation with the presbyters and Stated Clerk.

7.1 AREA OF RESPONSIBILITY

The Permanent Judicial Commission (PJC) of the Presbytery of Tres Rios (U.S.A.) shall perform for the presbytery those functions described in the *Book of Order*.

7.2 MEMBERSHIP

- ~~— The Permanent Judicial Commission shall consist of nine (9) teaching and ruling elders, in as near equal numbers as possible. No two elders may be from the same church. Members shall be elected for three year staggered terms.~~
- ~~— The term of each member shall be six years; elected in three classes of three each. Members shall assume office upon election. No person having served on the Permanent Judicial Commission for a full term of six years shall be eligible for reelection until four years shall have elapsed.~~

Roster of Former Members

~~The stated clerk of the presbytery shall keep a current roster of those members of the Permanent Judicial Commission whose terms have expired within the past six years. The names shall be arranged alphabetically within classes beginning with the most recent class. Whenever the Permanent Judicial Commission reports its inability to obtain a quorum, the stated clerk shall immediately select, by rotation from that roster, a sufficient number of former members of the Permanent Judicial Commission to constitute a quorum. The stated clerk shall report the roster annually to the presbytery.~~

7.3 QUORUM

~~A quorum shall consist of a majority of the members permitted to participate. When a case or appeal involves a church, the members of the commission who are members of that church shall not participate in the hearing, trial or discussion of such case on appeal. If a quorum cannot be achieved, the provisions of the *Book of Order* shall be followed.~~

7.4 DUTIES AND FUNCTIONS

~~The Permanent Judicial Commission shall perform the duties required by the constitution of the church in remedial or disciplinary cases transmitted to it by the presbytery.~~

7.5 MEETINGS

~~The meetings of the commission shall be held at such times and places as the presbytery shall direct, or, if no directions are given, then at such times and places as the commission shall determine. The moderator or stated clerk shall convene the commission until it is organized. It shall meet at least biannually for organizational and training purposes.~~

~~A. The organizational meeting of the Permanent Judicial Commission should be scheduled following the fall meeting of presbytery.~~

~~B. Arrangements for training should be made through the Office of the Stated Clerk of presbytery.~~

7.6 FINANCES

~~Expenses as budgeted shall be paid by the presbytery.~~

7.7 REPORTS

~~Decisions of the Permanent Judicial Commission shall be transmitted to the stated clerk who shall report the decision and enter the full decision in the minutes of presbytery.~~

7.8 RELATIONSHIPS

~~The decision of the Permanent Judicial Commission sitting in any case shall from the time of its report, be held to be the final judgment of the presbytery. The presbytery shall take no further action after transmitting a case to the commission.~~

7.9 OFFICERS

~~Each permanent judicial commission shall meet and elect from its members a moderator and a clerk.~~

SECTION 8

MISSIONAL NOMINATIONS AND REPRESENTATION TEAM

MISSION STATEMENT: ~~*To promote the church's commitment to inclusiveness and representation in the nomination and election of persons to serve the presbytery, and to review and make recommendations to the presbytery for implementing these goals.*~~

8.1 AREA OF RESPONSIBILITY

~~The Missional Nominations and Representation Team shall nominate to presbytery persons needed to fill positions on permanent teams and committees, and persons to represent the presbytery on any other bodies to which the presbytery sends commissioners, faithfully discerning the call of God and considering the full diversity of the people of God.~~

8.2 MEMBERSHIP

- ~~A. The Missional Networking Team shall propose six (6) names for the Missional Nominating and Representation Team representing the four clusters of the presbytery upon implementation of the plan with the chair being elected by the team.~~

~~The elected members shall be divided into three annual classes of two each. The membership should consist of two teaching elders, two laymen and two laywomen when possible. A person having completed two full terms (five years or more) shall not be eligible for re-election to the same team until a minimum of one or preferably two years have elapsed. The most immediate previous and available chair of the team shall convene the team to elect its chair and clerk. The general missionary shall be an advisory member of this team.~~

- ~~B. Each year the Missional Networking Team shall nominate the incoming class at the fall stated meeting of presbytery and fill vacancies as they occur.~~

- ~~C. Nominations may be made from the floor with the consent of the nominee having been previously obtained.~~

8.3 — QUORUM

~~— A quorum shall be a majority of the members.~~

8.4 — DUTIES AND FUNCTIONS

~~The team shall guide its work as described below and with any additional directions from the presbytery. Duties and functions shall be:~~

- ~~A. Report to the presbytery annually its compliance with the goals of diversity and inclusiveness.~~
- ~~B. Nominate to presbytery at the fall stated meeting all persons necessary to carry out the provisions of the Bylaws and Manual of Administrative Operations and any constitutional requirements. An objective of the team shall be to maintain parity of male and female, laypersons and teaching elders, *ethnic and geographical representation* in nomination of personnel for all teams when possible (with the exception of nominating members of the Missional Nominations and Representations Team).~~
- ~~C. Consult with appropriate bodies including but not limited to the permanent teams and commissions regarding nominations.~~
- ~~D. Receive and give serious consideration to recommendations from any team for replacement of vacancies. The moderator of presbytery shall declare any vacancy when the person elected or appointed is unable to serve. Vacancies shall be filled by the moderator of the presbytery in consultation with the Missional Nominations and Representation Team, and reported at the next stated meeting.~~
- ~~E. Nominate commissioners and delegates to synod and General Assembly including first and second alternates.~~
- ~~F. Inform potential nominees of needed commitment of time, responsibilities, before selection.~~

~~Presbytery may request the Missional Nominations and Representation Team to make nominations for other positions if needed.~~

~~8.5 MEETINGS~~

~~The team will meet annually to evaluate and establish the number of meetings needed to do their work. They may also meet at other times upon call of the chair, or if a quorum of the members request a meeting be called.~~

~~See Section 6.5 for further meeting requirements, conducting business voting permitted via telephone or electronic media.~~

~~8.6 FINANCES~~

~~Expenses as budgeted shall be paid by presbytery.~~

~~8.7 REPORTS~~

~~The team shall report nominations as necessary to presbytery, and shall annually report its findings and recommendations on representation to presbytery and upper councils.~~

~~8.8 RELATIONSHIPS~~

~~The team shall be directly accountable to presbytery. It shall be in close working relationships with the other teams of the presbytery, and with all congregations of the presbytery.~~

SECTION 9

MISSIONAL RESOURCE TEAM

MISSION STATEMENT: ~~To assure the competent, transparent, equitable distribution and accounting of presbytery's financial and other resources; the efficient administration of the operating systems of presbytery, and the review of property matters.~~

~~9.1 AREA OF RESPONSIBILITY~~

~~The Missional Resource Team shall be responsible for the finances and efficient administration of the operating systems of the presbytery office. Their work may be accomplished through task forces that will be responsible for the fiscal operations of the presbytery, and matters relating to property. Any such task forces shall perform these functions in accordance with policies approved by the presbytery and presented to presbytery.~~

~~9.2 MEMBERSHIP~~

~~Membership of this team shall be nine (9) elected members. The elected members shall be divided into three annual classes of three each. The term of office shall be three years. A person having completed two full terms (five years or more) shall not be eligible for re-election to the same team until a minimum of one or preferably two years have elapsed.~~

~~They shall elect a chair and clerk from among their members. The general missioner, treasurer and stated clerk will be advisory members of the team.~~

~~9.3 QUORUM~~

~~— A quorum shall be a majority of the members.~~

~~9.4 DUTIES AND FUNCTIONS~~

~~A. In matters relating to finances, facilities, investments, and budget preparation:~~

- ~~1. Support and assist the treasurer as may be necessary in performance of the duties of that office.~~
- ~~2. Prepare and propose to the presbytery at the fall stated meeting of presbytery an asking budget for presbytery's consideration. In the preparation of this budget the team shall receive proposals, projections, and recommendations from the permanent teams and commissions of the presbytery related to their plans and mission objectives. This budget shall be presented to the fall stated meeting of the presbytery so as to elicit the support of the churches. They shall submit a revised budget at the winter stated meeting reflecting the response of the churches,~~
- ~~3. Provide general oversight of the administration of the presbytery's office.~~
- ~~4. Determine the financial implications and feasibility of all requests for funds from the presbytery that exceed the budget. And shall provide to the presbytery its recommendation as to the financial aspects thereof. The team should be a resource to other teams, task forces and commissions regarding financial matters.~~
- ~~5. The Missional Resource Team and Treasurer shall act as a resource to other teams, task forces and commissions regarding financial matters.~~
- ~~6. Oversee all investments, endowments and designated funds of the presbytery. Propose to presbytery such measures as may be necessary or useful to increase or enhance these funds. Recommend to presbytery the amount to be maintained as the corpus in each fund, and the spending rate of earnings to be made available for grants, loans and gifts by the presbytery based on recommendations from the Missional Teams responsible for each specific fund. The MRT will advise the other Missional Teams at the beginning of each year the amount in each fund available to be used for grants, loans or gifts.~~
- ~~7. Oversee expenditures and receipts for the Hollingsworth Builders Fellowship Fund and make recommendations to presbytery for the issuance of "calls" for contributions to this operation.~~
- ~~8. Recommend to presbytery all capital expenditures for presbytery property in excess of budgeted amounts and must authorize any changes in the use or numbers of designated funds to be approved at the next stated meeting after proposed.~~

9. ~~Be responsible for contracting with an independent accounting firm for an annual financial review, examination, or audit as may be required, and report the results annually to the presbytery as per the *Book of Order*. A full review or audit shall be conducted upon the resignation or departure of the treasurer or general missionary.~~
10. ~~Be responsible for obtaining property and liability insurance coverage to protect its facilities, programs, staff, and elected and appointed officers, and shall annually report to presbytery on the insurance coverage as per the *Book of Order*.~~
11. ~~Be responsible for the administration of the Presbytery Receiving Agency which shall receive, deposit and remit all funds which may be forwarded to it at the direction of the sessions of the Presbytery of Tres Rios. An annual review of the Agency shall be conducted by a firm selected by the task force as described in Section 9.4.A.9 above.~~
12. ~~Evaluate the annual session review of each church's financial reports and procedures.~~

B. In stewardship matters

~~Work with individual congregations and the presbytery as a whole to promote mission interpretation and giving and stewardship.~~

C. In property matters:

1. ~~Review requests to "sell, mortgage or otherwise encumber" or to lease the real property of churches, and shall make a recommendation to presbytery regarding these requests. The sale of real property used for the purpose of worship requires the vote of Tres Rios Presbytery itself.~~
2. ~~Review request to mortgage church property in order to remodel existing facilities or to build new facilities.~~
3. ~~Review requests to finance manses.~~
4. ~~Review requests for presbytery or higher governing bodies to fund or guarantee loans regarding property.~~
5. ~~Monitor and oversee the financial conditions of loans co-signed by the presbytery.~~
6. ~~Serve as liaison for all church building plans that require presbytery approval or that involve presbytery or higher governing bodies funding. Review such plans to see that they include physical access for persons with special needs. Report all findings and recommendations to presbytery.~~

9.5 — MEETINGS

~~The team will evaluate and establish the number of meetings needed to do their work, but shall meet no less than three times a year. They may also meet at other times upon call of the chair, or if a quorum of the members request a meeting be called.~~

~~See Section 6.5 for further meeting requirements, conducting business and voting permitted via telephone or electronic media.~~

9.6 FINANCES

~~Expenses as budgeted shall be paid by presbytery.~~

9.7 REPORTS

~~The team will report as necessary and shall report at least annually to presbytery.)~~

9.8 RELATIONSHIPS

~~The team shall be directly accountable to presbytery. It shall be in close working relationships with the other teams of the presbytery, and with all congregations of the presbytery.~~

SECTION 10

~~MISSIONAL NETWORKING TEAM~~

MISSION STATEMENT and VISION: ~~*To connect the teams and task forces of the presbytery with its congregations, focusing and acting on its vision and values, to ensure a more communal presbytery culture: open, creative and flexible.*~~

10.1 AREA OF RESPONSIBILITY

~~Coordinates actions and projects, acts as a permanent discerning group to renew and redirect the life and work of the presbytery; and communications hub for congregations, teams and beyond. Addresses administrative matters between meetings of the presbytery and make decisions as may be necessary and as assigned.~~

~~Nominates the members of the Missional Nominations and Representation Team to presbytery. Appoints the members and the chair of the Personnel Sub Team, and forwards recommendations to presbytery regarding personnel matters,~~

~~Responsible for the planning and overseeing of presbytery meetings and worship services; the review of session records; and the Manual of Administrative Operations.~~

10.2 MEMBERSHIP

~~The Missional Networking Team shall consist of eleven (11) members; the chairs of the Missional Ministries, Nurturing, Outreach, Nominations and Representation, and Resource Teams or a representative elected by the respective team, the presbytery moderator, moderator elect, general missionary, stated clerk, treasurer and chair of the Personnel Sub Team. They shall elect a chair from among their members yearly. The~~

~~team may appoint task forces and co-opt additional advisory members as needed to accomplish the work of the team.~~

~~10.3 QUORUM~~

~~— A quorum shall be a majority of the members.~~

~~10.4 DUTIES AND FUNCTIONS~~

~~A. Provide guidance and coordination for missional teams and other groups, with the primary goal of ensuring that presbytery's Mission statement and Vision remain at the center of its life together.~~

~~B. Act as a communication hub for congregations and presbytery. The team will develop/utilize technology to connect congregations/people.~~

~~C. Act as an on-going discernment group.~~

~~D. Nominate the members of the Missional Nominations and Representation Team upon implementation of the new presbytery structure plan, and thereafter, nominate the incoming class of the Missional Nominations and Representation Team at the fall stated meeting of presbytery.~~

~~E. Propose meeting dates, times, locations, structure, themes, guest speakers, and worship leaders to presbytery.~~

~~F. Propose annually that the Lord's Supper be observed at presbytery activities and sponsored events.~~

~~G. Provide for an annual review of sessional records.~~

~~H. Provide for the review of the presbytery's Manual of Administrative Operations when necessary and propose any changes.~~

~~D. Appoint the members and the chair of the Personnel Sub Team and forward recommendations to presbytery regarding personnel matters.~~

~~E. *Appoint a Bills & Overture Task Force to study and make recommendations or draw attention to important items being proposed to the next General Assembly; to propose overtures to the General Assembly that may be forwarded to presbytery for its consideration and vote.*~~

~~10.5 MEETINGS~~

~~The team will evaluate and establish the number of meetings needed to do their work, but shall meet no less than three times a year. They may also meet at other times upon call of the chair, or if a quorum of the members request a meeting be called.~~

~~See Section 6.5 for further meeting requirements, conducting business and voting permitted via telephone or electronic media.~~

~~10.6 FINANCES~~

~~— Expenses as budgeted shall be paid by presbytery.~~

~~10.7 — REPORTS~~

~~The team will report ideas received or developed as necessary and shall report at least annually to presbytery.~~

~~10.8 — RELATIONSHIPS~~

~~This is a facilitating network providing avenues for communication and coordination of presbytery's teams and task forces. It shall be in close working relationship with the other missional teams, and with all congregations of the presbytery.~~

SECTION 10-A

PERSONNEL SUB-TEAM

MISSION STATEMENT and VISION: *~~To provide for the pastoral care of presbytery staff, equal employment opportunities, fair employment practices, personnel policies, and the annual review of the adequacy of compensation for all staff;~~*

~~10-A.1 — AREA OF RESPONSIBILITY~~

~~The Personnel Sub-Team is responsible for formulating personnel policies and job descriptions for staff, and arranging for the annual performance review of all staff persons in accordance with the personnel policies of the Presbytery.~~

~~10-A.2 — MEMBERSHIP~~

~~The Missional Networking and Coordinating Team shall appoint a Personnel Sub-Team, which shall be composed of six members, equal numbers of teaching and ruling elders, divided into three equal classes of two each, and shall be representative of the regional groups of the presbytery. The term of office shall be three years. A person having completed two full terms (five years or more) shall not be eligible for reelection until one or preferably two years have elapsed. The Missional Networking Team shall appoint the chair of the sub team who shall also serve a member of Networking Team. The sub team shall elect a clerk from among its members.~~

~~10-A.3 — QUORUM~~

~~————— A quorum shall be a majority of the members.~~

~~10-A.4 — DUTIES AND FUNCTIONS~~

- ~~A. Develop and recommend Personnel Policies in accordance with guidelines and resources provided by the P.C (U.S.A.).~~
- ~~B. Develop position descriptions for staff in consultation with the Missional Networking Team.~~
- ~~C. Create the instruments to be used in evaluating the performance of presbytery's staff. The evaluation process shall offer the opportunity for staff self-assessment and desired goals.~~

- ~~D. Assist the general missioner as needed in the review of office personnel.~~
- ~~E. Consult with the Missional Resource Team regarding the creation of any new position or changes in terms of call or salary prior to being submitted to the Missional Networking and Coordinating Team.~~
- ~~F. The results of evaluations and recommendations regarding changes in terms of call, salary, and position descriptions shall be made to the Missional Networking and Coordinating Team. The Missional Networking and Coordinating Team shall submit these recommendations to the presbytery for final decision.~~
- ~~G. Encourage professional growth and development for all staff members.~~
- ~~H. Act as a support group for all staff.~~

10-A.5 — MEETINGS

~~The team will meet annually to evaluate and establish the number of meetings needed to do their work. They may also meet at other times upon call of the chair, or if a quorum of the members request a meeting be called.~~

~~See Section 6.5 for further meeting requirements, conducting business voting permitted via telephone or electronic media.~~

10-A.6 — FINANCES

~~Expenses as budgeted shall be paid by presbytery.~~

10-A.7 — REPORTS

~~The Personnel Sub Team will report to stated meetings of the presbytery through the Missional Networking and Coordinating Team.~~

10-A.8 — RELATIONSHIPS

~~The Personnel Sub Team shall report directly to the Missional Networking and Coordinating Team.~~

SECTION 11

~~MISSIONAL NURTURING TEAM~~

MISSION STATEMENT: ~~*To continually develop innovative and creative programs, events, and opportunities that will nurture and educate leaders and congregations.*~~

11.1 — AREA OF RESPONSIBILITY

~~The team is responsible for developing and providing resources for the life of the local congregations, education, program and facilities of local congregations. It shall also serve as liaison between the presbytery and any organizational groups within the presbytery. The team may choose to assign particular functions to task forces.~~

~~11.2 MEMBERSHIP~~

~~The team shall consist of nine (9) members, divided into three equal classes of three each. The term of office shall be for three years. A person having completed two full terms (five years or more) shall not be eligible for re-election to the same team until a minimum of one or preferably two years have elapsed. The team will elect a chair and clerk from among its members. The general missionary shall be an advisory member of the team.~~

~~11.3 QUORUM~~

~~A quorum shall be a majority of the members.~~

~~11.4 DUTIES AND FUNCTIONS~~

~~Duties and functions will be:~~

~~A. Provide resources and training opportunities, based on geographical needs. Subjects may include, but are not limited to:~~

~~Church Officers _____ Clerks of Session _____ Church Treasurers
Moderators _____ Teachers _____ Youth Workers~~

~~B. Develop materials and provide enriching training opportunities and/or consultative services for local churches in response to communicated needs and interest, and introduce new areas of study from the larger church. Subjects may include, but are not limited to:~~

~~Christian Education _____ Evangelism _____ Stewardship
Spiritual Growth _____ Worship _____ Small Church Ministry
Multi-Cultural Ministries _____ Child Protection Policies~~

~~C. Connect and support the specialized needs of various groups and/or clusters of congregations within the presbytery.~~

~~D. Appoint task forces to assist them in developing materials, providing training opportunities, and the planning and coordinating presbytery-wide or geographically based events.~~

~~E. Develop and implement youth and young adult programs, ministries, and events. They may appoint task forces to assist them in accomplishing these goals.~~

~~F. Develop a presbytery wide gifts/talent resource list.~~

~~11.5 MEETINGS~~

~~The team will evaluate and establish the number of meetings needed to do their work, but shall meet no less than three times a year. They may also meet at other times upon call of the chair, or if a quorum of the members request a meeting be called.~~

~~See Section 6.5 for further meeting requirements, conducting business and voting permitted via telephone or electronic media.~~

~~11.6 FINANCES~~

~~Expenses as budgeted shall be paid by presbytery.~~

~~11.7 — REPORTS~~

~~The team will report as necessary and shall report at least annually to presbytery.~~

~~11.8 — RELATIONSHIPS~~

~~The team shall be directly accountable to presbytery. It shall be in close working relationships with the other teams of the presbytery, and with all congregations of the presbytery.~~

SECTION 12

~~MISSIONAL MINISTRIES TEAM~~

~~MISSION STATEMENT: To serve as pastor and counselor to teaching elders, ruling elders commissioned to pastoral service, certified Christian educators, and facilitate the relations between the presbytery and its congregations. To guide, nurture and oversee those seeking to become a teaching elder.~~

~~12.1 — AREA OF RESPONSIBILITY~~

~~The Missional Ministries Team shall fulfill the constitutional requirements of the Book of Order, serving as pastor and counselor to teaching elders, ruling elders commissioned to pastoral service and certified Christian educators of the presbytery; facilitating the relations between the presbytery and its congregations, teaching elders, ruling elders commissioned to pastoral service, and certified Christian educators; and settling difficulties on behalf of the presbytery where possible and expedient. The team shall also guide, nurture and oversee the process of preparing individuals to become a teaching elder.~~

~~The Missional Ministries Team shall serve as an administrative commission of presbytery for the purpose of: (1) ordaining and installing teaching elders and commissioning ruling elders to particular pastoral service, (2) approving terms of calls and contracts; and, (3) examining and receiving teaching elders by transfer from other presbyteries for the purpose of accepting valid calls to ministry in Tres Rios Presbytery.~~

~~12.2 — MEMBERSHIP~~

~~The team shall consist of twelve (12) presbyters, equal numbers of teaching and ruling elders, divided into three equal classes of four each. A person having completed two full terms (five years or more) shall not be eligible for re-election to the same team until a minimum of one or preferably two years have elapsed. The team shall elect a chair and clerk from among its members. The general missionary shall be an advisory member of the team.~~

~~Three absences within one year by a member of the team shall be considered the equivalent of a resignation, and shall be reported to the Missional Nominations and Representations Team so that the vacancy can be filled.~~

~~12.3 — QUORUM~~

~~— A quorum shall be a majority of the members.~~

~~12.4 — DUTIES AND FUNCTIONS~~

~~— Duties and functions of the team shall be:~~

- ~~A. Open to communication at all times with teaching elders, commissioned ruling elders, inquirers and candidates, certified Christian educators, and church sessions.~~
- ~~B. Develop and maintain a Handbook of Policies and Procedures to guide them in their responsibilities and may look to other councils for information and assistance in the matter of pastoral relations.~~
- ~~C. Maintain relations with each teaching elder and session of the presbytery. They shall report to the presbytery annually the type of work in which each teaching elder of the presbytery is engaged. They shall require an annual report from every teaching elder performing work which is not under the jurisdiction of the presbytery or a higher governing body of the church.~~
- ~~D. Recommend to presbytery annually the minimum compensation standards for pastoral calls and certified Christian educators and certified associate Christian educators, and report to presbytery all changes in compensation.~~
- ~~E. Counsel with churches regarding calls for permanent or temporary pastoral relations, visiting and counseling with every committee elected to nominate a pastor, co-pastor, designated pastor, interim pastor, parish associate pastor or stated supply. They shall advise the committee regarding the merits, availability and suitability of any candidate or teaching elder whose name is contemplated for nomination to the congregation and shall have the privilege of suggesting names to the committee. No call to a permanent pastoral relationship shall be in order for consideration by the congregation unless the pastor nominating committee has received and considered the Missional Ministries Teams' counsel and received their approval before action is taken to issue a call.~~

~~Counsel with sessions regarding stated supplies, temporary supplies or interim pastors when a church is without a pastor, and they shall provide lists of pastors and qualified laypersons to supply vacant pulpits.~~

~~In the case of a church receiving aid in supporting a pastor, they shall confer with both the church and that agency of presbytery charged with arranging such aid before they shall recommend to the presbytery that a call to such a church be placed in the hands of a teaching elder. The proper agency of the presbytery shall present to the committee a statement of the presbytery's anticipated support of a pastor, which shall be attached to the call of the church.~~

- ~~F. Encourage the implementation of equal opportunity employment for teaching elders and candidates without regard to race, ethnicity, age, sex, disability, geography, or theological conviction. In the case of each call, they shall report to the presbytery the steps in the implementation taken by the calling group.~~
- ~~G. Check thoroughly the references of all teaching elders, and candidates/inquirers for admission to the rolls of presbytery. Such checks shall always inquire into~~

~~candidate's criminal background including any history of sexual misconduct. Written references shall be filed in the permanent records of presbytery.~~

- ~~H. Welcome and orient to its history, life and work all teaching elders new to the presbytery.~~
- ~~I. Oversee all phases of the process of those preparing to become a teaching elder; from inquiry to enrollment as a candidate through ordination in accordance with the requirements of the *Book of Order*.~~
- ~~J. Responsible for annually nominating to presbytery teaching and ruling elders to serve as readers of standard ordination examinations.~~
- ~~K. Responsible for the training and oversight of commissioned ruling elders and those seeking to be eligible for commissioning.~~
- ~~L. Serve as an instrument of presbytery for promoting the peace and harmony of the churches, especially in regard to matters arising out of the relations between teaching elders and churches. Their purpose shall be to mediate differences and reconcile persons, to the end that the difficulties may be corrected by the session of the church if possible, that the welfare of the particular church may be strengthened, that the unity of the Body of Christ may be manifest.~~
- ~~M. Exercise wise discretion in determining when to take cognizance of information concerning difficulties within a church, proceeding with the following steps: They may:
 - ~~1. Take the initiative to bring the information which has come to it to the attention of the session of the church involved, counseling with the session as to the appropriate actions to be taken in correcting the reported difficulties.~~
 - ~~2. Offer its help as a mediator in case the session either finds itself unable to settle the problems peaceably or takes no steps toward settlement.~~
 - ~~3. Act to correct the difficulties if requested to do so by the parties concerned, or if this authority is granted by the presbytery for the specific case. When so doing, the team shall always hold hearings which afford procedural safeguards as in cases of process, following the procedures outlined in the Rules of Discipline.~~~~
- ~~N. Exercise pastoral care and oversight of retired pastors and spouses and their continued work in the presbytery, and pastoral care of non-ordained church professionals.~~
- ~~O. Responsible for the pension and benefits programs for the presbytery.~~
- ~~P. Responsible for the Sexual Misconduct Policy of the presbytery, and any Standards of Ethical Conduct policies regarding teaching and commissioned ruling elders. They may appoint a task force to assist them in accomplishing this work.~~
- ~~Q. The Missional Ministries Team is empowered by presbytery to act as an administrative commission for the following purposes:~~

~~All actions taken as an administrative commission shall be reported at the next stated meeting of presbytery.~~

1. ~~Receive teaching elders and candidates as members of presbytery upon satisfactory examination, approve terms of call, grant permission to move on the field, and name a commission representative of the presbytery to ordain and/or install candidates and teaching elders. The actions performed on behalf of presbytery must be reported at the next stated meeting with proper introduction and reception of the new member. The team may also approve request by a teaching elder or candidate of a task appropriate to the ministry, though not a pastoral relationship to a particular church.~~
2. ~~Responsible for ordination/installation services in accordance with presbytery's policy.~~
3. ~~Responsible for commissioning ruling elders to a particular pastoral service, specifying the terms of commission and the functions that are permitted, and for the commissioning service.~~
4. ~~Dissolve the pastoral relationship in cases where the congregation and pastor concur and so inform the presbytery. When a congregation or other approved agency has concurred in the request of one of its teaching elders to request presbytery to dissolve the existing relationship, the team may act for the presbytery to:~~
 - a. ~~Dissolve necessary relationships.~~
 - b. ~~Instruct the stated clerk to issue Certificates of Dismissal.~~
 - c. ~~Keep accurate minutes and admit them to record at the next stated meeting of presbytery.~~
 - d. ~~Declare the pulpit vacant.~~
 - e. ~~Appoint a moderator of the session.~~
5. ~~Grant permission for teaching elders of the presbytery to labor outside the bounds of presbytery and for teaching elders of other presbyteries to labor within the bounds of this presbytery.~~
6. ~~Authorize annually ruling elders, who have been properly instructed, to administer the Lord's Supper in cases when the team deems it necessary to meet the needs for the administration of the Sacrament.~~
7. ~~Receive inquirers on behalf of presbytery and candidates under the care of presbytery, and upon successful completion of requirements, certify candidates ready for examination for ordination, pending a call.~~

12.5—MEETINGS

~~The team will evaluate and establish the number of meetings needed to do their work, but shall meet no less than three times a year. They may also meet at other times upon call of the chair, or if a quorum of the members request a meeting be called.~~

~~See Section 6.5 for further meeting requirements, conducting business and voting permitted via telephone or electronic media.~~

12.6—FINANCES

~~Expenses as budgeted shall be paid by presbytery~~

~~12.7 REPORTS~~

~~The team shall report completed activities done in the name of presbytery at the next stated meeting. Such actions shall become part of the official records of presbytery.~~

~~12.8 RELATIONSHIPS~~

~~The team shall be directly accountable to the presbytery. It shall be in close working relationships with the other teams of the presbytery, and with all congregations of the presbytery.~~

SECTION 13

~~MISSIONAL OUTREACH TEAM~~

~~MISSION STATEMENT: To help congregations serve the world in Christ's name, witnessing to the truth of the Gospel.~~

~~13.1 AREA OF RESPONSIBILITY~~

~~The Missional Outreach Team shall be responsible to encourage the health and vitality of the Presbyterian and Reformed witness in every church and community within the bounds of the presbytery in exploring, defining, supporting and implementing local, national and international mission outreach. It shall assist the churches to provide leadership, resources and support for existing congregations and seeking opportunities to expand, develop and extend the Presbyterian Church in every community and county within the presbytery.~~

~~13.2 MEMBERSHIP~~

~~Membership of the team shall be twelve (12) elected members. The elected members shall be divided into three annual classes of four each. The term of office shall be three years. A person having completed two full terms (five years or more) shall not be eligible for re-election to the same team until a minimum of one or preferably two years have elapsed. The team shall elect a chair and clerk from among its members. The general missioner shall be an advisory member of the team.~~

~~13.3 QUORUM~~

~~———— A quorum shall be a majority of the members.~~

~~13.4 DUTIES AND FUNCTIONS~~

~~———— Duties and functions will be:~~

- ~~A. Coordinate and connect congregations and presbytery in mission partnerships and covenants at local, national and international level;~~
- ~~B. Work with congregations to establish new worshipping communities and renewed faith communities;~~
- ~~C. Resource and provide grants for missional and church projects;~~

- D. ~~Promote evangelism;~~
- E. ~~Develop long-range strategy for presbytery's mission outreach and help particular churches evaluate their mission when so requested;~~
- F. ~~Make recommendations to the presbytery regarding the policies, governing the funds assigned to the team that are available for grants and loans. Receive, evaluate, and make recommendations to the presbytery regarding requests for grants and loans from funds designated by the presbytery for these purposes. The MOT will develop application and evaluation processes for grants and loans, and will annually report to presbytery the status of each. In the case of grants that extend over multiple years, the MOT will make recommendations to the presbytery for the continuance of such grants as per the term of the grant.~~
- G. ~~Serve as presbytery's agent in negotiations with upper governing bodies on mission strategy and support;~~
- H. ~~Act as presbytery disaster response group in emergencies, coordinating efforts with Presbyterian Disaster Assistance program;~~
- I. ~~Elect or appoint representatives to the Board of Directors of St. Andrew Mission, Pases de Fe Border Ministry, Presbyterian Border Region Outreach, Project Vida, and Project Dignidad;~~
- J. ~~Propose to presbytery the addition, merger, yoking, dissolution, relocation of churches as may be appropriate (in consultation with their members);~~
- K. ~~Since pastoral staff leadership is crucial to the ministry of any particular church the team shall do its work with careful communication, consultation and coordination with the Missional Ministries Team in all its work.~~

~~13.5—MEETINGS~~

~~The team will evaluate and establish the number of meetings needed to do their work, but shall meet no less than three times a year. They may also meet at other times upon call of the chair, or if a quorum of the members request a meeting be called.~~

~~See Section 6.5 for further meeting requirements, conducting business and voting permitted via telephone or electronic media.~~

~~13.6—FINANCES~~

~~Expenses as budgeted shall be paid by presbytery.~~

~~13.7—REPORTS~~

~~The team will report as necessary, and shall report at least annually to presbytery.~~

~~13.8—RELATIONSHIPS~~

~~The team shall be directly accountable to presbytery. It shall be in close working relationships with the other teams of the presbytery, and with all congregations of the presbytery.~~

SECTION 14

~~PRESBYTERIAN WOMEN OF THE PRESBYTERY OF TRES RIOS~~

~~*Suspended December 2015*~~

~~MISSION STATEMENT: *Forgiven and freed by God in Jesus Christ, empowered by the Holy Spirit, we commit ourselves:*~~

- ~~• *to nurture our faith through prayer and Bible study,*~~
- ~~• *to support the mission of the church worldwide,*~~
- ~~• *to work for justice and peace, and*~~
- ~~• *to build an inclusive, caring community of women that strengthens the Presbyterian Church (USA) and witnesses to the promise of God's kingdom.*~~

~~14.1 ORGANIZATION~~

~~The Presbyterian Women of Tres Rios Presbytery shall be organized according to their Bylaws and Manual of Operations in accordance with the Presbyterian Women Churchwide Bylaws and Manual of Operations.~~

~~14.2 MEMBERSHIP~~

~~Members of Presbyterian Women in the Presbytery of Tres Rios shall be all women within the presbytery who choose to participate in, or be supportive of Presbyterian Women in the Presbytery of Tres Rios in any way. The Moderator of the Tres Rios Presbyterian Women shall be a member of the Missional Networking Team and shall have voice and vote at presbytery meetings if an elder.~~

~~14.3 QUORUM~~

~~As defined by PW Bylaws and Manual of Operations~~

~~14.4 DUTIES AND FUNCTIONS~~

~~As defined by PW Bylaws and Manual of Operations~~

~~14.5 MEETINGS~~

~~As defined by PW Bylaws and Manual of Operations~~

~~14.6 FINANCES~~

~~Expenses as budgeted shall be paid by presbytery and the organization.~~

~~14.7 REPORTS~~

~~The moderator shall annually report to presbytery.~~

~~14.8 RELATIONSHIPS~~

~~Tres Rios Presbyterian Women shall be supportive of and have a close working relationship with the Missional Networking Team and with all the congregations of the presbytery.~~

Presbytery of Tres Rios **Receipts and Disbursements** **thru 8/31/2018**

	8/31/2018 <u>Actual</u>	8/31/2018 <u>Budget</u>	Budget <u>2018</u>	<u>Comments</u>
Receipts				
Contributions from Churches				
For Presbytery	\$82,546	\$88,060	\$132,090	
For Synod	2,022	1,333	2,000	
For General Assembly	13,754	14,940	22,410	Based on per capita @\$7.50/member for 2017 and \$7.73/member for 2018. Reflects actual payment to GA
Total church contributions	98,322	104,333	156,500	Two churches have made no contributions and several others have made less than expected
Transfers from Restricted Funds				
Trinity Sales Proceeds	0	0	23,660	Estimate of amount needed to balance the 2018 results. To date, none has been allocated
Church Development	10,000	16,667	25,000	Represents support for Nazareth and Divine Savior salaries as approved by Miss. Outreach team. Actual reflects assistance for Nazareth only
Small Church	4,000	0	0	Grant to Sonora approved by MOT
Camp Chimney Spring Funds	27,972	23,000	25,000	Includes support for all youth events, including youth task force, Jr. High youth camps and provision for 2019 triennium. Total must be within the 5% spending level of CCS funds.
Operating Reserve Funds	36,001	0	10,000	2018 Budget represents amount for Outreach hurricane relief. Actual includes amount for replacement of the roof on the church office and for computers and a video screen for the presbytery office..
	77,973	39,667	83,660	
Income-Builders Fellowship	0	0	0	
Interest Income	92	67	100	
Rent-Maranatha properties	4,000	4,000	6,000	
Rent-McCarney property	400	3,200	4,800	Only \$400 collected in 2018 thus far due to decline in the renter church's attendance and support
Donations	0	3,333	5,000	Confidential, unsolicited pledges or contributions from individuals. There have been none during 2018
Other Income	13,771	2,000	3,000	Actual consists of royalty income of \$2,648 from Trinity O&G properties, Faskin Trust proceeds of \$10,823 and sale of Horizon lot for \$300.
Total Receipts	194,558	156,600	259,060	

Presbytery of Tres Rios
Receipts and Disbursements
thru 8/31/2018

	8/31/2018 <u>Actual</u>	8/31/2018 <u>Budget</u>	Budget 2018	<u>Comments</u>
Expenditures				
Support for Upper Gov Bodies				
Synod	2,022	1,333	2,000	
General Assembly	13,754	14,940	22,410	
Total Support for Upper Councils	15,776	16,273	24,410	
Missional Ministries Team				
Administrative Personnel Support	453	500	750	
Training-Ruling Commissioned Elder	1,752	400	600	
Meetings	1,388	1,667	2,500	
Candidate Eval/Travel	147	1,333	2,000	Add. candidates expected in 2018
Total Mission/Denomination/BOP Events	0	400	600	
Total Missional Ministries Team	3,740	4,300	6,450	
Missional Outreach Team				
Disaster Relief	0	0	10,000	
Meetings	586	800	1,200	
Church Support:		0		
Nazareth Salary Support	10,000	10,000	15,000	Funded from Church Development
Divine Savior/St. Andrew Support	0	6,667	10,000	2018 reflects estimated support for pastor by Divine Savior for the
Total Church Support	10,000	16,667	25,000	year. None expected in 2018
Mission Support:				
Project Vida	6,640	6,667	10,000	
St Andrews Mission	3,300	4,500	6,750	St. Andrew Mission ceased operations 6/30/18
Pasos de Fe	750	1,125	1,500	
Bob Lewis Mission	500	500	500	
Project Dignidad	500	500	500	
Total Mission Support	11,690	13,292	19,250	
Total Missional Outreach Team	22,276	30,758	55,450	

**Presbytery of Tres Rios
Receipts and Disbursements
thru 8/31/2018**

	<u>8/31/2018</u> <u>Actual</u>	<u>8/31/2018</u> <u>Budget</u>	<u>Budget</u> <u>2018</u>	<u>Comments</u>
Misional Nomin & Repre Team				
Meetings	63	200	300	
Total Misional Nom./Repre. Team	63	200	300	
Misional Nurturing Team				
Youth:				
Youth Task Force	10,041	11,000	11,000	
Trennium	4,000	4,000	6,000	
Synod Youth Workshop	12,556	7,000	7,000	
Junior High Youth Camps	1,375	1,000	1,000	
Other Youth Projects	0	0	0	
Leadership Dev/Training	27,972	23,000	25,000	
Meetings	0	0	0	
	156	333	500	
Total Misional Nurturing Team	28,128	23,333	25,500	
Misional Resources Team				
Facilities:				
Building Janitorial	3,200	3,200	4,800	
Building Maintenance	1,666	2,167	3,250	
Building Utilities	3,378	4,133	6,200	
Insurance/Office & other facilities	5,614	7,400	7,400	
Roof replacement-office	29,820	0	0	Funded from Operating Reserve
Maintenance of other facilities	28	500	750	
Total Facilities	43,706	17,400	22,400	

Actual higher than expected due to need to rent vans and other travel expenses for transport of participants to Tulsa

Presbytery of Tres Rios **Receipts and Disbursements** **thru 8/31/2018**

	8/31/2018 <u>Actual</u>	8/31/2018 <u>Budget</u>	Budget 2018	<u>Comments</u>
Operating Expenses-Presbytery:				
Communications	317	267	400	
Computer Operations	7,574	2,133	3,200	\$6,183 of this amount was for video system and needed upgrade of computers in the presbytery office. This amount was funded from Operating Reserve funds
Website	687	500	750	
Equipment Leases	2,514	5,000	7,500	
Equipment Maintenance	1,389	2,733	4,100	
Postage	1,146	1,667	2,500	
Supplies	2,432	3,833	5,750	
Van and storage	4,529	1,800	2,400	Extensive repairs of the old Trinity van were required in the summer in order to use it for mission trips
GA Training	519	400	400	
Presbytery Training event	1,353	0	0	Appr. at February presbytery meeting
Telephone	4,292	3,667	6,000	
Total Operating Expenses-Presby.	26,752	22,000	33,000	
Financial Review	0	0	4,500	
Meetings of team & sub groups	835	560	747	
Total Mission Resources Team	71,293	39,960	60,647	
Missional Networking Team				
Personnel Sub-Committee	0	667	1,000	
Permanent Judicial Committee	882	0	0	
Presbytery Task Forces	3,772	4,889	6,000	
Meetings	1,168	3,667	5,500	
	5,822	9,222	12,500	
Grants to churches (Small Church)	4,000	0	0	

Presbytery of Tres Rios **Receipts and Disbursements** **thru 8/31/2018**

	8/31/2018	8/31/2018	Budget	
	<u>Actual</u>	<u>Budget</u>	<u>2018</u>	<u>Comments</u>
Staff Expense				
Admin. Assistant Salary	31,331	31,423	47,134	
Admin. Assistant Pens/Medical	9,207	9,307	13,960	
Admin. Assistant Cont Ed	387	533	800	
Stated Clerk Salary	11,600	12,000	18,000	
Stated Clerk Expense	2,530	1,867	2,800	
Payroll Taxes	2,859	3,322	4,983	
Staff Meeting/Travel	1,436	1,667	2,500	
Total Staff Expense	59,350	60,118	90,177	
Presbyterian Women				
	0	0	0	
Total Expense	210,448	184,165	275,434	PW no longer active in Tres Rios
	(\$15,890)	(\$27,565)	(\$16,374)	
Beginning of year surplus (deficit)	\$16,374	\$16,374	\$16,374	
Transfer from Operating Reserve	\$0	\$0	\$0	Transfer from operating reserve
End of year surplus	\$484	(\$11,191)	\$0	
Trinity property sale:				
Genesis note payments	\$1,306,659	\$1,306,659	\$1,306,659	represents amount due upon sale of property by Genesis in February 2018.

The Presbytery of Tres Rios
Church Contribution Report
January 1 - September 26, 2018

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	Total
PIN #	Church	Acceptance	Current Quarter	YTD	% to Date	Pay.	Synod	GA	Hurricane Disaster Rel	Build Fellow	One Great Hr Sharing	Christmas Joy	Pentecost	Peace Making	Theological Education	Mission Worker	Other		Total
O8723	Alpha	1800	450.00	1350.00	75%	1134.00	27.00	189.00											1350.00
21997	Andrews	0		0.00															0.00
21998	Ballinger	1250	208.00	832.00	67%	706.00	14.00	112.00		250.00	165.00						2.00		1249.00
22000	Big Spring	12900	2150.00	8600.00	67%	7259.00	137.00	1204.00			1057.00								9657.00
22002	Coahoma	1500	1500.00	1500.00	100%	1260.00	30.00	210.00											1500.00
	El Paso:																		
O8726	Divine Savic	500		0.00	0%														0.00
22003	Faith	1800		0.00	0%														0.00
O8724	First	4000	1250.00	2500.00	63%	2100.00	50.00	350.00											2500.00
15020	Grace	24000	6000.00	18000.00	75%	15120.00	360.00	2520.00			143.00	441.00	255.00						18839.00
22005	St. Andrew	500	1324.39	1000.00	200%	840.00	20.00	140.00			249.39		75.00						1324.39
22007	University	57000	15750.00	42750.00	75%	35920.00	845.00	5985.00	1500.00		2351.50	20.00	689.00						47290.50
O8727	Fort Davis	2500	833.48	1875.33	75%	1572.33	36.00	267.00									76.93		1962.26
	Fort Stock	4200	1400.00	3150.00	75%	2646.00	83.00	441.00											3150.00
O8728	Marfa	1200	600.00	600.00	50%	504.00	12.00	84.00											600.00
	Midland:																		
10551	Grace	7950	2151.00	5952.00	75%	5008.00	120.00	824.00			2767.24		144.00						8863.24
	Monahans	3000	1500.00	1500.00	50%	1260.00	30.00	210.00											1500.00
O8729	Odessa:																		
22013	First	1000	250.00	750.00	75%	630.00	15.00	105.00									250.00		1000.00
22015	Westminstel	12000	1000.00	8000.00	50%	5040.00	120.00	840.00											6000.00
22017	Pecos	600	100.00	400.00	67%	336.00	8.00	56.00											400.00
	San Angelo:																		
O8552	Nazareth	2400	600.00	1800.00	75%	1512.00	36.00	252.00											1800.00
11530	St. Mark	6000	2000.00	3500.00	58%	2940.00	70.00	490.00									800.00		4300.00
O8651	St. Paul	2500	1250.00	1250.00	50%	1050.00	25.00	175.00											1250.00
	Grace Chap	5000	1096.72	3383.03	68%	2828.03	79.00	476.00											3383.03
22021	Sanderson	0		0.00															0.00
22023	Seminole	2640	1548.26	1980.00	75%	1655.00	38.00	287.00			228.26	405.00							2613.26
22024	Sonora	250		0.00	0%														0.00
	Total Dollars	156500	42963.85	108672.36		91320.36	2135.00	15217.00	1500	250	6961.39	866	1143.00	0.00	0	0.00	1128.93	0.00	120521.68

Presbytery of Tres Rios 2019 Asking Budget

	2018		2019		Comments
	<u>Budget</u>	<u>thru 8/31/18</u>	<u>thru 8/31/18</u>	<u>Asking Budget</u>	
Receipts					
Contributions from Churches					
For Presbytery	\$132,090	\$68,060	\$82,546	\$133,550	
For Synod	2,000	\$1,333	2,022	2,000	
For General Assembly	22,410	14,940	13,754	25,418	Based on per capita @ \$7.73 for 2018 and \$8.95 for 2019. Reflects actual payment to GA
Total church contributions	156,500	104,333	98,322	160,968	Amount currently needed to "balance the budget"
Trinity sale interest funding	23,660	0	0	0	
Transfers from Restricted Funds					
Tres Rios Future fund	0	0	0	118,065	6% of Future fund for nine months of the year
Church Development	25,000	16,667	10,000	25,000	Nazareth salary support in 2018 actual and Nazareth and Divine Savor in 2019 asking budget
Small Church	0	0	4,000	0	
Camp Chimney Spring Funds	25,000	23,000	27,972	27,850	Includes support for all youth events, including youth task force, Jr. High youth scholarships and provision for 2019 triennium. Total must be within the 5% spending level of CCS funds.
Operating Reserve Funds	10,000	0	36,001	10,000	2018 and 2019 Asking Budget are to fund disaster relief, as needed.
	83,660	39,667	77,973	180,915	
Income-Builders Fellowship	0	0	0	0	
Interest Income	100	67	92	120	
Rent-Marannatha properties	6,000	4,000	4,000	6,000	
Rent-McCarney property	4,800	3,200	400	0	
Donations	5,000	3,333	0	0	Confidential, unsolicited donations from individuals. Asking budget for 2018 represented as estimate of possible 2018 donations
Other Income	3,000	2,000	13,771	2,750	Represents royalty income Trinity property.
Total Receipts	259,060	156,600	194,558	350,753	

Presbytery of Tres Rios 2019 Asking Budget

	2018		2019		Comments
	<u>Budget</u>	<u>Budget</u>	<u>Actual</u>	<u>Asking Budget</u>	
		<u>thru 8/31/18</u>	<u>thru 8/31/18</u>		
Expenditures					
Support for Upper Gov. Bodies					
Synod	2,000	1,333	2,022	2,000	
General Assembly	22,410	14,940	13,754	25,418	
Total Support for Upper Councils	24,410	16,273	15,776	27,418	
Missional Ministries Team					
Administrative Personnel Support	750	500	453	750	
Other Training/Workshop	600	400	1,752	600	
Meetings	2,500	1,667	1,388	2,000	
Candidate Eval/Travel	2,000	1,333	147	2,500	
Travel/Denomination/BOP Events	600	400	0	600	
Total Missional Ministries Team	6,450	4,300	3,740	6,450	No asking budget submitted. Used 2018 budget
Missional Outreach Team					
Meetings	1,200	800	586	1,200	Outreach team asking budget recommendation
Disaster relief	10,000	0	0	10,000	Funded from Operating Reserve
Church Support:---					
Nazareth Salary Support	15,000	10,000	10,000	15,000	Outreach team asking budget recommendation
Divine Savior/St. Andrew Support	10,000	6,667	0	10,000	May increase if position is filled in first half of year
Total Church Support	25,000	16,667	10,000	25,000	Funded from Church Development

Presbytery of Tres Rios 2019 Asking Budget

	2018 <u>Budget</u>	Budget <u>thru 8/31/18</u>	Actual <u>thru 8/31/18</u>	2019 <u>Asking Budget</u>	<u>Comments</u>
Mission Support:--					
Project Vida	10,000	6,667	6,640	10,000	Outreach team asking budget recommendation
St Andrews Mission	6,750	4,500	3,300	0	St. Andrews closed July 1, 2018
Mission Trip	0			2,000	Outreach team asking budget recommendation
Pasos de Fe	1,500	1,125	750	5,000	Outreach team asking budget recommendation
Bob Lewis Mission	500	500	500	1,000	Outreach team asking budget recommendation
Project Dignidad	500	500	500	1,000	Outreach team asking budget recommendation
Total Mission Support	19,250	13,292	11,690	19,000	
Total Mission Outreach Team	55,450	30,759	22,276	55,200	
Missional Nomin & Repre Team					
Meetings	300	200	63	300	
Total Missional Nomin./Repre. Team	300	200	63	300	
Missional Nurturing Team					
Youth:					
Youth Task Force	11,000	11,000	10,041	13,000	Nurture team recommendation for asking budget
Synod Youth Workshop	7,000	7,000	12,556	11,000	Nurture team recommendation for asking budget
Junior High Camps	1,000	1,000	1,375	1,400	Nurture team recommendation for asking budget
Triennium	6,000	4,000	4,000	6,000	Nurture team recommendation for asking budget
Meetings	25,000	23,000	27,972	31,400	
	500	333	156	250	
Total Missional Nurturing Team	25,500	23,333	28,128	37,650	

Presbytery of Tres Rios 2019 Asking Budget

	2018 <u>Budget</u>	Budget <u>thru 8/31/18</u>	Actual <u>thru 8/31/18</u>	2019 <u>Asking Budget</u>	<u>Comments</u>
Missional Resources Team					
Facilities:					
Building Janitorial	4,800	3,200	3,200	4,800	
Building Utilities	6,200	4,133	3,378	6,200	
Building Maintenance	3,250	2,167	1,666	3,000	
Insurance/Office & other facilities	7,400	7,400	5,614	7,400	
Roof Replacement	0	0	29,820	0	
Maintenance of other facilities	750	500	28	1,000	
Total Facilities	22,400	17,400	43,706	22,400	
Operating Expenses-Presbytery:					
Communications/Publications	400	267	317	325	
Computer Operations	3,200	2,133	7,574	3,500	2018 actual included approx. \$4,000 for new computers and video conference set-up. Funded from Oper Reserves.
Website	750	500	687	750	
Equipment Leases	7,500	5,000	2,514	6,500	
Equipment Maintenance	4,100	2,733	1,389	4,100	
Postage	2,500	1,667	1,146	2,500	
Supplies	5,750	3,833	2,432	5,750	
Van and storage	2,400	1,800	4,529	2,400	
GA Training	400	400	519	0	
Presbytery Training Event	0	0	1,353	0	
Telephone	6,000	3,667	4,292	6,250	
Total Operating Expenses-Presby.	33,000	22,000	26,752	32,075	
Financial Review	4,500	0	0	4,500	
Meetings of team & sub groups	747	560	835	850	
Total Mission Resources Team	60,647	39,960	71,293	59,825	
Missional Networking Team					
Presbytery Task Forces	6,000	4,889	3,772	6,000	Asking budget includes Next Steps estimated costs
Permanent Judicial Committee	0	0	882	600	
Personnel Sub-committee	1,000	667	0	800	
Meetings	5,500	3,667	1,168	4,000	
	12,500	9,223	5,822	11,400	

Presbytery of Tres Rios 2019 Asking Budget

	2018		2019		Comments
	Budget	Budget thru 8/31/18	Actual thru 8/31/18	Asking Budget	
Grants to churches (Small Church)					
Sonora	0	0	4,000	0	
	0	0	4,000	0	
Staff Expense					
Admin. Assistant Salary	47,134	31,423	31,331	47,134	3% increase for 2018 recommended by Personnel
Admin. Assistant Pens/Medical	13,960	9,307	9,207	13,960	Based on dues rates for 2018 & 2019
Admin. Assistant Cont Ed	800	533	387	800	
Stated Clerk Salary	18,000	12,000	11,600	4,500	Three months until Administrative leader selected
Stated Clerk Expense	2,800	1,867	2,530	1,000	Three months until Administrative leader selected
Payroll Taxes	4,983	3,322	2,859	6,016	
Administrative leader and expenses	0			23,500	Assume start date of April 1, 2019-lay
Pastoral leader and expenses	0			26,500	Assume start date of April 1, 2019-clergy
Vision leader and expenses	0			26,500	Assume start date of April 1, 2020-clergy
Staff Meeting/Travel	2,500	1,667	1,436	2,600	
Total Staff Expense	90,177	60,119	59,350	152,510	
Presbyterian Women	0	0	0	0	
Total Expense	275,434	184,167	210,448	350,753	
Net Receipts over (under) Expenditures	(\$16,374)	(\$27,567)	(\$15,890)	\$0	
Beginning of year surplus (deficit)	\$16,374	\$16,374	\$16,374	\$0	
Transfer from Operating Reserve	\$0	\$0	\$0	\$0	
End of year surplus	\$0	(\$11,193)	\$484	\$0	
Genesis note payments	\$1,306,659	\$1,306,659	\$1,306,659	\$0	2018 assumes note paid off (done in February 2018).

**Impact of the Tax Cuts and Jobs Act (a/k/a Tax Reform) on Moving Expenses:
Moving Expenses No Longer Tax Free
*April Davenport, Associate General Counsel***

The Tax Cuts and Jobs Act passed by Congress in late 2017 included a change to the tax treatment for job-related moving expenses.

Prior to the change in the law, a deduction for moving expenses (defined in the statute) was allowed if the move was related to a new job, the new job location was at least fifty miles farther from the former residence than the former place of work was from the former residence, and certain timing requirements were met. Any qualifying unreimbursed or employer reimbursed moving expenses were fully deductible and excluded from income. Therefore, they were not taxable to the employee.

The Tax Cuts and Jobs Act changes this tax treatment for moving expenses by adding a new subsection, (k), to Internal Revenue Code §217. This new subsection (k) to §217 states that, except for members of the armed forces as outlined, the deduction for moving expenses shall not apply for any taxable year beginning after December 31, 2017, and before January 1, 2026.

The effect of this suspension of §217 results in job-related moving expenses no longer being deductible on an individual's federal income tax return for taxable years 2018 through 2025. Additionally, should an employer reimburse moving expenses meeting the §217 requirements, the amount of the reimbursement will be taxable income to the employee.

Mid councils, churches, and ministers should be mindful of this change in tax treatment for moving expenses as terms of call are being negotiated for new pastoral relationships that involve a qualifying move.



DIRECTORY

PRESBYTERY OF TRES RIOS

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Midland, Texas 79701

432/682-5297 (Main)

432/570-8649

432/687-6120 (Fax)

Website: www.tresrios.org

OFFICE HOURS 9 – 5

Closed on Friday

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Disclaimer: The directory is as accurate as the information in the database provided by the churches and teams and commissions of the presbytery on the date it was printed. Church membership figures are taken from the most recent Annual Statistical Reports. For corrections to your information, please contact the Presbytery office.

Presbytery Staff and Officers

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Moderator Elect - Vacant

Trustees

Class of 2018
Gerald Ratiff
405 S Bishop St
San Angelo, TX 76901

Class of 2019
Mark Morgan
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Class of 2020
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2621 Vista Del Arroyo
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Team & Commission Moderators

Missional Resource Team
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Missional Nurturing Team
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Missional Ministries Team
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Missional Network Team
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Missional Outreach Team
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Candidates and Inquirers

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6155 Eckhert Rd
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Christi Brennan (I)
1439 S Tyler St
San Angelo, TX 76901

Hope Griffin (I)
45323 Castleman Ave
El Paso, TX 79904

Jen Fox (C)
8001 Magnetic
El Paso, TX 79904

Commissioners and Delegates to Synod and General Assembly

Synod Commissioners

Frances Carlton (RE/Grace) 2018
1301 Daventry, Midland 79705
Phone: 432/687-4352
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Tracy Spencer-Brown (C/Andrews) 2019
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Bernadette Coffee (RE/St Paul) 2015 Mbr At Large
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Synod Permanent Judicial Commission

Ralph Truszkowski (RE/Grace) 2018
2800 Emerson, Midland 79705
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Email: rtski@suddenlink.net

Commissioners to 223rd General Assembly 2018

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8001 Magnetic
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Lynn Fowler (RE/First, Pecos)
1909 Jefferson
Pecos, TX 79772
Phone: 432-448-1641
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Crystal Perez (Young Advisory Delegate) (First, Fort Stockton)
1762 W 48th Ln
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Mission Partners

PROJECT VIDA

William and Carol Schlesinger
3607 Rivera
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ST. ANDREWS MISSION

1708 N Fort Worth
Midland, TX 79702
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BOB LEWIS MISSION c/o First PC, Seminole

P. O. Box 1077
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PROJECT DIGNIDAD

313 West Ave. "N"
San Angelo, TX 76903
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PASOS DE FE –

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244 N Resler
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International Mission Relationships

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dhigueta@ipcol.org
Rev. Sarah Henken – PC(USA) Mission Worker
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Costa Norte Presbytery
Rev. Jairo Barriga – Gen Sec – jairobarriga@ipcol.org

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Rev. Sonia Skupch, Gen Sec. secretaria_general@ierp.org.ar
Rev. Carlos Duarte, Pres. presidencia@ierp.org.ar
Rev. Dennis Smith, PCUSA Mission "Worker"
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Central Office – Sucre 2855, 3rd floor
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REFORMED PRESBYTERIAN CHURCH IN CUBA

Rev Francisco Marrero, Moderator

EVANGELICAL PRESBYTERIAN CHURCH OF COSTA RICA

President Mauricio Argueta, mjab1958@racsa.co.cr

Presbyterian Church (U.S.A.) Agencies and Seminaries

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100 Witherspoon Street
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Board of Pension of the Presbyterian Church (USA)

2000 Market St.
Philadelphia, PA 19103-3298
Phone: 800/773-7752 (800-PRESPLAN)
Website: www.pensions.org

The Presbyterian Church Foundation

Sherry Kenney, Area Representative
376 Albion St
Denver, CO 80220
Phone: 855/342-4130
Website: www.presbyterianfoundation.com
Email: sherry.kenney@presbyterianfoundation.org

PC(USA) Investment and Loan Program, Inc.

Phone: 800/903-7457
Website: www.pilp.pcusa.org

Austin Presbyterian Theological Seminary

100 E. 27th Street
Austin, TX 78705
Phone: 512/472-6736
Website: www.austinseminary.edu

Presbyterian Mission Agency

Dave Crittenden, Interim Executive Director
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Board of Pensions - Area Representative

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Presbyterian Publishing House

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Website: www.ppcbooks.com

Materials Dist Service 1/800/524-2612

Presbyhelp 1/800/872-3283

Presbyterian Disaster Assistance
www.pda.pcusa.org

Camps and Conference Centers

Mo-Ranch Conference Center

2229 FM 1340
HC1 Box 158
Hunt, TX 78024
Phone: 800/460-4401, 830/238-4455
Fax: 830/238-4202
Website: www.moranch.com

Prude Ranch

P. O. Box 1907
Fort Davis, TX 79734
Phone: 432/426-3202 – 800/458-6232 Toll Free,
Fax: 432/426-4401
Email: info@prude-ranch.com
Website: www.prude-ranch.com

Montreat Conference Center

P. O. Box 969
Montreat, NC 28757-0969
Phone: 828/669-2911
Toll Free: 800/572-2257
Fax: 828/629-5054
Website: www.montreat.org

Ghost Ranch

280 Private Drive 1708
Abiquiu, NM 87510
877/804-4678
www.ghostranch.org

Synod of the Sun and Presbyteries

Synod of the Sun

445 E FM 1382 Suite 3-778

Cedar Hill, TX 75104

Phone: (214) 390-1894

Fax: (214) 390-0755

Website: www.synodsun.org

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Assistant Stated Clerk - Ernie Higginbotham ehigginbotham@synodsun.org

Moderator – Shelley Hernandez

Presbytery Offices

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Robert Lowry, Stated Clerk

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Gerry Tyer, Stated Clerk

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Vacant, Executive

Lynn Hargrove, Stated Clerk

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Houston, TX 77006

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& Stated Clerk

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Deborah Meinke, Stated Clerk

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Indian Nations Presbytery

Vacant, Executive

Matt Meinke, Stated Clerk

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Oklahoma City, OK 73106

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Fax (405) 524-1037

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Palo Duro Presbytery

Vacant, Executive

Ruth Clendenin, Stated Clerk

P.O. Box 16267

Lubbock, TX 79490

Phone (877) 725-6387

Fax (806) 797-2419

Website: www.paloduropresbytery.org

Tres Rios Presbytery

Vacant, Executive

Kay Long, Stated Clerk

1201 W Wall

Midland, TX 79701

Phone (432) 682-5297

Fax (432) 687-1620

Website: www.tresrios.org

Eastern Oklahoma Presbytery

Gregory Coulter, Executive

Leigh McCasion, Stated Clerk

700 S Boston, Suite 200

Tulsa, OK 74119

Phone (918) 582-3077

Fax (918) 582-3078

Website: www.eokpresbytery.org

Mission Presbytery

Sallie Watson, Executive

Tricia Tedrow, Stated Clerk

7201 Broadway #303

San Antonio, TX 78209

Phone (210) 826-3296

Fax (210) 826-0917

Website: www.mission-presbytery.org

Pines Presbytery

Joseph Hill, Executive

Dan Hignight, Stated Clerk

210 N Bonner St

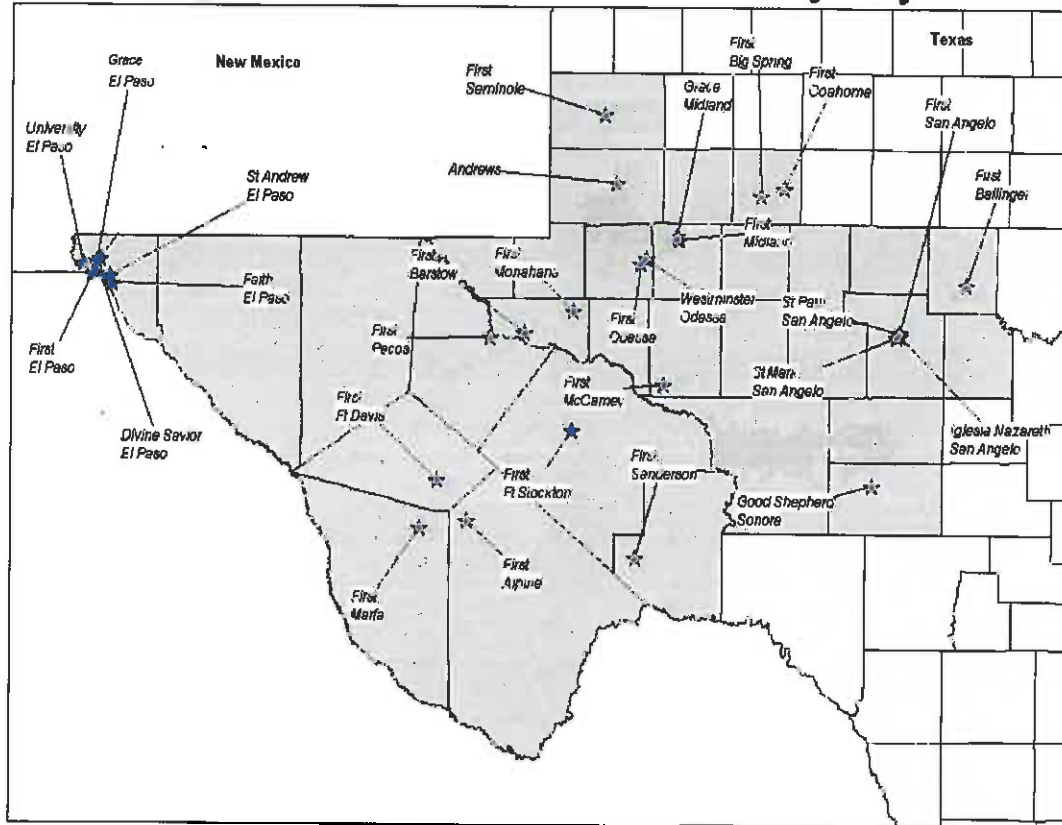
Ruston, LA 71270

Phone (318) 255-6177

Fax (318) 255-9122

Website: www.pinespby.org

Congregations in Tres Rios Presbytery



Regional Groupings

Concho Valley Cluster:

Ballinger - First
 San Angelo - Grace Chapel
 Nazareth
 St. Mark
 St. Paul
 Sonora - Good Shepherd

El Paso Cluster:

El Paso - Divine Savior
 Faith
 First
 Grace
 St. Andrew
 University

Mountain Cluster:

Alpine - First
 Fort Davis - First
 Ft. Stockton - First
 Marfa - First
 Pecos - First
 Sanderson - First

Permian Basin Cluster:

Andrews - Andrews
 Big Spring - First
 Coahoma - First
 Monahans - First
 Midland - Grace
 Odessa - First
 Westminster
 Seminole - First

TRES RIOS PRESBYTERY CHURCHES
(Please contact the churches for worship times)

ALPINE

First Presbyterian Church

P.O. Box 1013 - 79831 (103 E Lockhart)

Membership - 56 PIN 08723

Secretary: Megan Sides

Clerk of Session: Judy Perry

jperry@sbcglobal.net

Treasurer:

Music Director/Organist: Ellen Boyd

Phone/Fax: 432-837-2449

Email: fpcalpine@sbcglobal.net

Office Hours:

Tuesday – Friday 2-5

Pastor:

Johanna E. (Jobeth) McLeod

904 E Ave A - 79830

Home Phone: 432-538-7035

Email: jobeth.mcleod@att.net

ANDREWS

Andrews Presbyterian Church

P.O. Box 1205 (305 N.W. 7th St. - 79714)

Membership - 40 PIN 21997

Clerk of Session: Elizabeth Stottlemeyer

lstottlemeyer@andrews.lib.tx.us

Treasurer: Ricky Kidd

Email: andrewspres@gmail.com

Office Hours:

Pastor:

Tracy Spencer Brown (Tom)

300 NW 8th St - 79714

Email: revtsb@aol.com

Cell Phone: 432-266-2340

BALLINGER

First Presbyterian Church

P.O. Box 67 - 76821 (301 Broadway)

Membership - 58 PIN 21998

Secretary: Kay Mansell

Clerk of Session: Judy Eaves

Treasurer: Amy Havlak

Music Director: Chauncey Mansell Organist: Ida Lee Ellis

Christian Education/Youth Contact: Rebecca Webb

Phone/Fax: 325-365-2253

Office Hours: 1:30 - 3:30 p.m.

Facebook: www.facebook.com/FPC.Ballinger/

Stated Supply Pastor:

Brenda Church

Email: rev.brenda.church@gmail.com

Cell Phone: 325-669-9904

BIG SPRING

First Presbyterian Church

P.O. Box 2222 - 79721 (701 Runnels)

Membership - 156 PIN 22000

Secretary: Rosa Rickabaugh

Clerk of Session: Cecilia Hallford

cici9274@yahoo.com

Treasurer: Susan Wilson

Music Director: Laura Holleman

Christian Ed Contact: Paula Farquhar

Youth Contact: Sarah Salinas

Phone: 432-263-4211

Fax: 432-263-8773

Email: officefpcbs@gmail.com

Website: www.fpcbs.org

Office Hours: 9:00 – 5:00

Facebook: First Presbyterian Church of Big Spring

Pastor:

Vacant

10 Indian Ridge - 79720

Session Moderator:

Jim Longstreet

Email: jplongstreet@hotmail.com

COAHOMA

First Presbyterian Church

P.O. Box 94 - 79511 (207 N First)

Membership - 32 PIN 22002

Clerk of Session: Sherrie Chevalier

Email: sherrieoahoma@suddenlink.net

Treasurer: Pam Hicks

Youth Contact: Linda Luce

Phone: 432-394-4450

Fax: 432-394-4385

Email: fpccoahoma@hotmail.com

Website: webmaster@fpccoahoma.com

Office Hours 9:00 -12 :00

Pastor:

Vacant

Session Moderator:

Dennis Haralson

Email: dennis@moore-haralson.com

El Paso

Divine Savior Presbyterian

314 S Glenwood - 79905

Membership - 69 PIN 08726

Clerk of Session: Christy Paquain Flores

Treasurer: Lucretia Chew, AC

Pastor:

Vacant

Session Moderator:

Lucretia Chew

Email: lucretiachew@att.net

EL PASO

Faith Presbyterian Church

661 Lomaland - 79907

Membership - 26 PIN 22003

Clerk of Session: Robert Abbott

Treasurer: Richard C. Pickett, Jr.

Organist: Susan Bechler

Christian Education Contact: Bob Abbott

Youth Contact: Carol Ramos

Phone: 915-598-6735

Fax: 915-533-7158

Email: pvida@whc.net

Office Hours:

Co-Pastors:

Bill & Carol Schlesinger

126 Gaspar - 79907

Home Phone: 915-592-8818

Email:

copastor@faith-presbyterian.org

EL PASO

First Presbyterian Church

1340 Murchison - 79902

Membership - 332 PIN 08724

Director of Administration: Patty Herrera

Clerk of Session: Eileen Salome

Esalome19@gmail.com

Treasurer: Vicki Black Walker

Music Director: Steven Avila

Youth Contact: Wendy Moomaw

Phone: 915-533-7551

Fax: 915-534-7167

Email: Patty@fpcep.org

Website: www.fpep.org

Office Hours: 8:00 – 5:00 M-Thr

8:00 – 3:00 Fri

Pastor:

Neal Locke (Amy)

437 Hollydale Dr. 79912

Home/Cell Phone: 915-243-3042

Email: neal@fpcep.org

Facebook: <https://www.facebook.com/fpcep/>

EL PASO

Grace Presbyterian Church

8001 Magnetic - 79904

Membership - 149 PIN 15020

Secretary: Brandy Adams

Clerk of Session: Beth Jones

beth.jones@epgrace.com

Treasurer: Jane Sturgis

Music Director: Brittney Williams

Organist: Beth Holt

Christian Ed and Youth Contact: Jen Fox

Phone: 915-755-8206

Fax: 915-613-1644

Email: office@epgrace.com

Website: www.epgrace.com

Office Hours: M, T, Th, F

9:00 – 3:00 p.m.

Pastor:

Vacant

Facebook: www.facebook.com/graceelpaso/

EL PASO**St. Andrew Presbyterian Church**

2155 Wedgewood - 79925

Membership - 16 PIN 22005

Secretary: Linda Mayberry

Clerk of Session: Diana Gurrero

dianag@utep.edu

Treasurer: Charlie Lino

Christian Education: David Mayfield

Phone/Fax: 915-598-7577

Email: stapc@att.net

Office Hours: 9:00 – 1:00

Pastor:

Vacant

Session Moderator:

Lucretia Chew

Email: lucretiachew@att.net

EL PASO**University Presbyterian Church**

244 North Resler - 79912

Membership – 242 PIN 22007

Secretary: Susan Guard

Clerk of Session: Lucretia Chew

Treasurer: Jimmy Stevens

Congregational Support Director: Jinny Forbes

Music Director: Maureen Keton

Facebook: <https://www.facebook.com/upcelpaso>

Contemporary Worship Leader: Julian Dominguez

Youth Contact: Tim Gray

Phone: 915-584-5822

Fax: 915-587-4760

Email: office@upcelp.orgWebsite: www.upcelp.org

Office Hours: 9:00 – 1:00

Pastor:

John Nelsen (Becky)

633 Hempstead - 79912

Home Phone 915-875-8689

Email: john@upcelp.org

Associate Pastor:

Tim Gray (Lisa)

Email: tim@upcelp.org

FORT DAVIS**First Presbyterian Church**

P.O. Box 832 – 79734

Membership - 86 PIN 08727

Secretary: Marjorie Ferguson

Treasurer: Bill Maline

Clerk of Session: Carolyn Miller

family@wcc.net

Organist: Marjori Ferguson

Christian Education: Camille Doss

Youth Director: Pene Ferguson

Phone: 432-426-3948

Email: ch.ofc@sbcglobal.netWebsite: www.fdpccusa.org

Office Hours 8:00 – 12:00

Pastor:

Matt Miles (Stessa)

P.O. Box 2164 - 79734

Home Phone: 432-426-3096

Email: fdpastor@sbcglobal.net

FORT STOCKTON**First Presbyterian Church**

P.O. Box 100 - 79735

Membership – 306 PIN 22009

Secretary: Linda Loera

Clerk of Session: Gayle Henderson

Treasurer:

Music Director: Ken Ripley

Organist: Doni Whigham

Phone: 432-336-3346

Fax: 432-336-6717

Email: fpc.office@sbcglobal.netWebsite: www.1stpresfs.org

Office Hours: 8:00 – 5:00

Pastor:

James R. Miles

208 N. Oklahoma - 79735

Home Phone: 432-336-5485

Email: revdoctx@sbcglobal.net

Commissioned Ruling Elder:

Ann Hurt

301 N. Rio St. - 79735

Home Phone: 432-336-3286

Email: annhurt@sbcglobal.net

Commission date January 2019

MARFA

First Presbyterian Church

P.O. Box 875 - 79843 (110 E. Columbia)

Membership - 23 PIN 08728

Clerk of Session: Vickey Wright

Vickeywright62@yahoo.com

Treasurer: Vickey Wright

Phone/Fax: 432-729-4709

Email: FPCmarfa@att.net

Office Hours: 10:00 – 5:00

Tues & Thurs

Pastor:

Gary Dill (Marilyn)

107 Ridgeline HC 65 Box 28H

Alpine, TX 79830

Phone: 432-364-2433

Email: gadill@outlook.com

MIDLAND

Grace Presbyterian Church

2801 N. Garfield - 79705

Membership – 131 PIN 10551

Secretary: Adalinda Carl

Clerk of Session: Judy Brown

Judykmb81@gmail.com

Treasurer: Courtney Laufer

Music Director: Barbara Wischmeier

Christian Education Contact: Kelcy Truszkowski

Youth Contact: Teresa Mills

Phone: 432-684-6542

Fax: 432-684-3892

Email gracemidland@suddenlinkmail.com

Website: www.gracemidlandtx.org

Office Hours: 8:00 - 4 Mon - Friday

Pastor:

Cheryl Homsher (BJ Craft)

10 Cascade Court - 79762

Home Phone: 432-552-7555

Email: pastorcheryl@suddenlinkmail.com

Facebook: Grace Presbyterian Church Midland Texas

MONAHANS

First Presbyterian Church

P.O. Box 987 - 79756 (500 E 16th)

Membership - 9 PIN 08729

Clerk of Session: Lynda Linton

Treasurer: LaNell Smallwood

Music Director: Lynda Linton

Phone: 432-943-4962

Fax: 432-943-7626

Pastor:

Vacant

1109 S Bruce - 79756

Session Moderator:

Cheryl Homsher

Email: pastorcheryl@suddenlinkmail.com

ODESSA

First Presbyterian Church

1401 N. Sam Houston - 79761

Membership - 263 PIN 22013

Secretary: Tommie Zuerker

Clerk of Session: Janette Miller

Nette3@aol.com

Treasurer: Ernest Thomas and John Cunningham

Youth Contact: Cambri Allison

Christian Education Contact: Diana Olson

Music Director: Rogers Tilley

Organist: Kathy Kuhn

Phone: 432-337-3526

Fax: 432-337-3599

Email fpcodessa@sbcglobal.net

Website: www.fpcodessa.org

Office Hours: 8:30-4 Mon, Tues, Thurs

8:30 – 5:00 Wed

Pastor:

Vacant

Session Moderator:

Mary Beth Anton

mbajdh@gmail.com

ODESSA**Westminster Presbyterian Church**

4901 Maple - 79762

Membership - 92 PIN 22015

Secretary: Diana Hernandez

Clerk of Session: Anne Mackey

Email: asmackey54@gmail.com

Treasurer: Anne Mackey

Christian Education and Youth Contact: Pam Keel

Music Director: Tammy Stallcup Organist: Shari Story

Phone: 432-366-1321

Fax: 432-366-6130

Email: westminster@wpcodessa.comWebsite: www.wpcodessa.org

Office Hours: 9-3 Mon- Thurs

9-12:00 Friday

Pastor:

Vacant

Session Moderator:

Tracy Spencer-Brown

Email: revtsb@aol.com**PECOS****First Presbyterian Church**

P.O. Box 926 - 79772 (401 S Plum)

Membership - 23 PIN 22017

Clerk of Session: Lynn Fowler

greasewood123@gmail.com

Treasurer: Charlotte Slack

Music Director/Organist: Hector Rodriguez

Christian Education: Cindy Duke

Phone: 432-445-3693

Fax: 432-445-5433

Office Hours: 9:00 - 11:00

Tuesdays

Pastor:

Cindy Duke

516 Ross Blvd - 79772

Home Phone: 432-940-2245

Email: cindyduke@me.com**SAN ANGELO****Grace Presbyterian Chapel PCUSA**

29 N Oakes - 76903

Membership - 45

Clerk of Session: Victor Probandt

victor.probandt@suddenlinkmail.com

Treasurer: David Byrd

Phone:**Pastor:**

Kary Fry (Mike)

4729 Shadow Creek - 76904

Home Phone: 325-650-8649

Email: revkaryfry@gmail.com**SAN ANGELO****Nazareth Presbyterian Church**

313 W. Ave. N - 76903

Membership - 73 PIN 08652

Clerk of Session: Molly Owen

Phone/Fax: 325-658-1922

Email: nazarethpc@hotmail.com

Office Hours: 8:00 - 11:00

Mon-Thurs

Commissioned Ruling Elder:

Bea Torres

816 Murphy 76903

Home Phone: 325-245-5009

Email: sunflowerbea1@aol.com

Commission Date: January 2019

Secretary & Treasurer: Frances Dempsey

Music Director: Molly Owen Organist: Ruth Perez

Christian Education Contact: Roger Owen

Youth Contact: Beatrice Torres

SAN ANGELO**St. Mark Presbyterian Church**

2506 Johnson - 76904

Membership - 130 PIN 11530

Secretary: Kayci Waller

Clerk of Session: Debbie Simpson

Treasurer: Kelly Ernst

Pianist: Linda Elmquist and Shelly Salling

Youth Contact: Craig Meyers and Butch Simpson

Phone: 325-949-1515

Fax: 325-944-7740

Email: stmarkpcusa@outlook.com

Website:

Office Hours: 8:00 - 3:00

Mon-Fri

Supply Pastor

Craig Meyers (HR) (Sally)

19 N. Washington 76901

Home Phone: 325-655-0976

Email: stmarkpcusa@outlook.com

SAN ANGELO**St. Paul Presbyterian Church**

11 North Park - 76901

Membership - 334 PIN 08651

Secretary: Sandra Harris

Clerk of Session: Don Treadwell

Email: detreadwell@verizon.net

Treasurer: Carol Jordan

Music Director: Kim Snell

Pianist: Kim Snell

Christian Education Contact: Kathleen Wylie

Youth Contact: Tracie Howell

Phone 325-653-5691

Fax: 325-659-0597

Email: stpaulsa@gmail.comWebsite: www.stpaulsanangelo.org

Office Hours: 8:00 – 5:00 Mon-Wed

1-5 Thurs - Friday

Pastor:

Tim Davenport-Herbst (Cynthia)

5332 Fairway Dr - 76904

Home Phone: 325-716-8474

Email: drtimdh@gmail.com**SANDERSON****First Presbyterian Church**

P.O. Box 629 - 79848 (607 N 2nd)

Membership - 39 PIN 22021

Clerk of Session: Ada Lee Robbins

Email: adalee@bigbend.net

Treasurer: Pam Deaton

Phone/Fax: 432-345-2214

Email:

fpcsanderson@yahoo.comWebsite: www.fpcsanderson.org

Pastor:

Vacant

SEMINOLE**First Presbyterian Church**P.O. Box 1077 - 79360 (301 SW 3rd)

Membership - 75 PIN 22023

Clerk of Session: Dan Calfee

Email: dancafee@gmail.com

Treasurer: Rita Addison

Organist: Dan Calfee

Christian Education and Youth Contact: Ann Shelton

Phone: 919-624-0430

Pastor:

Tommy Taylor (Christiann)

206 SW Ave C - 79360

Home Phone: 919-624-0430

Email: revtommy49@gmail.com**SONORA****Church of the Good Shepherd**

P.O. Box 1015 - 76950(401 NE Mulberry)

Membership - 35 PIN 22024

Church Administrator: Jo Ann Jones

Clerk of Session: Melissa Teaff

Treasurer: Jo Ann Jones

Organist: Mary Simone

Phone: 325-387-2616

Fax: 325-387-5803

Email: churchgoodshepherd@verizon.net

Pastor:

Vacant

Stated Supply:

Kathryn Morton

Email: kittymorton@gmail.com

OTHER MINISTERS - PRESBYTERY OF TRES RIOS

ALLEN, Lewis (HR) Wife – Cyndy	P.O. Box 386 Junction, TX 76849	Email lewisallen1954@gmail.com
ANDERSON, James (HR)	106 Hanover Place Oak Ridge, TN 37830	Phone: 325-227-7601 Email james.c.anderson@hotmail.com
ANDREWS, Don (HR) Wife - Lee	P.O. Box 1866 Santa Teresa, NM 88008	Phone: 915-613-0872 Email: dandrews1@elp.rr.com
ANTON, Mary Beth Husband – Jeff Hewett	4003 Blakemore Court Midland, TX 79707	Phone: 432-638-9826 Email: mbaidh@gmail.com
BENNETT, Robert Kerry (HR)	Jonesboro, Arkansas	Phone: 325-378-2425
CHEW, Lucretia (HR) Husband - Eddie	390 Flemish Circle El Paso, TX 79912	Phone: 915-587-9589 Email: lucretiachew@att.net
CLUGY-SOTO, Carlos (HR) Wife – Deborah	10624 Brian Mooney Dr El Paso, TX 79935	Phone: 915-471-0424 Email: Tortuga@elp.rr.com
DAVENPORT-HERBST, Cynthia Husband - Tim	5332 Fairway Dr San Angelo, TX 76904	Phone: 325-716-8480 Email: cynthiadnrn@gmail.com
DILL, Gary (HR) Wife - Marilyn	107 Ridgeline HC 65 Box 28H Alpine, TX 79830	Phone: 432-364-2433 Email: gadill@outlook.com
GOSSETT, Joe (HR) Wife - Sandy	2072 Glencove Dr Seabrook, TX 77586	Phone: 432-664-2780 Email: gossettjoe@gmail.com
GULICK, Suzanne	7523 Rivendale Dr Spring, TX 77379	Email: pt520.suzanne.gulick@gmail.com
HARBERT, Glenda (HR)	1903 S Pine Georgetown, TX 78626	Phone: 325-650-2882 Email: ggharbert02@gmail.com
HAWKINS, J. Robert (HR) Wife - Betty	402 Colima Lane Odessa, TX 79765	Phone: 432-362-0960 Email: jrob50@cablone.net
HOLSTEDT, Craig (HR) Wife – Susan	4401 NE 70 th St Kansas City, MO 64119	Phone: 432-816-1679 Email: craigholsted@gmail.com
LANE, Patty (HR)	607 New York Ave El Paso, TX 79902	Phone: 915-544-4119 Email: plmattox@att.net
LONG, Flynn (HR) Wife - Kay	2621 Vista Del Arroyo San Angelo, TX 76904	Phone: 432-631-7962 Email: kaylong9@sbcglobal.net

LONGSTREET, Jim (HR) Wife – Sharon	2405 Metz Midland, TX 79705	Phone: 432-687-3993 Email: jplongstreet@hotmail.com
MCFARLIN, Dick (HR) Wife - Judy	5021 Crossvine Ln McKinney, TX 75070	Phone: 432-813-6448 Email: rgmcfarlin@aol.com
MEYERS, Craig (HR) Wife - Sally	19 N Washington San Angelo, TX 76901	Phone: 325-655-0976
MITCHINER, Jeff (HR)	4614-H Colony Rd Charlotte, NC 28226	Phone: 704-778-3823 Email: jeffmitchiner@gmail.com
MORTON, Kathryn (HR)	8 N Milton San Angelo, TX 76901	Phone: 325-277-7887 Email: kittymorton@yahoo.com
MUCK, Terry (HR) Wife – Frances	63 Mantell St Oakland, CA 94611	Phone: 859-327-8355 Email: muckterry@gmail.com
NORVELL , Katherine	6134 Night Fall El Paso, TX 79932	Phone: 915-203-1095 Email: norvellk@aol.com
PEACOCK, Rod (HR) Wife - Pat	P.O. Box 1171 Kermit, TX 79745	Phone: 432-586-2290 Email: rppeacockflock@yahoo.com
SAMS, Bob (HR) Wife – Susie	4615 Ashley Lake Circle Vero Beach, FL 32967	Phone: 772-925-1368 Email: revbobsams@gmail.com
SEBESTA, Robert J. (HR) Wife - Clairbel	212 Hilltop Dr Seguin, TX 78155	Phone: 830-372-1397 Email: sebesta212@gmail.com
SNIDER, Dan (HR) Wife - Rhonda	2708 Briargrove LN San Angelo, TX 76904	Phone: 325-227-4437 Email: dan.dsnider@gmail.com
THOMPSON, Eric Wife – Janet	2819 E 21 st St Odessa, TX 79762	Phone: 432-653-1440
WARREN, Truman (HR) Wife - Sissy	2703 Oakwood Dr Odessa, TX 79761	Phone: 432-552-8239 Email: twarren2703@mygrande.net
WEISENFELS, Shannon Husband – Gerry	208 S I St Midland, TX 79701	Phone: 432-685-0880 Email: Shannon.weisenfels@gmail.com
WHITAKER, Rebecca (HR)	321 Bonham Dr. Hewitt, TX 76643	Phone: 915-345-8250 Email: drwhitaker@mygrande.com
WYRICK, Todd Wife - Sarah	5613 100 th St Lubbock, TX 79424	Phone: 432-413-6963 Email: txwyrick@gmail.com

PRESBYTERY OF TRES RIOS - LIST OF TEAMS & COMMISSIONS

CODES:

C – Clergy	RE – Ruling Elder	CRE – Commissioned Ruling Elder
LW - Laywoman	LM - Layman	E – Ethnic
PW - Presbyterian Women	HR - Honorably Retired	Y - Youth
		MAL – Mbr At Large
		__ - Chair/Moderator

Missional Resource Team

2018	Vacant		
	Vacant		
	Vacant		
2019	Brenda Church (C/First) P.O. Box 67, Ballinger 76821	rev.brenda.church@gmail.com	325-669-9904
	Don Carlton (RE/Grace) 1301 Daventry, Midland 79705	dcarlton1301@gmail.com	432-687-4352
	Roberta James (RE/Good Shepherd) 410 Poplar, Sonora 76950		325-387-2431
	brunswickcountygirl@msn.com		
2020	Martha Crump (RE/First) 2733 Deering, Odessa 79762	crump.21999@gmail.com	432-366-1690
	Julie McGinnes (RE/University) 6371 Franklin Summit, El Paso 79912		915-581-2705
	juliemcginnes@aol.com		
	Judy Parsons (RE/First) 2001 N State Highway 118 Apt 8, Alpine 79830		432-294-1176
	jparsons2001@sbcglobal.net		

Missional Ministries Team

2018	Bernie Coffee (RE/St Paul) 2510 1 st Atlas, San Angelo 76905	bernadettecoffee@yahoo.com	325-262-7276
	Tim Davenport-Herbst (C/St. Paul) 11 N. Park, San Angelo 76901	drtimdh@gmail.com	325-653-5691
	Katherine Norvell (C/MAL) 6134 Nightfall, El Paso 79932	norvellk@aol.com	915-203-1095
	Ernest Thomas (RE/First) 2901 E 17 th , Odessa 79762	tomballs@sbcglobal.net	432-559-3241
2019	Jobeth McLeod (C/First) P.O. Box 1013, Alpine 79830	jobeth.mcleod@att.net	432-538-7035
	Jim Longstreet (C/HR) 2405 Metz, Midland 79705	jplongstreet@hotmail.com	432-687-3993
	Nelson Sager (RE/First) 506 E June, Alpine 79830	nsager5@sbcglobal.net	432-837-5254
	Jim Blischke (RE/Grace) 311 Helen Greathouse Circle, Midland 79707		432-301-2176
	jimblischke@sbcglobal.net		
2020	Kary Fry (C/Grace Chapel) P.O. Box 1710, San Angelo 76902	revkaryfry@gmail.com	
	Cheryl Homsher (C/Grace) 2801 N Garfield, Midland 79705	pastorcheryl@suddenlinkmail.com	432-684-6542
	Lynn Fowler (RE/First) 1909 Jefferson, Pecos 79772	tfowler@classicnet.net	432-448-1641
	Debra Little (RE/University) 517 Granada, El Paso 79912	djl7788@gmail.com	915-474-6956

Missional Nurturing Team

2018	Jinny Forbes (RE/University) 517 Twin Oaks Pl, El Paso 79912	jinny@upcelp.org	915-584-9219
	Bill Rose (RE/Grace) 10437 Adonis, El Paso 79924	horseshoe1@aol.com	915-821-7471
	Shannon Weisenfels (C/At Large) 208 S I St, Midland 79701	shannon.weisenfels@gmail.com	432-685-0880
2019	Vacant		
	Tracy Spencer-Brown (C/Andrews) P. O. Box 1205, Andrews 79714	revtsb@aol.com	432-266-2341
	Ted Wehmeyer (RE/University) 6102 Sierra Valle Ln, El Paso 79912	johnthad60@gmail.com	915-479-0156
2020	Tommy Taylor (C/First) P.O. Box 1077, Seminole 79360	revtommy49@gmail.com	919-624-0430
	Traci Howell (RE/St Paul) 3614 Briargrove Ln, San Angelo 76904	tjhowell@suddenlink.net	325-450-0567
	Angie Miles (RE/First) 202 N Oklahoma, Fort Stockton 79735	amilesc21@yahoo.com	

Missional Outreach Team

2018	Karen Bartholomeo (RE/St Paul) 1509 S Jackson, San Angelo 76901 Cell Phone: 325-374-3162	karen1509@verizon.net	325-374-3162
	John Nelsen (C/University) 244 N Resler, El Paso 79912	john@upcelp.org	915-584-5822
	Mike Robinson (RE/First) P.O. Box 3704, Big Spring 79720	robinson_mike@icloud.com	432-263-0042
	Mitchie Rush (RE/Westminster) 3003 Eastover, Odessa 79762	linnrush@msn.com	432-202-7602
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