
The Presbytery of Tres Rios

The Presbyterian Church (U.S.A.)

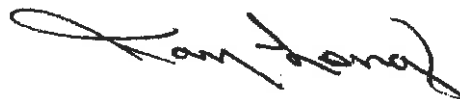
Volume 40, Number 1

2019



**114th Stated Meeting
First Presbyterian Church
Fort Stockton, Texas
March 1, 2019**

Official Copy



Stated Clerk
Presbytery of Tres Rios

**The Presbytery of Tres Rios
Presbyterian Church (U.S.A.)
First Presbyterian Church
Fort Stockton, Texas**

March 1, 2019

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**The Presbytery of Tres Rios
The Presbyterian Church (U.S.A.)
First Presbyterian Church
Fort Stockton, Texas
March 1, 2019**

The 114th stated meeting of The Presbytery of Tres Rios, Presbyterian Church (U.S.A.) was called to order by Moderator Nelson Sager with prayer at 9:05 a.m. on Friday, March 1, 2019 in the Sanctuary of First Presbyterian Church, Fort Stockton. As per our Bylaws, Article X (four ministers and four ruling elder commissioners from four different congregations), a quorum was declared present by Stated Clerk Kay Long. Meeting began with the Call to Worship, reading of the necrology (See Exhibit A) and celebration of the Lord's Supper. Kathryn Morton preached the sermon.

Jim Miles welcomed the presbytery to First Presbyterian Church. Special guests and first-time commissioners were introduced.

Pastors: Tracy Spencer Brown, Gary Dill, Kary Fry, Tim Gray, Ron Hankins, Cheryl Homsher, Patty Lane, Flynn Long, Jobeth McLeod, Craig Meyers, Jim Miles, Matt Miles, Kathryn Morton, John Nelsen, Tommy Taylor.

Commissioned Ruling Elders: Ann Hurt

Ruling Elders: Alpine, Ellen Boyd; Big Spring, Danny Kennemur; Grace, El Paso; Bill Rose; St Andrew, El Paso J.B. Sipherd; University, El Paso, Mary Beth Harper; Fort Stockton, Angie Miles; Marfa, Marilyn Dill; Grace, Midland, Judia Foreman; First, Monahans, Susan Edington; Westminster, Odessa, Bobbie Duncan; Pecos, Lynn Fowler; Grace Chapel, San Angelo, Samuel Rawlings; St Mark, Susan Laufer; Seminole, Dan Calfee.

Ex Officio members present: Kay Long (Stated Clerk); Don Carlton (Missional Resource Team Moderator); Nelson Sager (Presbytery Moderator).

Visitors: Jim Blischke (Grace, Midland); Marshall Cook (Ministry Intern Marfa); Kathy Dodson (Presbyterian Children's Home and Services); Robert Giegling (Presbyterian Children's Home and Services); Georgia King (First, Fort Stockton); Mike Robinson (First, Big Spring); Judy Sage (First, Seminole); Scott Waller (Presbyterian Children's Home) Ed Williamson (Interim Pastor, Westminster Odessa); Theresa Wright (Recording Clerk).

Excused Pastors: Neal Locke, Bill Schlesinger, Carol Schlesinger, Brenda Church, Mary Beth Anton, Tim Davenport-Herbst, Cynthia Davenport-Herbst, Taylor Todd.

Excused Commissioned Ruling Elders: Bea Torres

Excused Ruling Elders: Nazareth; First, El Paso; Fort Davis; St Paul; Faith

Unexcused Pastors: Cindy Duke, Katherine Norvell, Shannon Weisenfels, Todd Wyrick

Unexcused Commissioned Ruling Elders: None

Unexcused Ruling Elders: Andrews; Ballinger; Coahoma; Divine Savior; First, Odessa; Pecos; Sonora

Docket

It was MOVED, SECONDED AND CARRIED that the docket be approved as amended.
(See Exhibit B).

Omnibus Motion

It was MOVED, SECONDED AND CARRIED that all matters of information and recommendations of a routine nature be adopted and entered into the record.

Communications

The report was presented by Stated Clerk, Kay Long.

Requests for excuse from the Revs. Neal Locke,
Bill Schlesinger, Carol Schlesinger, Brenda Church,
Mary Beth Anton, Tim Davenport-Herbst, Cynthia
Davenport-Herbst, Taylor Todd

Granted and that the clerk be
authorized to add names as needed.

Requests for excuse from Commissioned Ruling
Bea Torres

Granted and that the clerk be
authorized to add names as needed.

Requests for excuse from elder commissioner
Nazareth; First, El Paso; Fort Davis; St Paul;
Faith

Granted and that the clerk be
authorized to add names as needed.

Report of the Stated Clerk

Report was presented by Kay Long and received as information.

STATISTICAL REPORT

Membership 1/1/18	2,840
Membership Gains	70
Membership Losses	<u>300</u>
Total Presbytery Membership 12/31/18	2,610

Ministers on roll 1/1/18	49
Ministers received	1
Ministers ordained	1
Ministers dismissed	5
Minister deaths	2
Removed from roll	
Ministers dismissed to other denominations	1
Total Ministers on the Roll 12/31/18	42
 Commissioned Ruling Elders	 2
 Churches on roll 1/1/18	 26
Churches organized	0
Churches dissolved	0
Churches dismissed	1
Churches on roll 12/31/18	25

The following churches did not submit sessional statistical reports for 2018:
Big Spring; Divine Savior; Fort Davis; St Paul

Stated Clerk's Parity Report – Current Structure

Total Minister Members (active)	29
Total Ruling Elder Commissioner Members	25
Commissioned Ruling Elders	2
Ruling Elder Officers of Presbytery	3
Ruling Elder Team Moderators with Vote	2
Total Ruling Elder Voting Members	32

FORMER PERMANENT JUDICIAL COMMISSION MEMBERS ELIGIBLE TO SERVE IN ORDER TO MEET QUORUM

The stated clerk shall keep and annually report to presbytery an alphabetical roster of former members of the Permanent Judicial Commission by classes who may be called upon when necessary to constitute a quorum (D-5.0206b).

Class of 2020 (resigned prior to exp of term)

Lewis Allen (HR)

Class of 2018 (resigned prior to exp of term)

Marg Carpenter, Ruling Elder – First Big Spring

Flynn Long (HR)

Class of 2012

Bob Sams (HR)

Lucretia Chew (HR)

223rd GENERAL ASSEMBLY COMMISSIONERS AND YAAD DELEGATE (2018)

Teaching Elder Commissioner – Vacant - Tracy Spencer-Brown (Andrews)
2018 Alternate
Ruling Elder Commissioner - Elder Lynn Fowler (First, Pecos)
Young Adult Advisory Delegate – Crystal Perez (First, Fort Stockton)

CERTIFICATIONS

As required by the Book of Order (G-3.0106), the Stated Clerk certifies that the Presbytery of Tres Rios adopted a Manual of Operations at its 98th Stated Meeting held October 18, 2013.

As required by the Book of Order (G-3.0106), the Stated Clerk certifies that the Presbytery of Tres Rios adopted and implemented a Sexual Misconduct Policy and Procedures Manual at its 98th Stated Meeting held October 18, 2013.

As required by the Book of Order (G-3.0106), the Stated Clerk certifies that the Presbytery of Tres Rios adopted and implemented a Child Protection Policy and Procedures Manual at its 106th Stated Meeting held June 10, 2016.

As required by the Book of Order (G-3.0302e), the Stated Clerk certifies that the Presbytery of Tres Rios has submitted the Annual Statistical Report to the General Assembly.

As required by the Book of Order (G-3.0111), the Stated Clerk certifies that the Presbytery of Tres Rios adopted and implemented a process for nominating persons to serve in positions requiring election at its 103rd Stated Meeting held June 25, 2015.

As required by the Book of Order (G-3.0109A), the Stated Clerk certifies that the Presbytery of Tres Rios has a duly elected PJC composed of nine members.

Report of the Minutes Audit Task Force

It was MOVED, SECONDED AND CARRIED that the minutes of the October 26, 2018 stated meeting were approved as printed and entered into record.

It was MOVED, SECONDED AND CARRIED that Matt Miles, Jim Miles, Judia Foreman be appointed to serve on the minutes audit task force for the March 1, 2019 meeting.

Greetings from the Presbyterian Children's Home and Service Agency.

Robert Giegling brought greetings from Presbyterian Children's Home and Service Agency.

Next Steps Implementation Team

Tim Gray presented the report.

I. Matters of Information

- A. The team met on November 29, 2018 and January 24, 2019 to continue the process of implementing the plan approved at the June 29, 2018 presbytery meeting.
- B. Two Ministry Information Forms for the Pastoral Presbyter and the Vision/Outreach Presbyter have been created and posted with Church Leadership Connection.
- C. Preliminary meetings have taken place with proposed new teams to organize and elect officers.

II. Recommendations of a Routine Nature

None

III. Recommendations Requiring More Careful Consideration

- A. That the proposed Bylaws and Manual of Operations be approved.

It was MOVED AND CARRIED that Recommendation III.A be approved. Motion passed unanimously. (See Exhibit C).

- B. That the Next Steps Implementation Team remain as a task force for one year. This group will serve in an advisory and enabling capacity with the concurrence of the teams. And that the Next Steps Implementation Team be empowered to serve as the PNC for the two new staff positions. Question raised that the presbytery see job descriptions and the Ministry Information forms for the 2 new positions. Also raised the question about increasing the salary. More communication between the task force and presbytery was requested.

It was MOVED AND CARRIED that Recommendation III.B be approved.

- C. It was MOVED, SECONDED AND CARRIED that the next meeting of the presbytery will be October 11, 2019 in El Paso (church to be determined).
- D. It was MOVED, SECONDED AND CARRIED that Jinny Forbes (University, El Paso) be elected to serve on the Pastoral Team to replace Debra Little.

Report of the Missional Nurturing Team

Tracey Spencer-Brown presented the report that was received as information.

I. Matters of Information

- A. TRYC Presbytery Youth Event was held February 15-17, 2019 at Prude Ranch with 97 people registered. Theme this year will be “Called” using Romans 11:29 as the scripture text. Retreat will be led by Grace Presbytery “Crossroads College Ministry”. As a group mission project, participants will prepare “Gift of Heart Kits” for the Presbyterian Disaster Office. Total of kits 100 school kits, 20 clean up buckets and 150 hygiene kits were assembled and will be delivered to Ferncliff Retreat Center for distribution
- B. Synod Youth Workshop will be held July 8-13, 2019 at the University of Tulsa and is open to youth who are entering 9th grade through graduated seniors and adult leaders. The presbytery will provide transportation cost and participants can apply for scholarship that will cover 2/3 of the registration cost. Registration cost will be \$395 per participant. At least one adult sponsor must accompany every six youth that want to participate. Applications must be received before March 11, 2019.
- C. Presbyterian Youth Triennium will be held July 16-20, 2019 at Purdue University. Triennium is a gathering held every three years for high school age students (entering freshmen through graduated seniors) in the Presbyterian Church (USA). Youth from churches across the United States come together for this event. Cost for the event is \$555. Presbytery will provide transportation to the event but the registration fee is the responsibility of the participants. Applications must be received before March 11, 2019. If you are interested in being an adult sponsor please contact the Presbytery Office.
- D. Church Officer Training is available through the Nurture Team. Please contact the presbytery office if you are interested.
- E. Resources for Church Safety/Misconduct Training are available through the presbytery office. Please send copies of your policy to the presbytery.

Report of the Missional Networking Team

The report was presented by Jim Miles.

- I. Matters of Information
 - A. The Missional Networking Team met on February 7, 2019 in the presbytery office and via ZOOM.
 - B. Tim Davenport Herbst was our presbytery representative to the “Comfort My People” summit in Louisville, KY on February 11-13. Jim Miles will also be working with that program.

- C. Proposed Amendments to the Constitution will be voted on at the March 1st meeting.

Amendment presenters are:

18-A Lynn Fowler
18-B, B-1, B-2 Jim Miles
18-C Jim Miles
18-D Tim Davenport Herbst
18-E Tim Davenport Herbst
18-F Tracy Spencer Brown
18-G Gary Dill
18-H, H-1, H-2 Gary Dill

- II. Recommendations of a Routine Nature
None

III. Recommendations Requiring More Careful Consideration

- A. That the stated clerk's compensation be \$21,600 per year.

It was MOVED AND CARRIED that Recommendation III.A be approved.

- B. That the presbytery continues the current employment relationship with presbytery administrative assistant Theresa Wright.

It was MOVED AND CARRIED that Recommendation III.B be approved.

- C. That the Presbytery Administrative Assistant's annual salary be increased by 3%.

It was MOVED AND CARRIED that Recommendation III.C be approved.

Report of Missional Outreach Team

Jim Miles presented the report which was received as information.

I. Matters of Information

- A. The Missional Outreach Team met on January 28, 2019.
B. Approved a grant of \$5000 for St Mark Presbyterian Church, San Angelo to repair/replace HVAC units at the church.
C. Received information about help needed for our El Paso Congregations participating in refugee relief. Report attached for information.

II. Recommendations of a Routine Nature

None

III. Recommendations Requiring More Careful Consideration

- A. That an additional grant in the amount of \$5000 be approved for St Mark Presbyterian Church, San Angelo to repair/replace HVAC units at the church.

It was MOVED AND CARRIED that Recommendation III.A be approved.

Tim Gray updated the presbytery on the situation with the asylum seekers in El Paso. Between 600-800 people per day are being released each day. Volunteers are needed for at least 2 weeks to work in the hospitality centers with these people. Donations will go to Annunciation House and Grace, El Paso. 16-26 sites are currently set up to receive people.

Constitutional Amendments

18-A. Election of Ruling Elders and Deacons – On Amending G-2.0401

Affirmative

18-B. Renunciation of Jurisdiction

18-B.1. On Amending G-2.0509

Affirmative

18-B.2 On Amending D-10.0401d

Affirmative

18-C. Officers – On Amending G-3.0104

Negative

18-D. Membership of Presbytery – On Amending G-3.0306

Affirmative

18-E. Pastor, Counselor and Advisor – On Amending G-3.0307

Affirmative

18-F. Welcoming to the Table – On Amending W-4.0202

Affirmative

18-G. Disciplinary Offense – On Amending D-2.0203b

Affirmative

18-H. Time Limit

18-H.1. On Amending D-10.0401b
Affirmative

18-H.2. On Amending D-10.0401c(1)
Affirmative

Report of the Synod of the Sun Commissioner

Synod will meet the end of this month.

Report of the Missional Resource Team

The report was presented by Don Carlton

I. Matters of Information

A. The Resource team met on February 7, 2019 at the presbytery office and via ZOOM.

B. The Fall Call of the Builders Fellowship that was issued to Andrews Presbyterian Church for repairs to the church manse generated \$7589.

C. The 2017 Financial Review of the presbytery accounts were reviewed by the team. Copies of the review are available at the clerks table.

II. Recommendations of a Routine Nature

None

III. Recommendations Requiring More Careful Consideration

A. That presbytery approve selling the former First Presbyterian Church of McCamey, Tx property located at 101 E. 8th Street, McCamey, Texas. That a real estate listing contract be executed with G-5 Realty in Fort Stockton and Knickerbocker, TX to handle the marketing and sale of the property. The recommended listing price of the property is \$79,500. Presbytery further empowers the Missional Resource Team or its successor (Administrative Team) to negotiate and approve an acceptable sales contract, and its trustees to transfer the deed to the buyer at closing. Legal Description of property: Block 79, Lots 1-12 Original McCamey, Upton County, Texas

It was MOVED AND CARRIED that Recommendation III.A be approved.

- B. That the presbytery approve the request of The Church of the Good Shepherd, Sonora, Texas to sell the vacant lot across the street from the church to the City of Sonora, Sutton County for the agreed upon sale price of \$10,000. The congregation has approved the sale. Legal Description of property: Block A, Lot 5 City of Sonora, Sutton County, Texas

It was MOVED AND CARRIED that Recommendation III.B be approved

- C. That presbytery approve the sale of the San Elizario property and trailer house and that the Missional Resource Team or its successor (Administrative Team) be authorize to contract with a local realtor to list and market the property if necessary and approve an acceptable sales contract. Presbytery further authorizes its trustees to execute documents necessary to convey the deed to an approved buyer.

Legal description for San Elizario property:

Land: 31 SAN ELIZARIO TR 4-J-1 (0.3414 AC) & TR 4-K-6 (0.1224 AC) (0.4638 AC)

Trailer House: 31 SAN ELIZARIO MOBILE HOME ONLY ON 4-J-1 & 4-K-6 1995
GREEN HILL 28X72 SERIAL # TXFLS84A11474GH12

It was MOVED AND CARRIED that Recommendation III.C be approved.

Treasurer's Report

Don Carlton presented the report dated December 31, 2018 which was received as information. (See Exhibit D).

The meeting was recessed with prayer at 12:15 p.m. for lunch.

The meeting was reconvened at 1:15 p.m.

2019 Presbytery Budget was presented by Don Carlton.

It was MOVED, SECONDED AND CARRIED that the 2019 budget be approved. (See Exhibit E).

Report of the Missional Ministries Team

Report was presented by Jobeth McLeod and received as information.

I. Matters of Information

- A. Missional Ministries Team met November 27, 2018, January 22, 2019 and February 26, 2019.

- B. MMT continues to supervise five inquirers and candidates under the care of presbytery in preparing for ministry. Those individuals are: Inquirers Donna Hedicke, Christi Brennan, and Hope Griffin; Candidates Lauren Heare Morris, and Jen Fox.
- C. MMT continues to work with various churches in the presbytery to provide support for ministry issues, pastoral searches, and changing ministries.
- D. Reformed Theology course taught by the Rev Tracy Spencer Brown continues the second Saturday of each month until May.
- E. Congratulations to Bill Rose (Grace, El Paso) and Bob Alexander (Grace, Midland) who have completed their Commissioned Lay Pastor Training at Austin Presbyterian Theological Seminary.

II. Matters of Routine Nature (actions taken on behalf of presbytery)

- A. Examined and received Rev. Taylor Todd to serve as Interim pastor for FPC, Big Spring. Jim Longstreet was appointed as his Amigo.
- B. Approved the interim pastor contract between Rev. Ed Williamson and Westminster, Odessa. Also approved allowing Rev. Williamson to celebrate the sacraments when invited to do so by the Session of Westminster, Odessa.
- C. Approved the appointment of Don Andrews as moderator of the session at Grace, El Paso.
- D. Examined and received Rev. Dr. Ronnie Hankins to serve as pastor for FPC, Odessa effective February 1, 2019. Mary Beth Anton was appointed as his amigo. Installation service will be March 17, 2019.
- E. Approved authorization for Bill Rose to serve Holy Communion at Grace, El Paso at the request of the Session.
- F. Approved the Interim Pastor Ministry Information form for Grace, El Paso
- G. Approved the Solo Pastor Ministry Information form for Grace, El Paso.
- H. Approved the dismissal of Rev. Dick McFarlin (HR) to Grace Presbytery effective January 15, 2019.
- I. Approved the dismissal of Rev. Craig Holstedt to Heartland Presbytery effective February 19, 2019.
- J. Granted permission for Rev Jobeth McLeod to labor outside the bounds to preach at Sinton Presbyterian Church (Mission Presbytery).
- K. Granted permission for Rev Dana Mayfield to labor within our bounds to officiate a funeral in San Angelo.
- L. Approved Rev Dr Bob Reno to serve as Interim (Bridge) Pastor for Grace, El Paso effective March 23-May 31, 2019.
- M. Commissioned Ruling Elder Ann Hurt for another 3-year term as a Commissioned Ruling Elder in covenant relationship with First, Fort Stockton, including the authorization to fulfill the following responsibilities:
 - Administer the Lord's Supper
 - Administer the Sacrament of Baptist

Moderate the session of the congregation under supervision of the pastor
Have a voice and vote in meetings of presbytery
Perform a service of Christian marriage when invited by the session or other responsible committee, and when allowed by the state.

III. Recommendations Requiring More Careful Consideration

The presbytery celebrated the commissioning of Ann Hurt as Commissioned Lay Pastor for First, Fort Stockton.

It was MOVED, SECONDED AND CARRIED that thanks be given to FPC Fort Stockton for hosting this meeting.

Next Meeting Site

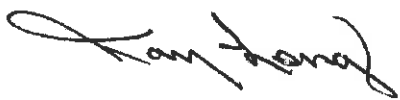
The 114th Stated Meeting of the Presbytery of Tres Rios will be held on Friday, October 11, 2019 in El Paso.

It was MOVED, SECONDED AND CARRIED that the presbytery express our extreme appreciation to the session, pastor and staff of First Presbyterian Church for hosting this meeting.

Adjournment

There being no further business the meeting was adjourned at with prayer at 1:30 p.m.

Respectfully Submitted,



Kay Long, Stated Clerk



Nelson Sager, Moderator

Theresa Wright, Recording Clerk

Exhibit A

The Presbytery of Tres Rios - Necrology – 2018

PASTOR:	Birth:	Death:	
Bob Hawkins	09/23/1926	11/16/2018	
Buddy Monahan	12/03/1965	3/27/2018	
ELDER:	Birth:	Death:	Church:
*Ward L. Koehler	04/14/1926	03/22/2018	First, El Paso
Eveline Baker	09/23/1932	08/16/2018	Grace, El Paso
Wilma Norbeck	02/18/1928	11/07/2018	Grace, El Paso
DeEmma Shelton	05/19/1917	05/01/2018	Grace, El Paso
Dorothy (Dottie) Black	08/01/1923	09/03/2018	University, El Paso
Dr Wellington Pinclar	01/19/1928	12/27/2018	University, El Paso
Kimberli Ruiz	04/17/1963	12/18/2018	University, El Paso
Ken Wells	01/12/1943	06/15/2018	University, El Paso
Jean Hoffman			First, Fort Stockton
*Patty Frizell	11/17/1929	07/01/2018	Grace, Midland
*Robert Dawson	01/01/1937	08/24/2018	Grace, Midland
*Jack Swan	04/14/1934	10/18/2018	Former Trinity, Midland
*Dan Foreman	09/27/1937	04/13/2018	First, Midland
Tom Tilley	04/14/1932	03/17/2018	First, Odessa
*Eyster Anderson	09/23/1926	11/16/2018	First, Odessa
Charles R. Perry	09/08/1929	07/12/2018	Westminster, Odessa
Carl William Meise, Jr.	03/14/1934	11/17/2018	Westminster, Odessa
Charleen (Charle) Scott	02/28/1943	11/19/2018	Westminster, Odessa
Helen Lewis		06/22/2018	First, Seminole
Jo Hallar		07/10/2018	First, Seminole
DEACON:	Birth:	Death:	Church:
Eleanor Watzke	05/07/1925	07/18/2018	First, El Paso
J.R. McEntyre	11/15/1926	05/19/2018	Westminster, Odessa
Dorothy Holloman	02/14/1927	01/31/2018	Westminster, Odessa
Nancy (Jo) White Perry	12/12/1931	11/12/2018	Westminster, Odessa
Mary Elizabeth Ellis (Charter Member)		11/30/2018	Grace, El Paso



Exhibit B

Docket

114th Stated Meeting - March 1, 2019 - First Presbyterian Church - Fort Stockton, Texas
Rev. Kathryn Morton, Preaching - "Praying for Our World"
"Celebrating the Gifts of Women"

Friday, March 1, 2019

8:00 a.m. Registration	
8:30 a.m. New Commissioner Orientation led by Kay Long and Nelson Sager	
9:00 a.m. Call to Order and opening prayer	Nelson Sager
Introduction of special guests	Nelson Sager
Welcome from the host churches	Jim Miles
Opening Worship & Reading of Necrology	
Welcome to visitors, first time commissioners, and corresponding members	Nelson Sager
Adoption of the Docket	Kay Long
Omnibus Motion	Kay Long
Communications	Kay Long
Minutes Audit Task Force Report for October 26, 2018 meeting	
Election of Minutes Audit Task Force March 1, 2019 meeting	
Greetings from Presbyterian Children's Homes and Services	David Thompson, President
Reports from:	
Next Steps Implementation Task Force	Tim Gray
2 nd Reading of Bylaws and Manual of Operations for consideration and action.	
Missional Nurturing Team	Tracy Spencer-Brown
Missional Networking Team	Jim Miles
Missional Outreach Team	Jim Miles
Lunch	
Presentation and Vote on Amendments to the Constitution	
Synod of the Sun Commissioners Report	Tracy Spencer Brown, Bill Rose
Missional Resource Team	Don Carlton
2019 Presbytery Budget	
Treasurer's Report	
Missional Ministries Team	Tim Davenport-Herbst
Adjournment and closing prayer	

Exhibit C

BYLAWS

AND

MANUAL OF OPERATIONS



PRESBYTERY OF TRES RIOS

PRESBYTERIAN CHURCH (U.S.A.)

**[Adapted to conform to the new Form of Government
adopted by PCUSA, 2011:Effective 7-11-2011]**

**[Proposed amendments of the Next Steps Implementation Team 9-17-2018]
Implementation Date to be March 1, 2019**

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Revised

PRESBYTERY OF TRES RIOS BYLAWS

ARTICLE I. NAME

The name of this presbytery is: The Presbytery of Tres Rios of the Presbyterian Church (U.S.A.). It is a council of the Synod of the Sun and the Presbyterian Church (U.S.A.)

ARTICLE II. BOUNDARIES

The geographical area of the Presbytery of Tres Rios includes the following counties in the State of Texas, U.S.A.: Andrews, Brewster, Coke, Concho, Crane, Crockett, Culberson, Ector, El Paso, Gaines, Jeff Davis, Glasscock, Howard, Hudspeth, Irion, Loving, Martin, Midland, Pecos, Presidio, Reagan, Reeves, Runnels, Schleicher, Sterling, Sutton, Terrell, Tom Green, Upton, Ward, and Winkler.

ARTICLE III. CONSTITUTION & AUTHORITY

The Constitution of the Presbytery of Tres Rios shall consist of the *Book of Confessions* (Part I) and the *Book of Order* (Part II) of the Presbyterian Church (U.S.A.).

ARTICLE IV INCORPORATION

The Presbytery of Tres Rios of the Presbyterian Church (U.S.A.) has been organized under the Texas Non-Profit Corporation Act exclusively for charitable, religious, and benevolent purposes under section 501(c)3 of the Internal Revenue Code, or corresponding section of any future tax code. The management of the affairs of the corporation is vested in its members. The duties and responsibilities usually vested in officers of a non-profit organization are hereby vested in the presbytery.

The corporation's principal office is located at 1201 W. Wall, Midland, Texas 79701. The corporation will maintain a registered office and registered agent in Texas. The registered office may, but need not, be identical with the corporation's principal office in Texas, and the presbytery may change the registered office and agent as permitted in the Texas Non-Profit Corporation Act.

ARTICLE V - TRUSTEES

Trustees shall be elected by presbytery according to the process specified in the Manual of Operations.

The trustees, as directed by presbytery and the Book of Order, shall receive, hold, encumber, manage and transfer property and facilitate the management of its civil affairs according to the constitution of the church and the laws of the State of Texas.

ARTICLE VI - ALL PROPERTY HELD IN TRUST

All property of the Corporation, both real and personal, is held in trust for the use and benefit of the Presbyterian Church (U.S.A.) as per the *Book of Order*.

ARTICLE VII. MEMBERS

The members of the Presbytery of Tres Rios shall be: all the congregations and teaching elders of the Presbyterian Church (U.S.A.) within its boundaries. When the presbytery meets, each church shall be represented by one or more ruling elder(s) commissioned by each session as allowed by the PC (U.S.A.) Constitution.

ARTICLE VIII. PRESBYTERY OFFICERS

Officers of the Presbytery shall be established and defined in the Manual of Operations.

ARTICLE IX. MEETINGS AND QUORUM

Presbytery shall meet at least twice per year as required by the *Book of Order* and may call special meetings as necessary in accordance with the Manual of Administrative Operations. A quorum for stated meetings shall be: four (4) teaching elders who are members of presbytery; and four (4) ruling elder commissioners from four (4) different congregations. Presbytery shall only meet as a constituted body in a specific location and only those members physically present shall vote.

The presbytery shall use the most current addition of *Roberts Rules of Order Newly Revised* except where the Manual of Administrative Operations or the Constitution of the church shall provide otherwise.

ARTICLE X. ELECTIONS AND TERMS OF OFFICE

Presbytery shall elect officers, *trustees* and new classes, fill vacancies to its permanent and required teams and commissions, elect commissioners to upper councils at a stated meeting each year upon nominations by the proper group in accordance with the Manual of Operations.

ARTICLE XI. PRESBYTERY STRUCTURE

All necessary business of the presbytery as defined by the *Book of Order* shall be accomplished through the work of teams, task forces and commissions as described in the Manual of Administrative Operations. They shall meet as required by the Manual of Operations including meeting and voting electronically. Commissions may be appointed by presbytery for specific purposes authorized by the presbytery.

ARTICLE XIII. FISCAL YEAR

The fiscal year of the Presbytery of Tres Rios will be January 1 through December 31.

ARTICLE XIV. AMENDMENTS TO THE BYLAWS

Proposed amendments to the Bylaws shall be sent to the stated clerk at presbytery office for distribution at least four weeks before a stated meeting of the presbytery. The stated clerk shall include the proposed amendment on the docket of the presbytery meeting and may include an opinion.

If, the amendment is passed by a two-thirds majority of those present and voting, it shall become effective at that time.

ARTICLE XV. MANUAL OF OPERATIONS

A Manual of Operations shall be established that outlines rules and policies for administration of internal organizational operating procedures and interrelationships of the presbytery while in session and between meetings. The Manual of Operations supplements the By-Laws and may be suspended in whole or in part for the duration of a session as stipulated in the Manual of Operations.



PRESBYTERY OF TRES RIOS

MANUAL OF OPERATIONS

MANDATE

The Book of Order states that each council shall develop a manual of administrative operations that will specify the form and guide the work of mission in that council. The provisions of this Manual of Operations are subordinate to the Bylaws of the Presbytery of Tres Rios and to the *Book of Order* of the Constitution of the Presbyterian Church (U.S.A.).

PURPOSE

Mission determines the forms and structures needed for the church to do its work. Administration is the process by which the presbytery implements its decisions, and enables the church to give effective witness in the world to God's new creation in Jesus Christ and strengthens the church's witness to the mission of the triune God.

This Manual of Operations establishes the rules for the interrelationships of the presbytery's various *ordered ministries* and agencies and for its internal operating procedures.

METHOD OF AMENDMENT

Presbytery may also amend this Manual of Operations by a simple majority of those present and voting in a stated Presbytery meeting. Amendments may originate with a team, member of presbytery or the session of a particular church.

The Manual of Administrative Operations may be suspended in whole or in part for the duration of the session of that meeting.

SECTION 1

INTRODUCTION

Tres Rios Presbytery partners with pastors and congregations so that all feel respected, encouraged and inspired.

Our Presbytery is built upon the foundation of partnership. Why? So that all pastors and congregations feel respected, encouraged and inspired. We are partners. We work together and come alongside one another. We show respect for our shared Presbyterian tradition, heritage and form of government; for our diverse perspectives and ministry contexts; and simply for each other as brothers and sisters in Christ. We encourage one another not merely to feel good, but to build one another up, to demonstrate our care for one another, and to embolden each other in our ministry and witness. We inspire one another to move beyond ourselves, to see our communities and be empowered to serve and share the love of Jesus with those outside our churches.

Tres Rios Presbytery partners with pastors and congregations so that all feel respected, encouraged, and inspired. All our efforts should be filtered through this desired impact. How can we partner? Does it show respect? Does it encourage? Does it inspire?

Presbytery Vision and Mission Statement

[As a first order of business for the newly re-formed Presbytery, the Vision and Outreach team will consider the creation of a specific Vision and Mission Statement that, in accordance with the primary mandate of the Great Commission would set specific expectations for enhancing the lives of its congregations.”]

Presbytery Structure and Governing Philosophy

1. Tres Rios Presbytery is governed by three teams; The Administrative Team, the Pastoral Team, and the Vision and Outreach Team:
 - The Administrative Team partners with pastors and congregations to facilitate the business of the presbytery and ensure proper fulfillment of the Book of Order requirements.
 - The Pastoral Team partners with pastors and congregations to encourage spiritual growth and guidance.
 - The Vision and Outreach Team partners with pastors, congregations and officially established projects of the Presbytery to inspire vision and service to the community.
- (1A) Each of these teams will consist of 4 nominated and elected members: two clergy and two ruling elders, each representing one of the four clusters. Each will serve a two-year term, with the exception of one clergy and one ruling elder from the first class who will serve a three-year term.
- (1B) The teams will function as commissions, having authority to make their own decisions and spend within their budget, with the exception of items that require a vote of the full presbytery.
- (1C) Each team will have the power to create sub-committees and task forces as necessary.

- (1D) Each team will participate in a “Team Meet” at least quarterly to report on their activity and decisions, presided over by the Moderator. This is not a decision-making body, but it intended to promote communication, transparency and collaboration among the teams.
 - (1E) Each team will be resourced by a part-time staff member and the full-time Administrative Assistant.
2. Tres Rios Presbytery is gathered two times per year as a presbytery.
- (2A) One of these gatherings will be a one day worship and business meeting planned by the Administrative Team.
 - (2B) The other gathering will be a “Big Event” to include a brief business meeting but primarily consist of an energetic, inspiring, equipping and/or mission-oriented event to be planned and organized alternately by the Pastoral Team and the Vision and Outreach team.
3. Tres Rios Presbytery is resourced by three part-time and one full-time employee as follows:
- (3A) Stated Clerk, paid part-time employee who resources the Administrative Team and fulfills the Book of Order duties of a Stated Clerk.
 - (3B) Pastoral Presbyter, paid part-time employee who resources the Pastoral Team.
 - (3C) Vision and Outreach Presbyter, paid part-time employee who resources the Vision and Outreach Team.

SECTION 2

OFFICERS, TRUSTEES, STAFF AND REGIONAL GROUPINGS

I. MODERATOR

A. Area of Responsibility

The moderator is the presiding officer at the meetings of the presbytery as prescribed in the constitution and has all authority necessary for the preservation of order and for the proper conduct of all business before the presbytery.

B. Duties and Functions

The moderator shall fulfill all the provisions of office as specified in *Book of Order*.

The moderator shall preside at all meetings of the presbytery, and at his or her discretion, may exercise the option to serve as an ex-officio non-voting member of any team, task force, committee or commission of the Presbytery.

C. Election

The moderator shall be elected at a stated meeting of presbytery from the members of the presbytery and shall serve until a successor is elected. The Leadership Recruitment and Representation Team shall nominate the moderator.

D. Finance

Expenses as budgeted shall be paid by presbytery.

II. STATED CLERK

A. Area of Responsibility

The stated clerk shall perform those duties and functions prescribed in the *Book of Order*.

B. Duties and Functions

The stated clerk shall:

1. Record the transactions of the council, keep its rolls of membership and attendance, maintain any required registers, preserve its records, and furnish extracts from them when required by another council of the church.
2. Serve as parliamentarian for meetings of the presbytery.
3. Serve as a trustee and secretary of the corporation.
4. Attend all stated and special meetings of the presbytery.
5. Relate to upper councils and other agencies of the PCUSA.
6. Serve as a member of the Administrative Team.
7. Be responsible for the preparation of the docket for all meetings, and the presentation of the docket and Omnibus motion to presbytery for adoption.

C. Election

A stated clerk shall be elected by the presbytery at a stated meeting for a term of three years. The stated clerk shall be eligible for re-election. The Leadership Recruitment and Representation Team shall nominate the stated clerk.

Should a vacancy occur during the term of office, the moderator shall appoint an interim stated clerk, until such time as a new stated clerk is elected upon nomination by the Leadership Recruitment and Representation Team.

D. Finance

Expenses as budgeted shall be paid by presbytery.

A. Reports

The stated clerk shall annually report to presbytery, and as necessity dictates.

III. RECORDING CLERK

The stated clerk may appoint recording clerk(s) as needed at the meetings of presbytery.

IV. The Administrative team shall designate one or more persons as responsible for the following:

1. Prepare financial reports for each stated meeting of the presbytery, and annually report on the previous year's finances at a stated meeting of presbytery.
2. Administer the financial transactions of presbytery according to the adopted budget and any specific actions of presbytery. Remit the benevolences and per capita funds from local churches to the upper councils and agencies.
3. Assist the Administrative Team in the preparation of the annual budget of presbytery.

V. OTHER PROFESSIONAL STAFF

Presbytery may call or employ other professional staff as needed on a full or part-time basis in accordance with the provisions of the *Book of Order*. In the case of teaching elders, a call shall be properly executed through the Missional Ministries Team. In the case of joint staff, calls shall be executed by both the presbytery and the local church or other calling agency. All calls issued by the presbytery shall be accompanied by job descriptions which shall be included in this section of the manual.

VI. TRUSTEES

A. Area of Responsibility

The trustees, as directed by presbytery, shall receive, hold, encumber, manage and transfer property, and facilitate the management of its civil affairs according to the constitution of the church in *Book of Order*, and the laws of the State of Texas.

B. Composition

The members of the Administrative team and the Stated Clerk shall be the trustees of the presbytery.

VII. REGIONAL GROUPINGS OF PRESBYTERY

Regional groupings shall be as follows:

Group 1

El Paso Cluster

Shall include El Paso and Hudspeth Counties. Churches have been established in El Paso.

Group 2

Permian Basin Cluster

Shall include Andrews, Crane, Ector, Gaines, Glasscock, Howard, Loving, Martin, Midland, Reagan, Upton, Ward, and Winkler Counties. Churches have been established in Andrews, Big Spring, Coahoma, Monahans, Midland, Odessa, and Seminole.

Group 3
Mountain Cluster

Shall include Brewster, Culberson, Jeff Davis, Pecos, Presidio, Reeves, and Terrell Counties. Churches have been established in Alpine, Fort Davis, Ft. Stockton, Marfa, Pecos, and Sanderson.

Group 4
Concho Valley Cluster

Shall include Coke, Concho, Crockett, Irion, Runnels, Schleicher, Sterling, Sutton and Tom Green Counties. Churches have been established in Ballinger, San Angelo, and Sonora.

SECTION 3

STATED MEETINGS OF PRESBYTERY

I. AREA OF RESPONSIBILITY

The responsibilities of the presbytery are delineated in the *Book of Order* of the Presbyterian Church (U.S.A.).

II. MEMBERSHIP

The presbytery consists of all the teaching elders and churches within its bounds. Each church shall be represented by a ruling elder, commissioned by the church session in accordance with the provisions of the *Book of Order*. The stated clerk will annually recommend any adjustments in Ruling Elder commissioner representation as required by the *Book of Order*. Sessions are strongly encouraged to elect commissioners and alternates for an annual term.

The members of presbytery's permanent teams, and commissions, the moderator, the stated clerk shall be ex-officio members of presbytery for the tenure of their office, if they are not ordained teaching elders. All commissioned ruling elders and certified Christian educators, who are ruling elders from congregations within the presbytery shall have voice and vote at presbytery gatherings.

All ruling elders who are ex-officio members, or granted voice and vote at presbytery meetings shall be counted as ruling elders for the purpose of the teaching/ruling elder parity.

III. ATTENDANCE AT STATED MEETINGS

Attendance at stated meetings of presbytery shall be required for every teaching elder, every commissioned ruling elder and certified Christian educator along with ruling elders commissioned by sessions of presbytery's congregations. Honorably retired teaching elders, and those who are in service outside the bounds of presbytery, are not required to attend, but are encouraged to attend and participate in the mission of the presbytery as they are able.

A request for excused absence, including clear indication of the reason for making the request, shall be communicated to the stated clerk by telephone, mail, email, or fax no later than 24 hours following the meeting for which the request is being made. A valid excuse for departing a meeting prior to adjournment must be given to the stated clerk.

IV. ELECTION OF OFFICERS, TRUSTEES, AND STAFF

Presbytery shall elect officers and new classes, and annually fill vacancies to its permanent and required teams and commissions upon nominations by the Leadership Recruitment and Representation Team. Officers and new team classes shall take office upon adjournment of said stated meeting.

V. DOCKET OF PRESBYTERY

The docket of presbytery shall be prepared by the stated clerk and presented to the presbytery for adoption.

VI. MEETINGS

Presbytery shall meet at least twice per year, or at the direction of synod as required by the *Book of Order*, and may call special meetings as necessary. Each stated meeting shall be opened and closed with prayer, and at least one stated meeting shall include worship with the celebration of the Lord's Supper, and will ordinarily be preceded by training for new commissioners, provided by the moderator, moderator-elect and stated clerk. Both ecclesiastical and corporate business may be conducted at the same meeting.

The moderator shall preside at all meetings. If absent or unable to preside, the moderator's designee will preside.

Presbytery meeting packets will be sent by U.S. Mail, sent electronically, or posted on the presbytery website no less than two weeks in advance of the meeting and shall serve as public notice.

Special meetings of presbytery may be held when necessary. The moderator or the stated clerk shall call a special meeting at the request, or with the concurrence of three teaching elders, and three ruling elders all being from different churches. Notice of such meeting shall be sent electronically or by US Mail not less than 10 days in advance to the moderator and clerk of session of every church and to all other teaching elder-members of the presbytery and ruling elders who are members by virtue of office. The notice shall set the purpose of the meeting, and no other business shall be transacted. The quorum shall be the same as a stated meeting.

VII. VOTING

Only members/commissioners of the presbytery (members of the presbytery meeting/session as identified in the above Section II of this manual) present shall vote. No proxy votes shall be permitted.

SECTION 4

ADMINISTRATIVE TEAM

Tres Rios Presbytery partners with pastors and congregations so that all feel respected, encouraged and inspired.

Membership:

The Administrative Team shall be comprised of 4 members nominated by the Leadership Recruitment and Representation Team and elected by the Presbytery. Each member will represent one of the four clusters. Members will serve a two year term in classes (with the exception of the first class who will serve a three year term) as follows:

Even year class: 1 clergy, 1 ruling elder

Odd year class: 1 clergy, 1 ruling elder

The Administrative Team will maintain a standing Leadership Recruitment and Representation sub-team, 2 clergy and 2 ruling elders in 2 classes representative of each cluster, to nominate the 4 members of each team, the Moderator of Tres Rios Presbytery, the members of the Permanent Judicial Commission, and the new class of the Leadership Recruitment and Representation Team. They shall fulfill the nominating and representation functions required by the Book of Order.

The Administrative Team has the power to appoint sub-committees and task forces as deemed necessary.

The Administrative Team is resourced by the Stated Clerk and Administrative Assistant.

Mechanics:

The Administrative Team will serve as a commission, having authority to make its own decisions and spend within its budget, except for items requiring approval by the presbytery.

- At first meeting of each new class, the Administrative Team will elect a team moderator and clerk.
- The team clerk will provide minutes of all meetings to the Administrative Assistant and Stated Clerk for Presbytery packets, Team Meets, record keeping, website and any other shared communications.

Responsibilities:

The Administrative Team partners with pastors and congregations to facilitate the business of the presbytery and ensure proper fulfillment of the Book of Order requirements. This includes:

1. All financial duties such as the budget and annual review
2. Matters concerning property and insurance
3. Maintain the Manual of Operations
4. Provide for necessary Personnel functions of the presbytery

5. In partnership with the Stated Clerk:
 - Records Review
 - Matters pertaining to General Assembly and Synod
 - Provide for the nomination of new team leadership and a moderator in collaboration with current team leadership
 - Resource the Permanent Judicial Commission, Administrative Commissions and any other judicial functions of the presbytery.
6. Provide for all matters pertaining to Pastoral Calls (receiving inquirers and candidates, annual consultations, examinations, ordinations and installations, etc.)
7. Plan the annual worship and business meeting
8. Plan the annual small business portion of the Tres Rios Big Event
9. Organize and participate in the Team Meet at least quarterly

The Team will consider the following in all their responsibilities:

1. How can we partner?
2. Does this decision/action show respect?
3. Does this decision/action offer encouragement?
4. Does this decision/action inspire?

SECTION 5 PASTORAL TEAM

Tres Rios Presbytery partners with pastors and congregations so that all feel respected, encouraged and inspired.

Membership:

The Pastoral Team shall be comprised of 4 members nominated by the Leadership Recruitment and Representation Team and elected by the Presbytery. Each member will represent one of the four clusters. Members will serve a two-year term in classes (with the exception of the first class who will serve a three year term) as follows:

Even year class: 1 clergy, 1 ruling elder

Odd year class: 1 clergy, 1 ruling elder

The Pastoral Team has the power to appoint sub-committees and task forces as deemed necessary.

The Pastoral Team is resourced by the Pastoral Pastor and the Administrative Assistant.

Mechanics:

The Pastoral Team will serve as a commission, having authority to make its own decision and spend within its budget, except for items requiring approval by the presbytery.

At the first meeting of each new class, the Pastoral Team will elect a moderator and clerk.

The team clerk will provide minutes of all meetings to the Administrative Assistant and Stated Clerk for Presbytery packets, Team Meets, record keeping, website and any other shared communications.

Responsibilities:

The Pastoral Team partners with pastors and congregations to encourage spiritual growth and guidance.

This includes:

- Provide pastoral care for pastors and congregations
- Conduct congregational visits
- Create connections and relationships among congregations
- Participate in the Team Meet at least quarterly
- Plan the Tres Rios Big Event every other year

Other examples may include:

- Oversight of TRYC and/or other youth events
- Providing Officer training, Confirmation or other shared seminars/classes
- Facilitating participation in CRE training
- Providing continuing education opportunities to pastors
- Recommending educational resources

The Team will consider the following in all their responsibilities:

How can we partner?

Does this decision/action show respect?

Does this decision/action offer encouragement?

Does this decision/action inspire?

SECTION 6 VISION AND OUTREACH TEAM

Tres Rios Presbytery partners with pastors and congregations so that all feel respected, encouraged and inspired.

Membership:

The Vision and Outreach Team shall be comprised of 4 members nominated by the Leadership Recruitment and Representation Team and elected by the Presbytery. Each member will represent one of the four clusters. Members will serve a two-year term in classes (with the exception of the first class who will serve a three year term) as follows:

Even year class: 1 clergy, 1 ruling elder

Odd year class: 1 clergy, 1 ruling elder

The Vision and Outreach Team has the power to appoint sub-committees and task forces as deemed necessary.

The Vision and Outreach Team is resources by the Vision and Outreach Presbyter and Administrative Assistant.

Mechanics:

The Vision and Outreach Team will serve as a commission, having the authority to make its own decisions and spend within its budget, except for items requiring approval by the presbytery.

At the first meeting of each new class, the Vision and Outreach Team will elect a team moderator and clerk.

The team clerk will provide minutes of all meetings to the Administrative Assistant and Stated Clerk for Presbytery packets, Team Meets, record keeping, website and any other shared communications.

Responsibilities:

The Vision and Outreach Team partners with pastors, congregations and officially established projects of the presbytery to inspire vision and service to the community.

The Vision and Outreach Team will plan the Tres Rios Big Event Every other year.

Examples of the team's other work may include:

- Partnership with established agencies and missions (such as Project Vida, Pasos de Fe, etc.)
- Church Development
 - Conducting community needs assessments
 - Promoting dialogue within the community
 - Partnering with Sessions to create life-giving vision
- Development of ecumenical and interfaith relationships
- Actively partnering with other presbyteries and/or the larger church

The Team will consider the following in all their responsibilities:

How can we partner?

Does this decision/action show respect?

Does this decision/action offer encouragement?

Does this decision/action inspire?

SECTION 7

PERMANENT JUDICIAL COMMISSION

The Permanent Judicial Commission (PJC) shall be established as provided in the *Book of Order*, and shall have all the rights, responsibilities, and powers designated in the Rules of Discipline. The commission shall consist of seven to nine teaching and ruling elders (exact number at the discretion of the Leadership Recruitment and Representation Team), in as near equal numbers as possible. Members shall be elected for staggered terms, and should be representative of the geographical diversity of the Presbytery.

Pursuant to the Rules of Discipline in the *Book of Order*, an Investigating Committee or a Committee of Counsel shall be appointed whenever its existence is necessary. Said committee shall consist of three to five members, and will be appointed by the moderator in consultation with the presbyters and Stated Clerk.

**Presbytery of Tres Rios
Exhibit D
Receipts and Disbursements**

12/31/2018 12/1/2018 thru 12/31/2018
Actual Budget Budget 2018 Comments

Operating Expenses-Presbytery:

Communications	805	400	400	
Computer Operations	7,812	3,200	3,200	\$6,183 of this amount was for video systne and needed upgrade of computers in the presbytery office. This amount was funded from Operating Reserve funds
Website	687	750	750	
Equipment Leases	3,293	7,500	7,500	
Equipment Maintenance	1,859	4,100	4,100	
Postage	1,460	2,500	2,500	
Supplies	3,082	5,750	5,750	
Van and storage	5,163	2,400	2,400	Extensive repairs of the old Trinity van were required in the summer in order to use it for mission trips
GA Training	519	400	400	
Moderator Training	1,096	0	0	
Presbytery Training event	1,353	0	0	Appr. at February presbytery meeting
Telephone	6,620	6,000	6,000	
Total Operating Expenses-Presby.	33,749	33,000	33,000	

Financial Review	5,000	4,500	4,500	
Meetings of team & sub groups	835	747	747	
Total Mission Resources Team	89,986	60,647	60,647	

Missional Networking Team				
Personnel Sub-Committee	135	1,000	1,000	
Permanent Judicial Committee	968	0	0	
Presbytery Task Forces	4,138	6,000	6,000	
Meetings	2,100	5,500	5,500	
	7,341	12,500	12,500	

Grants to churches (Small Church)	9,000	0	0	
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Presbytery of Tres Rios

Exhibit D

Receipts and Disbursements

thru 12/31/2018

12/31/2018	12/1/2018	Budget	2018	Comments
<u>Actual</u>	<u>Budget</u>			

Misional Nomin & Repre Team

Meetings	186	300	300	
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Total Missional Nom./Repre. Team

	186	300	300	
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Missional Nurturing Team

Youth:

Youth Task Force	10,021	11,000	11,000	
Triennium	6,000	6,000	6,000	
Synod Youth Workshop	14,151	7,000	7,000	Actual higher than expected due to need to rent vans and other travel expenses for transport of participants to Tulsa
Junior High Youth Camps	1,375	1,000	1,000	
Other Youth Projects	0	0	0	

	31,547	25,000	25,000	
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Leadership Dev/Training

Meetings	0	0	0	
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	333	500	500	
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Total Missional Nurturing Team

	31,880	25,500	25,500	
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Missional Resources Team

Facilities:

Building Janitorial	4,800	4,800	4,800	
Building Maintenance	2,338	3,250	3,250	
Building Utilities	5,046	6,200	6,200	
Insurance/Office & other facilities	5,615	7,400	7,400	
Roof replacement-office	29,820	0	0	Funded from Operating Reserve
Maintenance of other facilities	2,783	750	750	

Total Facilities

	50,402	22,400	22,400	
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Presbytery of Tres Rios
Exhibit D
Receipts and Disbursements
thru 12/31/2018

	<u>Actual</u> 12/31/2018	<u>Budget</u> 12/1/2018	<u>2018</u> Budget	<u>Comments</u>
Expenditures				
Support for Upper Gov Bodies				
Synod	2,230	2,000	2,000	
General Assembly	20,397	22,410	22,410	
Total Support for Upper Councils	22,627	24,410	24,410	
Missional Ministries Team				
Administrative Personnel Support	742	750	750	
Training-Ruling Commissioned Elder	1,432	600	600	
Meetings	1,857	2,500	2,500	
Candidate Eval/Travel	147	2,000	2,000	
Travel/Denomination/BOP Events	0	600	600	
Total Missional Ministries Team	4,178	6,450	6,450	
Missional Outreach Team				
Disaster Relief	10,000	10,000	10,000	
Meetings	1,296	1,200	1,200	
Church Support:				
Nazareth Salary Support	15,000	15,000	15,000	Funded from Church Development
Divine Savior/St. Andrew Support	0	10,000	10,000	
Total Church Support	15,000	25,000	25,000	
Mission Worker Support	3,085	0	0	
Mission Support:				
Project Vida	10,000	10,000	10,000	
St Andrews Mission	3,300	6,750	6,750	St. Andrew Mission ceased operations 6/30/18
Pasos de Fe	1,500	1,500	1,500	
Bob Lewis Mission	500	500	500	
Project Dignidad	500	500	500	
Total Mission Support	15,800	19,250	19,250	
Total Missional Outreach Team	45,181	55,450	55,450	

Presbytery of Tres Rios Exhibit D

Receipts and Disbursements thru 12/31/2018

	12/31/2018 <u>Actual</u>	12/1/2018 <u>Budget</u>	Budget 2018	<u>Comments</u>
Receipts				
Contributions from Churches				
For Presbytery	\$129,411	\$132,090	\$132,090	
For Synod	2,230	\$2,000	2,000	
For General Assembly	20,397	22,410	22,410	Based on per capita @ \$7.73/member for 2018. Reflects actual payment to GA
Total church contributions	152,038	156,500	156,500	Two churches have made no contributions and several others have made less than expected
Transfers from Restricted Funds				
Trinity Sales Proceeds	0	23,660	23,660	Estimate of amount needed to balance the 2018 results. None has been allocated
Church Development	15,000	25,000	25,000	Represents support for Nazareth and Divine Savior salaries as approved by Miss. Outreach team. Actual reflects assistance for Nazareth only
Small Church	9,000	0	0	Grants to Sonora and Andrews approved by MOT
Camp Chimney Spring Funds	31,548	25,000	25,000	Includes support for all youth events, including youth task force, Jr. High youth camps and provision for 2019 triennium. Total must be within the 5% spending level of CCS funds. Amount needed greater due to rental of vans for SYW
Mission Worker Fund	5,585	0	0	Amount granted by MOT
Operating Reserve Funds	36,001	10,000	10,000	2018 Budget represents amount for Outreach hurricane relief. Actual includes amount for replacement of the roof on the church office and for computers and a video screen for the presbytery office..
	97,134	83,660	83,660	
Income-Builders Fellowship				
Interest Income	0	0	0	
Rent-Marannatha properties	141	100	100	
Rent-McCamey property	6,000	6,000	6,000	Only \$400 collected in 2018 thus far due to decline in the renter church's attendance and support
Donations	400	4,800	4,800	Confidential, unsolicited pledges or contributions from individuals. There was one donation in late 2018
	845	5,000	5,000	Actual consists of royalty income of \$3,413 from Trinity U&G properties, Faskin Trust proceeds of \$52,132 and sale of Horizon lot for \$300.
Other Income	57,846	3,000	3,000	
Total Receipts	314,404	259,060	259,060	

**Presbytery of Tres Rios
Exhibit D
Receipts and Disbursements**

12/31/2018 12/1/2018 thru 12/31/2018
Actual Budget Budget

Comments

Staff Expense

Admin. Assistant Salary	47,134	47,134	47,134
Admin. Assistant Pens/Medical	13,824	13,960	13,960
Admin. Assistant Cont Ed	800	800	800
Stated Clerk Salary	18,000	18,000	18,000
Stated Clerk Expense	4,414	2,800	2,800
Payroll Taxes	4,983	4,983	4,983
Staff Meeting/Travel	1,758	2,500	2,500
Total Staff Expense	90,913	90,177	90,177

Presbyterian Women	0	0	0
Total Expense	301,292	275,434	275,434

PW no longer active in Tres Rios

Beginning of year surplus (deficit)	\$13,112	(\$16,374)	(\$16,374)
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Transfer from Operating Reserve	\$16,374	\$16,374	\$16,374
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End of year surplus	\$0	\$0	\$0
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Trinity property sale:

Genesis note payments	\$1,306,659	\$1,306,659	\$1,306,659
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Represents amount due upon sale of property by Genesis in February 2018.

Exhibit E **Presbytery of Tres Rios** **2019 Proposed Budget**

Receipts					Comments
	2018 Actual	2018 Budget	Asking Budget 2019	Proposed Budget 2019	
Contributions from Churches					
For Presbytery	\$129,411	\$132,090	\$127,550	\$130,990	Based on per capita @ \$7.73/ member for 2018 and \$8.95 for 2019. Reflects actual payment to GA
For Synod	2,230	2,000	2,000	2,000	
For General Assembly	20,397	22,410	25,418	25,410	
<hr/>					
Total church contributions	152,038	156,500	154,968	158,400	2019 based on benevolences commitments received or 2019 monthly payments received.
Transfers from Restricted Funds					
Trinity Sales Proceeds	0	23,660	0	0	
<hr/>					
Tres Rios Future Funds	0	0	118,065	92,000	Estimated amount needed to balance the budget.Represents a spend rate of approximately 3.6% which is within the guidelines approved at the June 2018 meeting
Church Development	15,000	25,000	25,000	25,000	
<hr/>					
Small Church	9,000	0	0	0	2018 amounts are grants to Sonora and Andrew Includes support for all youth events, including youth task force, Jr. High youth camps and provision for 2019 triennium. Total funded from this account must be within the 5% spending level of CCS funds.
Camp Chimney Spring Funds	31,548	25,000	27,850	28,750	
<hr/>					
Mission Worker Fund	5,585	0	0	0	Any amount given would be funded from contributions by churches.
Operating Reserve Funds	36,001	10,000	10,000	10,000	
<hr/>					
	97,134	83,660	180,915	155,750	2018 budget, 2019 Asking and Proposed budgets are for disaster relief funding for Outreach team.
<hr/>					
Income-Builders Fellowship	0	0	0	0	
Interest Income	141	100	120	100	
Rent-Marannatha properties	6,000	6,000	6,000	6,000	Approval requested to sell this property since the renter is no longer there
Rent-McCarney property	400	4,800	0	4,800	
Donations	845	5,000	0	0	Confidential, unsolicited pledges or contributions from individuals. 2018 budget was strictly an estimat.

Exhibit E **Presbytery of Tres Rios** **2019 Proposed Budget**

	2018 <u>Actual</u>	2018 <u>Budget</u>	Budget 2019	Budget 2019	<u>Comments</u>
Other Income					
Total Receipts	57,846	3,000	2,750	3,300	Represents royalty income from Trinity properties. Limiting or Faskin Trust royalty income could increase this amount, but that is not known at this time.
	<u>314,404</u>	<u>259,060</u>	<u>344,753</u>	<u>328,350</u>	
Expenditures					
Support for Upper Gov Bodies					
Synod	2,230	2,000	2,000	2,000	
General Assembly	20,397	22,410	25,418	25,410	
Total Support for Upper Councils	<u>22,627</u>	<u>24,410</u>	<u>27,418</u>	<u>27,410</u>	
Missional Ministries Team					
Administrative Personnel Support	742	750	750	750	Ministres team recommendation
Other Training/Workshop	1,432	600	600	600	Ministres team recommendation
Meetings	1,857	2,500	2,000	2,500	Ministres team recommendation
Candidate Eval/Travel	147	2,000	2,500	2,000	
Travel/Denomination/BOP Events	0	600	600	600	Ministres team recommendation
Total Missional Ministries Team	<u>4,178</u>	<u>6,450</u>	<u>6,450</u>	<u>6,450</u>	
Missional Outreach Team					
Meetings	1,296	1,200	1,200	1,200	Outreach team recommendation
Disaster Relief	10,000	10,000	10,000	10,000	2018 actual included support for hurricane relief and for relief of the refugee influx in the El Paso area, specifically. Asking and proposed budget approved by MOT would also be funded from Operating Reserve
Church Support:					
Nazareth Salary Support	15,000	15,000	15,000	15,000	Funded from Church Development
Divine Savior/St. Andrew Support	0	10,000	10,000	10,000	Estimated amount which would be funded from Church Development
Total Church Support	<u>15,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	

Exhibit E **Presbytery of Tres Rios** **2019 Proposed Budget**

	<u>2018</u> <u>Actual</u>	<u>2018</u> <u>Budget</u>	<u>Budget</u> <u>2019</u>	<u>Budget</u> <u>2019</u>	<u>Comments</u>
Mission Worker Support	3,085	0	0		
Mission Support:					
Project Vida	10,000	10,000	10,000	10,000	Request of Missional Outreach team
St Andrews Mission	3,300	6,750	0	0	St. Andrews closed July 1, 2018
Mission Trip	0	0	2,000	2,000	Request of Missional Outreach team
Pasos de Fe	1,500	1,500	5,000	5,000	Request of Missional Outreach team
Bob Lewis Mission	500	500	1,000	1,000	Request of Missional Outreach team
Project Dignidad	500	500	1,000	1,000	Request of Missional Outreach team
Total Mission Support	15,800	19,250	19,000	19,000	
Total Missional Outreach Team	45,181	55,450	55,200	55,200	Approved by Missional Outreach Team
Misional Nomin & Repre Team					
Meetings	186	300	300	300	
Total Missional Norm/Repre. Team	186	300	300	300	
Missional Nurturing Team					
Youth:					
Youth Task Force	10,021	11,000	13,000	13,000	MNT recommendation
Triennium	6,000	6,000	6,000	6,000	MNT recommendation
Synod Youth Workshop	14,151	7,000	11,000	11,000	MNT recommendation. Nurture team approved scholarships for attendance at SYW
Junior High Youth Camps	1,375	1,000	1,400	1,400	MNT recommendation
Meetings	31,547	25,000	31,400	31,400	Amount represented by 5% of CC's funds is funded from those funds. The remainder is funded from operating budget
Total Missional Nurturing Team	333	500	250	250	MNT recommendation
	31,880	25,500	31,650	31,650	

Exhibit E **Presbytery of Tres Rios** **2019 Proposed Budget**

Missional Resources Team					Comments
Facilities:					
	2018 Actual	2018 Budget	Budget 2019	Budget 2019	
Building Janitorial	4,800	4,800	4,800	4,800	
Building Maintenance	2,338	3,250	3,000	3,250	
Building Utilities	5,046	6,200	6,200	6,200	
Insurance/Office & other facilities	5,615	7,400	7,400	7,400	
Roof Replacement	29,820	0	0	0	Funded from Operating Reserve
Maintenance of other facilities	2,783	750	1,000	750	
Total Facilities	50,402	22,400	22,400	22,400	
Operating Expenses-Presbytery:					
Communications/Publications	805	400	325	400	\$6,183 of this amount for 2018 was for the video system and necessary upgrades of computers in the presbytery office. This amount was funded from the Operating Reserve funds
Computer Operations	7,812	3,200	3,500	3,200	
Website	687	750	750	750	
Equipment Leases	3,293	7,500	6,500	7,500	
Equipment Maintenance	1,859	4,100	4,100	4,100	
Postage	1,460	2,500	2,500	2,500	
Supplies	3,082	5,750	5,750	5,750	
Van and storage	5,163	2,400	2,400	2,400	Extensive repairs of the old Trinity van were required in the summer of 2018 in order for it to be used for mission trips
GA Training	519	400	0	400	
Moderator Training	1,096	0	0	0	
Presbytery Training Event	1,353	0	0	0	
Telephone	6,620	6,000	6,250	6,000	
Total Operating Expenses-Presby.	33,749	33,000	32,075	33,000	
Financial Review	5,000	4,500	4,500	5,000	
Meetings of team & sub groups	835	747	850	836	
Total Mission Resources Team	89,986	60,647	59,825	61,236	

Exhibit E **Presbytery of Tres Rios** **2019 Proposed Budget**

	2018 <u>Actual</u>	2018 <u>Budget</u>	Budget 2019	Budget 2019	<u>Comments</u>
Missional Networking Team					
Presbytery Task Forces	4,138	6,000	6,000	6,000	Primarily Next Steps task group in 2017 & 2018
Permanent Judicial Committee	968	0	600	600	
Personnel Sub-Committee	135	1,000	800	1,000	
Meetings	2,100	5,500	4,000	5,500	
	7,341	12,500	11,400	13,100	
Grants to churches (Small Church)					
Sonora and Andrews	9,000	0	0	0	Approved by the Missional Outreach team
	9,000	0	0	0	
Staff Expense					
Admin. Assistant Salary	47,134	47,134	47,134	48,548	3% Increase for 2019 approved by Personnel team
Admin. Assistant Pens/Medical	13,824	13,960	13,960	14,250	
Admin. Assistant Cont Ed	800	800	800	800	
Administrative leader and expenses	22,414	20,800	29,000	25,600	Assumption is that this part time position filled by the Stated Clerk for the years 2019-2021. Personnel team increased the monthly salary to \$ 1,800 for the year 2019
Pastoral leader and expenses	0	0	26,500	24,000	Assuming position not filled until at least mid-year 2019
Vision leader and expenses	0	0	26,500	24,000	Assuming position not filled until at least mid-year 2020
Payroll Taxes	4,983	4,983	6,016	5,366	Assistant
Staff Meeting/Travel	1,758	2,500	2,600	2,500	
Total Staff Expense	90,913	90,177	152,510	145,064	
Presbyterian Women					
Total Expense	0	0	0	0	PW no longer active in Tres Rios
Net Receipts over (under) Expenditures	301,292	275,434	344,753	340,410	
	\$13,112	(\$16,374)	\$0	(\$12,060)	
Beginning of year surplus (deficit)	\$16,374	\$16,374	\$0	\$29,486	
Transfer from Operating Reserve	\$0	\$0	\$0	\$0	
End of year surplus	\$29,486	\$0	\$0	\$17,426	

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